



RECORDING MEDICINES REVIEWS IN THE PCR

A QUICK REFERENCE GUIDE

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Using the PCR to Record Medicines Reviews

To begin recording Medicines Reviews you need to first login to the PCR and locate OR create a record for your patient

Login/ Associate

Step 1: Association <https://pcrua.mhs.scot.nhs.uk>

- Links the user to the correct contractor code
- Done ONCE a day and lasts until following morning
- If you move pharmacy within same 24 hrs, associate at next pharmacy and it will move automatically

Step 2: Login <https://pcr.mhs.scot.nhs.uk>

- Login in and out as required during the day

Your username is either your RPSGB membership number (if it was issued prior to the 5th October 2010) or your GPhC Number

Search for Patient

Contractor Code : 1234 - Pharmacy One
Current User : 1234567 - Test User

Pharmacy Care Record 

[Search](#) [Protocols](#) [Reports](#) [Change password](#) [Help](#) [Logout](#)

Search criteria

Family name	<input type="text" value="smith"/>
Given name	<input type="text"/>
Date of birth	<input type="text"/>
Postcode	<input type="text"/>
CHI	<input type="text"/>
<input type="button" value="Search"/>	

1. Enter Patient search criteria and then click on **Search**

2. Any search results will display in this section

Search results

If you were looking for another person please change your search criteria.
If you are sure the person has no record, [click here](#) to create a new record.

Patient Name	Date of Birth	CHI	Post Code	
	03-Feb-2001	5555555555	EH54 7EZ	View
	07-Aug-1990	9008075679	EH54 7EZ	View

3. If no search results are returned or your patient can't be found, click on [click here](#) to create a new record

4. Click on [View](#) to see the patient record

Recording a Medicines Review

From the Patient's Profile page, scroll down the screen until you see the section headed "Care Issues"

Complex dispensing patient	Not Recorded
Pharmaceutical Care Plan Priority	Not Recorded

Patient Profile Last Modified: 13-Apr-2016 by Bord2

[Review/Edit](#)

Pharmaceutical Care Risk Assessment

Review date	Review user	Care issues?
No records to display.		

[Add](#)

Care Issues

Care issue	Care issue type	Earliest review by	Last modified on
No records to display.			

[0 of 0] [Review](#)

Medication

Click on **Review** to begin a new care issue

PATIENT, Percival (Mr) Born 07-Jul-1977 (38y) Gender Male CHI No. 777777777
 Preferred name Percy Patient Details Last Modified On 13-Apr-2016 By Bord2
 Address 1 Toytown, The Avenue, Galashiels, TD1 1PZ Phone and email 01999 888888

Care Issues

Care issue	Care issue type	Earliest review by	Last modified on
No records to display.			

[Add](#)

Then click on **Add** from the next screen

Enter "Medicines Review dd/mm/yyyy" in the **Description of care issue** field and then click on **Save**

Home Search Protocols Reports Change password Manage profile Yellow card Help Logout

PATIENT, Percival (Mr) Born 07-Jul-1977 (38y) Gender Male CHI No. 777777777
 Preferred name Percy Patient Details Last Modified On 13-Apr-2016 By Bord2
 Address 1 Toytown, The Avenue, Galashiels, TD1 1PZ Phone and email 01999 888888

Care Issue

Description of care issue * * Means a field requires data

You can now begin to add in the outcomes of the review

Care Issue

Description	Medicines Review 13th March 2016
Modified	13-Apr-2016 by Bord2

[Edit](#)

Care Issue Outcome

Desired outcome	Action	Action by	Response	Status	Review by	Modified on	Modified by
No records to display.							

[Add](#)

Click on **Add** under Care Issue Outcome

Enter the details of the first Care Issue identified ¹

PATIENT, Percival (Mr)	Born 07-Jul-1977 (38y) Gender Male CHI No. 777777777
Preferred name Percy	Patient Details Last Modified On 13-Apr-2016 By Bord2
Address 1 Toytown, The Avenue, Galashiels, TD1 1PZ	Phone and email 01999 888888

Care Issue Outcome * Means a field requires data	
Desired Outcome	Stop medicine due to sickness *
Action	Patient to stop taking Furosemide for 48hrs as suffering with fever and sweats. Resume after this period or contact the pharmacy for further advice
Action By	Patient
Response	Patient well again - drug resumed
Status	Complete <small>Note: Setting the status to Complete will clear the Review By date when saved</small>
Review By	
<small>e.g: 31-07-2015 for the 31st of July 2015</small>	

- Complete the **Desired Outcome** and **Action** Fields.
- Specify who this action is to be carried out by (select from the drop down menu).
 - Patient/Pharmacist/GP etc.
- **IF** an immediate resolution is found to the issue then the **Response** field can be filled in right away and the **Status** marked as complete
- Click on Save

Care Issue Outcome * Means a field requires data	
Desired Outcome	Improved drug directions *
Action	Revise current drug directions for patient as they have a new job working night shift
Action By	Pharmacist
Response	
Status	Open <small>Note: Setting the status to Complete will clear the Review By date when saved</small>
Review By	11-05-2016
<small>e.g: 31-07-2015 for the 31st of July 2015</small>	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

IF, however you plan to **follow up** on an action a **Review by** date can be set:-

- Click on the small calendar to the right of the **Review By** field and choose a date in the near future
- Then ensure the **Status** is displaying as **Open** and then click on **Save**

