

Borders NHS Board**BOARD EXECUTIVE TEAM REPORT****Aim**

The aim of this report is to update the Board on areas of activity within the Board Executive Team's Directors portfolios.

Chief Executive

National Strategic Leadership Summit on Child Wellbeing 25.02.15: The leadership summit focused on raising awareness of child sexual exploitation in its various forms among strategic leaders, and scoped problem solving ideas to tackle the issue. It also raised awareness and understanding among senior strategic leaders of the nature and scope of the duties under Parts 4 and 5 of the Children and Young People (Scotland) Act falling on Local Authorities and Health Boards and the urgency for planning by services within each area to prepare for commencement in August 2016. Outcomes for delegates included a better appreciation of how implementing the GIRFEC duties and approach would support vulnerable children and young people, not least victims of abuse and exploitation; and identified key national issues and challenges in implementation of the GIRFEC duties and how they could be solved.

Public Social Partnerships Reducing Re-offending – Scottish Parliament 25.02.15: The Scottish Justice Sector Public Social Partnerships (PSP) are partnerships between the public services and third sector organisations and have developed a range of new services aimed at rehabilitating short term prisoners, reducing reoffending rates and making stronger safer communities. A selection of personal stories as well as a brief report from the evaluators and from the PSP leaders were showcased at the event.

Ask The Board: Education Centre: 26.02.15: An Ask the Board session was held with the Education Centre staff.

Scottish Government and NHS Borders Innovation Stakeholders meeting: 03.03.15: The Chief Executive attended a meeting between the Health and Innovation Team at Scottish Government and Innovation Stakeholders within NHS Borders. The meeting reflected on the experience of the Innovation Champion role and discussed the development of that role to foster greater focus on innovation in Boards.

Early Years Collaborative Learning Session 7: 04/05.03.15: The Chief Executive attended the two day event and focused specifically on Health and Wellbeing and Continuity of Care in Transitions.

Tweed Group: 16.03.15: The Chief Executive and Chairman continue to attend the Tweed Group. At the most recent meeting Health and Social Care Integration was high on

the agenda along with discussions on Town Centre renewal, skills and employability issues and communications infrastructure.

MP/MSP Quarterly Meetings: The Chief Executive and Chairman continue to meet with MPs and MSPs on a quarterly basis to discuss local health service issues. The latest meetings took place on 6 and 20 March with Michael Moore MP, John Lamont MSP and David Mundell MP.

Hay Lodge Hospital: 27.03.15: Hay Lodge Hospital hosted an Ask the Board session as well as a visit from Mr Jamie Hepburn, Minister for Sport, Health Improvement and Mental Health on Friday 27 March 2015. The Minister was accompanied by Christine Grahame MSP.

General Election: 07.05.2015: The official pre-election period for the forthcoming UK General Election commenced on Monday 30 March 2015.

Circulars: The following Scottish Government circulars have been received by the organisation. Copies are available from the Chief Executive's Office.

Date Received	Circular Number	Title
12.02.15	PCA (D) (2015) 01	Scottish Dental Practice Board – Vacancy
17.02.15	CMO (2015) 02	Adenotonsillar Surgical Procedures: Revision Of Advice On Single Use Vs Reusable Instruments
20.02.15	PCA (P) (2015) 03	Pharmaceutical Services Amendment To Drug Tariff Discount Claw Back Rate Pt 7 Generic Drugs
20.02.15	PCA (P) (2015) 04	Pharmaceutical Services: Amendment To Pt 11: Discount Clawback Scale For Proprietary Drugs
03.03.15	PCA (P) (2015) 05	Additional Pharmaceutical Services Review Of Gluten Free Food Service
03.03.15	CMO (2015) 03	Electronic Reporting Of Deaths To The Procurator Fiscal
17.03.15	PCA (D) (2015) 2	General Dental Services - Amendment No 128 To The Statement Of Dental Remuneration
18.03.15	PCS (AFC) (2015) 1	Pay And Conditions For NHS Staff Covered By The Agenda For Change Agreement
19.03.15	PCS (DD) (2015) 1	Pay And Conditions Of Service Remuneration Of; <ul style="list-style-type: none"> • Hospital Medical And Dental Staff; • Doctors And Dentists In Public Health Medicine And The Community Health Service; • Public Dental Service Staff; • Dental Training Grades; • Associate Advisers/Assistant Directors; • Directors Of Postgraduate General And Dental Practice Education (Crump); • GP Specialty Registrars In General Practice. This Circular Includes: <ul style="list-style-type: none"> A. Increases To National Salary Scales And Post Specific Salaries: 2015-16 B. Uplifts To Fees And Allowances 2015-16

