

Borders NHS Board Action Point Tracker

Meeting held on 1 December 2016

Agenda Item: Financial Monitoring Report for the 7 month period to 31 October 2016

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
9	16	The BOARD sought confirmation of how the trainee issue would be progressed through SEAT.	Cliff Sharp	<p>In Progress: Cliff Sharp has sought assurances and confirmed equity is being applied.</p> <p>There are on-going discussions and work to influence the Deanery and an update will be provided to a future Board meeting.</p> <p>A Deanery Revisit was scheduled to take place on 28 March 2017.</p> <p>Completed: Assurances were received via HR and the Deanery that Borders is treated on an equitable basis, the same as other Board areas, with regard to allocation of trainees and is not placed at a disadvantage because of size or the needs of other Boards or hospitals.</p>

Meeting held on 23 February 2017

Agenda Item: Board Clinical Governance & Quality Update

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
10	5	The BOARD requested that further detail be included in the report in terms of complaints handling and commendations themes.	Ros Gray	In Progress: (06.04): Mrs Ros Gray advised that the current Clinical Governance & Quality Report format was being updated to reflect the request in terms of complaints handling and commendations themes. Complete

Agenda Item: Board Clinical Governance & Quality Update

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
11	5	The BOARD requested the Clinical Governance Committee take forward the discussion around Venous thromboembolism prophylaxis (VTE).	Ros Gray / Stephen Mather	Complete (06.04): Mrs Ros Gray advised that the current report before the Board reflected the Venous thromboembolism prophylaxis (VTE) discussions.

Agenda Item: Board Clinical Governance & Quality Update

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
12	5	The BOARD requested sight of the Annual Report on GP complaints.	Ros Gray	In Progress: The Feedback & Complaints annual report includes a section on GP complaints. The team is currently working on the full report

				and are planning on taking it to the Clinical Governance Committee for approval on 24 May 2017.
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Meeting held on 6 April 2017

Agenda Item: Equalities Mainstreaming Action Plan

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
13	13	The BOARD noted the update and that the formal report would be submitted to a future Strategy & Performance Committee meeting.	Warwick Shaw	In Progress: Report scheduled for 3 August Board meeting agenda.

Agenda Item: Clinical Governance Committee

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
14	15	The BOARD noted the update and requested an attendance record for the Board be pulled together by the Board Secretary for the Annual Accounts.	Iris Bishop	Complete: Schedule produced and submitted to Finance for inclusion in the Annual Accounts.