¹ Please note that the text used in the examples is just for illustrative purposes, please refer to the guidance in the Medicine Sick Day Rules for correct guidelines

A **Response** should then be recorded when this review/follow up has been completed (usually when the patient next visits the pharmacy)

To search for the Care issue to add the Response:

- Click on the **Home** menu option
- Click on **Total Care Issues**
- Select your Patient
- Next to the most recent Medicine's Review, click on **View**

All Care Issues

Patient	DOB	CHI	Postcode
▼ Tester Testy	01-May-1979	5555555555	View
Care Issue			
	Care issue type	Earliest review by	Modified date
Medicines Review 13th April 2016	Standard	27-Apr-2016	13-Apr-2016 View
▼ Mr Percival Patient	07-Jul-1977	7777777777	TD1 1PZ View
Care Issue			
	Care issue type	Earliest review by	Modified date
Medicines Review 13th March 2015	Standard		13-Apr-2016 View
Medicines Review 13th March 2016	Standard	11-May-2016	13-Apr-2016 View

Care Issue

Description	Medicines Review 13th April 2016
Modified	13-Apr-2016 by Bord2
Edit	

Care Issue Outcome

Desired outcome	Action	Action by	Response	Status	Review by	Modified on	Modified by
Improve patient's inhaler technique	Demo by pharmacist	Patient		Open	27-Apr-2016	13-Apr-2016	Bord2 Edit
Reduce patient Sickness	Stop taking ibuprofen until sickness has passed	Patient		Open	03-May-2016	13-Apr-2016	Bord2 Edit

- Then click on **Edit** on the issue you wish to update on the next screen

- You can then enter a **Response** and change the **Status** to **Complete** and click on **Save**

Creating an Additional Care Issue:-

From the Patient Home Page, scroll to Care issues and then click on the **Add** button shown below and repeat as above

Care Issue Outcome

Desired outcome	Action	Action by	Response	Status	Review by	Modified on	Modified by
Improved drug directions	Revise current drug directions for patient as they have a new job working night shift	Pharmacist		Open	11-May-2016	13-Apr-2016	Bord2 Edit
Stop Medicine due to Sickness	Patient to stop taking Furosemide for 48hrs as suffering with Fever. Resume after this period or contact the pharmacy for further advice	Patient	Patient well again - drug resumed	Complete		13-Apr-2016	Bord2 Edit

[Add](#)

Print Care Issues

To print off care issues click on **Return to Patient Home Page** which can be located at the bottom of the Care Issues screen

Click on the **Print Care Issues** link at the top of the page

Home Search Protocols Reports Change password Manage profile Yellow card Help Logout

PATIENT, Percival (Mr)	Born 07-Jul-1977 (38y) Gender Male CHI No. 777777777
Preferred name Percy	Patient Details Last Modified On 13-Apr-2016 By Bord2
Address 1 Toytown, The Avenue, Galashiels, TD1 1PZ	Phone and email 01999 888888

[Print Care Issues](#) [Edit](#)

Pharmaceutical care plan High risk medicine assessments New medicine interventions Support tools

Patient Profile Show less detail ^

Named Pharmacist

Additional Information

A report like the one below is shown which can then be printed off if necessary

Name: Mr Percival Patient							
Preferred name:	Percy	Address:	1 Toytown				
CHI:	7777777777		The Avenue				
Date of birth:	07-Jul-1977		Galashiels				
Home phone:	01999 888888						
Work phone:							
Mobile phone:			TD1 1PZ				
Email:	percy@patient.com						
Named Pharmacist:							
Last modified on 13-Apr-2016 by Bord2							
Medicines Review 13th March 2016							
		Modified on: 13-Apr-2016		Review by: 11-May-2016		Care Issue Type: Standard	
Desired outcome	Action	Response	Status	Action by	Review by	Modified on	Modified by
Improved drug directions	Revise current drug directions for patient as they have a new job working night shift		Open	Pharmacist	11-May-2016	13-Apr-2016	Bord2 (Bord2)
Stop Medicine due to Sickness	Patient to stop taking Furosemide for 48hrs as suffering with Fever. Resume after this period or contact the pharmacy for further advice	Patient well again - drug resumed	Complete	Patient		13-Apr-2016	Bord2 (Bord2)

Viewing which patients have had a Medicines Review

- Click on **Home**
- Under the Care Issues heading, select **"Total"**

Totals

Patients for associated pharmacy	[2]
Initial Assessment complete	[0]
Care Issues	
<u>Total</u>	[3]
<u>Outstanding</u>	[0]
Rx Type	

This is display all of your patients with a Care Issue recorded

All Care Issues

Patient	DOB	CHI	Postcode	
> Tester Testy	01-May-1979	5555555555		View
> Mr Percival Patient	07-Jul-1977	7777777777	TD1 1PZ	View

Click on the Expand Arrows Highlighted and you can see all Medicines Reviews

All Care Issues

Patient	DOB	CHI	Postcode	
▼ Tester Testy	01-May-1979	5555555555		View
Care issue	Care issue type	Earliest review by	Modified date	
Medicines Review 13th April 2016	Standard	27-Apr-2016	13-Apr-2016	View
▼ Mr Percival Patient	07-Jul-1977	7777777777	TD1 1PZ	View
Care issue	Care issue type	Earliest review by	Modified date	
Medicines Review 13th March 2015	Standard		13-Apr-2016	View
Medicines Review 13th March 2016	Standard	11-May-2016	13-Apr-2016	View