

Borders NHS Board



BORDERS NHS BOARD MEETING DATES 2012

Aim

To agree the Board meeting dates for 2012.

Background

In 2010 the Board agreed to reduce the number of Board meetings held to six per year.

It was also thought appropriate to hold Board meetings in various locations around the Borders. Experience has however shown that Board meetings have not proved to be attractive events for the public. Audiences have largely been in single figure numbers. This should not be seen as negative because Board meetings are formal, reports can be very business focussed, and there is no opportunity for the public to ask questions or to engage with the Board.

It would be better for the Board to hold periodic meetings with the public in different locations where people can have dialogue with Executive and Non Executive members, and receive presentations, on matters of real concern and interest in local areas.

Formal Board meetings at Newstead Headquarters would of course still be available for people who wished to attend.

Summary

The Strategy & Performance Committee (S&PC) and Borders NHS Board will continue to meet six times per year with the provision for a seventh meeting in May.

The proposed meeting dates for 2012 are:-

- 26 January
- 29 March
- (17 May)*
- 28 June
- 16 August
- 18 October
- 6 December

In order to accommodate the Easter holiday period it is proposed the normal April Board meeting be brought forward to 29 March.

Due to the need to ensure that the Annual Accounts are duly signed off by the Board in line with statutory requirements the June Board meeting will be held on 28 June.

Although there is a 12 week gap between the March and June meetings the Board are reminded that there will be Council elections taking place in early May and it would be appropriate to avoid any difficult decisions being made within six weeks of that election period. It is suggested that an additional Board meeting be held on 17 May if required.*

The Strategy & Development sessions will continue to be held six times per year on the first Thursday of every other month commencing February 2012 and will be preceded on each occasion by a meeting of the Non Executive Directors (with the exception of 16 February).

BORDERS NHS BOARD MEETINGS 2012

Meeting	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
Strategy & Performance Committee	26		29		(17)	28		16		18		6
Public Board	26		29		(17)	28		16		18		6
Strategy & Development Session		16		5		7	5		6		1	
Non Execs		16		5		7	5		6		1	

Strategy & Performance Committee – 12.30 to 2.30pm – Board Room, Newstead

Public Board meetings – 3.00pm to 5.00pm – Board Room, Newstead

Strategy & Development Session - 3.00pm to 5.00pm – Board Room, Newstead

Non Executives Meetings – 1.00pm to 3.00pm – Board Room, Newstead

Recommendation

The Board is asked to **agree** the proposed meeting dates for 2012.

Policy/Strategy Implications	The SBC Full Council meetings schedule for 2012 has been taken into account when identifying dates. Availability of Board members has been taken into account when identifying dates.
Consultation	Not required
Consultation with Professional Committees	Not required.
Risk Assessment	The risks of falling outwith the financial and performance reporting cycle have been recognised and minimised.
Compliance with Board Policy requirements on Equality and Diversity	Compliant.
Resource/Staffing Implications	Administration of the Borders NHS Board, Strategy & Performance Committee, Strategy & Development Sessions and Non Executives meetings continue to be managed through the Chair & Chief Executive's Office.

Approved by

Name	Designation	Name	Designation
John Raine	Chair		

Author(s)

Name	Designation	Name	Designation
Iris Bishop	Board Secretary & Executive Assistant		