

Freedom of Information request 87-17

Request & Response

Please can you provide me with the information of existing contracts relating to the trust catering services under the Freedom of Information act.

Please provide me with the trusts primary/main contracts for catering services that are above £1,000.00.

1. Are the catering services provided at your trust managed 'in house' or outsourced to a third party provider? If the organisation has a fully managed contract please state "Managed".

Catering services are managed 'in house'.

2. Who is the supplier for this contract? Please can you provide me with the contract information for each individual supplier?

Not applicable.

3. What is the contract duration? Please also provide me with any extensions that maybe offered to the supplier.

Not applicable. Extensions offered to the supplier would be in accordance with CEL 46 (2008) - Outsourcing of Soft Facilities Management in NHS Scotland.

4. What is the contract expiry date? Please at least provide me with the month and year.

Not applicable.

5. When will this contract be reviewed? Please at least provide me with the month and year.

Not applicable.

6. Can you please provide me with the total number of sites the contract covers? An estimate will also be acceptable.

Not applicable.

7. What services are provided under this contract? A brief description will be acceptable.

Not applicable.

8. Who is the main contact from within the organisation responsible for reviewing this contract? Can you please provide me with their full name, actual job title, contact number and direct email address?

Not applicable.

9. Who is the manufacturer and supplier of the trusts patient meals?

We have an in house service with 2 sites using Cook Freeze from Apetito.

Notes: If the contract information provided is going to be expiring within the next 3 months it would be helpful to know if you're going to renew or are planning to go to tender for a new contract for this particular service.

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **87-17** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.