

Freedom of Information request 294-17

Request

I would like information on your organisation's gifts and hospitality register (or equivalent).

I would like a breakdown in the last five years, items which have been logged on your organisation's gifts and hospitality register by staff, detailing:

- Date item was declared
- Description of item
- Reason for the gift/hospitality
- Value
- Whether the item was accepted or declined

Additionally, does your organisation have a monetary limit on gifts (ie gifts worth under £50 are allowed) and can cash gifts ever permitted?

Response

Please note the NHS Borders Gifts and Hospitality Register is available to view online at the following link:

<http://www.nhsborders.scot.nhs.uk/corporate-information/about-the-board/board-member-register-of-interests/nhs-borders-register-of-gifts-and-hospitality/>

There is a monetary limit on gifts up to £25 but cash gifts are not permitted for members of staff.

Further information on the types of gifts permitted is documented within the NHS Borders Code of Corporate Governance which is also available online at:

http://www.nhsborders.scot.nhs.uk/media/484939/code_of_corporate_governance.pdf

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **294-17** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.