24.03.15	PCA (P) (2015) 6	Pharmaceutical Services Amendments To Drug Tariff In Respect Of Remuneration Arrangements From 1 March 2015
25.03.15	PCS (DD) (2015) 2	Pay And Conditions Of Service - Remuneration Of Dental Vocational Trainees (DVTS)
25.03.15	PCS (SDIA)(2015) 1	Scottish Distant Islands Allowance

Director of Nursing & Midwifery & Interim Director of Acute Services

Pressure Injury Case Review: During February there have been 2 pressure injury case reviews. One chaired by Beverly Meins, Community Nurse Manager and the second by Evelyn Rodger. Both reviews identified immediate changes in practice which were implemented. The learning is being collated and will be shared with the organisation through a safety brief in March 2015.

Research Stakeholder Event (20.02.15): A research stakeholder event was held on the 20th February. The event was well attended by 23 people with a range of specialities and staff groups from across NHS Borders represented. A research scoping survey carried out in 2014 had highlighted perceived barriers in being able to participate in research. The aim of the stakeholder event was to examine how these barriers can be overcome in order to build capacity and capability in research. This included examining training needs, and support for staff wishing to conduct research. The results of the event will be analysed and a report produced by the end of April. The Borders research Forum can be accessed through the following link: <http://www.knowledge.scot.nhs.uk/bordersresearchforum.aspx>

Joint Thematic Review of Multi Agency Public Protection Authority (MAPPA) in Scotland: The fieldwork stage is due to commence in April 2015 and finish by the end of June 2015. This is following several months of foundation and preparation work.

Royal College of Nursing (RCN) publication: Bernie McNally, Community Psychiatric Nurse/Clinical Studies Officer has an article on "Nurse-Led Older Adult Mental Health Clinics in Rural GP Practices" published in the RCN in March 2015.

Scottish Improvement Leader (ScIL) Programme: David Thomson, Associate Director of Nursing (Mental Health and Learning Disabilities) has successfully achieved a place on cohort one of this programme. It was noted that space was limited on this programme and that all applications were of an extremely high standard. The Professional Director, Laura Allison, commented that David has real potential as a future Scottish Leader in Quality Improvement.

RCN/British Medical Association (BMA)/Royal Colleges Sustainability Event (23.02.15): Was attended by Evelyn Rodger which discussed building a more sustainable NHS in Scotland: A view from the health professions. A report will be prepared from the event and shared.

Revalidation Workshops/Nursing and Midwifery Council (NMC) Code of Conduct: Evelyn Rodger hosted workshops to discuss the revalidation of Nurses and Midwives and the revised NMC code of conduct. The Code sets out the standards that nurses and midwives are expected to meet in order to justify the trust that patients and the public place in them. These workshops were held on:

- 26.02.15 between 3.30pm to 4.30pm at Kelso Day Hospital;

- 27.02.15 between 11.30am to 12.30pm at Hawick Community Hospital;
- 27.02.15 between 3.30pm to 4.30pm at Haylodge Hospital;
- 02.03.15 between 4pm to 5pm at Knoll Hospital; and
- 03.03.15 between 3.30pm to 4.30pm at Tryst, BGH.

Continuing Healthcare Replacement Guidelines event (04.03.15): Evelyn Rodger attended this event held in Glasgow which form part of the final consultation on the review on NHS Continuing Care. The plan is the Scottish Government will publish the new guideline in April 2015.

