

## Borders NHS Board Action Point Tracker

Meeting held on 18 October 2012

Agenda Item: Matters Arising: Financial Monitoring Report for the 3rd month period to 30 June 2012

Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
4	<p>Dr Sheena MacDonald commented that GP Practices budgets were closely monitored with regard to their prescribing spend and she would expect any dramatic change in prescribing habits to be clearly visible. She advised that it was difficult to justify changes in prescribing habits as a result of open surgeries. She further commented that this had not been discussed at a national level and with regard to it being an efficiency question she suggested it would not be unreasonable to ask John Connaghan's Prescribing Team to look into this.</p> <p>David Davidson advised that he felt assured that NHS Borders was not an outlier with regard to this issue and he and Dr Sheena MacDonald agreed to meet and discuss further how to progress this query at a national level outwith the meeting.</p>	<b>Sheena MacDonald</b>	<b>In Progress:</b> Emailed GP lead in John Connaghan's team asking if this is an issue they are aware of and have looked at.

**Agenda Item:** Board Clinical Governance & Quality Update

Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
5	Dr Doreen Steele recalled that NHS Education for Scotland (NES) had previously advised that they would provide a complaints procedure and a training programme and she enquired at what status the training programme was at especially as the 1 October implementation date had now passed for the Patients Rights Act and she suggested that NES be asked to produce the training programme expeditiously. Calum Campbell advised that he would be happy to raise the matter at a national level and suggested that in the meantime Elaine Peace feedback this conversation to the Clinical Governance & Quality Team so that it could be expedited from that level through their connections with NES.	Calum Campbell/ Elaine Peace	

**Agenda Item:** Board Clinical Governance & Quality Update

Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
5	The Chair suggested that at the next Strategy & Performance Committee meeting the Board receive a presentation on what it does and how it had improved with regard to the Management of Significant Adverse Events.	Evelyn Fleck/ Karen McNicoll	In Progress: Item scheduled for Strategy & Performance Committee meeting on 7 February 2013.

**Agenda Item:** Chair and Non Executive Directors Report

Reference	Action	Action to be	Progress (Completed, in progress, not
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<b>in Minutes</b>		<b>carried out by:</b>	<b>progressed)</b>
<b>15</b>	David Davidson noted that a number of staff members had been developed through the leadership programme and he enquired if the Board could receive feedback from them on what the learning outcomes had been for them as individuals, what further skills they had developed, how the programme would assist them in furthering their career or enable them to develop their current role further. The Chair suggested this be an item for a future Board Development and Strategy session.	<b>Iris Bishop</b>	<b>In Progress:</b> A suitable Board Development Session is being identified for this presentation.

### **Borders NHS Board Action Point Tracker**

**Meeting held on 6 December 2012**

**Agenda Item:** Board Clinical Governance & Quality Update

<b>Reference in Minutes</b>	<b>Action</b>	<b>Action to be carried out by:</b>	<b>Progress (Completed, in progress, not progressed)</b>
<b>5</b>	The Chair noted that an updated policy on the management of adverse events and critical incidents was currently being consulted upon and he enquired if this would be brought to the next meeting of the Board. Evelyn Fleck confirmed that it would be brought to a future Board meeting.	<b>Evelyn Fleck</b>	<b>In Progress:</b> Item scheduled for Strategy & Performance Committee meeting on 7 February 2013.