Medical Director

Medical Staffing: We are delighted to welcome three new members of permanent medical staff since last update – Mr Esmond Carr, ENT Consultant, Dr Gordon Gowans, GP in BECS (out of hours) and Dr Vanessa Humphrey, Consultant Anaesthetist.

Patient Safety: The Medical Director and Associate Medical Director for Clinical Governance with the Patient Safety Lead for NHS Borders met with two groups of trainees to discuss patient safety issues and in particular to highlight NHS Borders priorities for patient safety – the sessions were well received and we will now meet the trainees in each cohort.

Medical Education: Dr Roddy Campbell will step down from his role as Director of Medical Education at the end of April after undertaking the role for 6 years – Medical Education has developed and expanded hugely under his stewardship and leadership and we wish him well on his return to full time clinical practice. Interviews for his replacement took place in March and we are delighted to announce that Dr Jane Montgomery will take on this important role from 1st May 2015.

Pharmacy: The proposed budget for 2015-16 was approved at March Strategy Group. The challenges associated with managing prescribing were presented to and acknowledged at Strategy Group, Medicines Resource Group (MRG) and Financial Position Oversight Group. Additional funding has been received by the Board to support medicines management. Board Members are welcome to attend MRG to understand the process in place to support prescribing management.

The waste project is continuing and a waste week is planned for 4-8th May. Further work around waste and medicines safety will be taken forward once project management support is available.

Clinical Pharmacist services have been severely depleted over the last few months with services reduced to some ward areas. Some of the vacancies have been recruited to and phased return plans are in place for those on long-term sick leave.

Celebrating excellence Awards: Debi Pearson, Pharmacy Technician, has been nominated for the Rising Star Award and School Flu Immunisation Team, which includes pharmacy, has been nominated for the Improving Health Award

Commissioning: Referral Redirection: In June 2014 the Commissioning Team implemented new GP referral processes to ensure that all non tertiary referrals for Scottish Borders residents are only referred to NHS Borders for treatment or onward referral to another service provider if any of 5 existing exception criteria are met.

NHS Lothian are supporting this referral management activity by redirecting any non tertiary referrals that have not followed this process and been sent directly to them. Additionally 'prior approval to treat' agreements with The Newcastle Upon Tyne Hospitals NHS Foundation Trust, Northumbria Healthcare NHS Foundation Trust and North Cumbria University Hospitals have been established.

By ensuring that we are using our local resources as effectively as possible good quality, sustainable, services can remain local to our population. These referral management activities are projected to achieve a resource impact in excess of £900,000.

The Commissioning Team are now working closely with relevant services within NHS Lothian and will roll out a redirection programme in 2015 on a service by service basis focussing on Consultant referrals. Where clinically or non-clinically appropriate, in line with current referral exception criteria, Consultant referrals will be redirected to NHS Borders. The redirection of appropriate Consultant referrals from NHS Lothian represent a considerable opportunity for NHS Borders services while at the same time assisting NHS Lothian with the challenges imposed by an increasing demand on many of their services.

Service Planning: The Commissioning Team have been working with local NHS Borders services to review capacity and demand to ensure that our services are fit for the future and that we can provide as much care as possible locally. Service plans have been completed for: Dermatology, Ophthalmology, ENT, Urology, Neurology, General Surgery, Breast Surgery, Obstetrics, Gynaecology, Rheumatology, Haematology, Chemotherapy, Dental, Oral Surgery and Orthodontics.

SEAT Repatriation and Tertiary Access Protocol: The Team has also been working closely with SEAT to develop a repatriation and tertiary access protocol for the timely access of patients between NHS Boards.

Director of Finance

2014/15: Work on delivering financial targets is continuing. The finance team are working closely with Clinical Boards and services to monitor revised year end forecasts. Key to the financial plan for 2014/15 is the Efficiency Programme. As at the end of February the target for this financial year has been fully achieved. The capital programme is fully committed and schemes are due to complete in March.

Preparation for the production of the 2014/15 annual accounts has begun with External Audit due to arrive on site on the 11th May 2015. Board members have been invited to a session on the 20th May to review in detail the draft accounts. The accounts will be presented to the Audit Committee on the 1st June and then to the Board on the 25th June 2015. As per the nationally set timetable NHS Borders accounts are required to be finalised and submitted to the Scottish Government by the 30th June 2015.

During May, Geoghegans will undertake their audit of the 2014/15 Endowment Fund Accounts. The finalised accounts will be presented to the Endowment Board of Trustees on the 3rd June 2015.

2015/16: Following the Board Development sessions on the 5th February and 5th March 2015, wider engagement across the organisation and feedback from the Scottish

Government on the draft information submitted on the 13th February, the LDP and financial templates were submitted to Scottish Government on the 13th March 2015, subject to Board approval.

By the end of March it is planned that all budgets will be signed off by managers and input into the finance system during April in order that the first financial reports of the new financial year can be produced in May.

Work is progressing to take forward the capital plan for 2015/16. NHS Borders has received confirmation that any sales proceeds generated during 2015/16 will be retained by NHS Borders for local investment. The arrangement will only apply this financial year.

Other: Work is continuing with colleagues in Scottish Borders Council on taking forward Health and Social Care Integration. This will take into account feedback on the Integration Scheme consultation and preparation of the draft Strategic Plan.

Work is underway to produce the Property and Asset Management Strategy for 2015. A draft is due to be submitted to Scottish Government in June which will be subject to Board approval. It is planned to present this to the Board in the summer which is much earlier than in previous years.

Director of Workforce & Planning

Carers Positive: NHS Borders is the first Scottish territorial Health Board to be recognised for its commitment to supporting employees who are carers and has been awarded the Carers Scotland 'Carer Positive' kite mark. The award is presented to employers in Scotland who have a working environment where carers are valued and supported. A carer is defined as someone who looks after an ill, frail or disabled family member, friend or partner. In Scotland it is estimated that around one in seven workers are juggling work and caring, with the number of carers across the UK forecast to increase by around 50% over the next 20 years. NHS Borders provides options for flexible working for people who are carers, including condensed hours, part-time working, job-share, emergency family leave, home working and flexible working. Simon Hodgson, Director of Carers Scotland, said: "NHS Borders has demonstrated its commitment to providing a supportive working environment for employees who are carers. It rightly deserves to be recognised as a Carer Positive employer and is to be congratulated on becoming the first territorial health board in Scotland to receive this award."

To be recognised as a Carer Positive employer at the engaged level, NHS Borders has evidenced that:

- a. The organisation has awareness of carers within the workforce and has made a commitment to support carers through workplace policies/working practices
- b. There is some evidence that systems and processes have been developed to support this
- c. Carers are supported to identify themselves as carers and can access support within the organisation to help them manage their work and caring responsibilities.

Director of Public Health

Paul Wheelhouse, Minister for Community Safety, made a planned visit to Borders ADP which took place in Addaction premises on 23.02.15. The Minister met with members of the ADP and also with Service Users and alcohol and drugs service managers.

The ADP programme of workforce development is taking place over February –May 2015. Bespoke sessions from STRADA will support staff from a variety of sectors to undertake their role within a Recovery Oriented System of Care.

The ADP is developing its new strategy for 2015-20. This is currently out for consultation and is available on the ADP website. www.badp.scot.nhs.uk

Director of Estates & Facilities

Chief Officer

Recommendation

The Board is asked to **note** the report.

Policy/Strategy Implications	Policy/strategy implications will be addressed in the management of any actions resulting from these events, activities and issues.
Consultation	Board Executive Team
Consultation with Professional Committees	None
Risk Assessment	Risk assessment will be addressed in the management of any actions resulting from these events, activities and issues.
Compliance with Board Policy requirements on Equality and Diversity	Compliant
Resource/Staffing Implications	Resource/staffing implications will be addressed in the management of any actions resulting from these events, activities and issues.

Approved by

Name	Designation	Name	Designation
Jane Davidson	Chief Executive (Interim)		

Author(s)

Name	Designation	Name	Designation
Board Executive Team			