

Freedom of Information request 345-17

Request

Under the Freedom of Information (Scotland) Act 2002 I would like to request the following:

1. The amount of money spent on refreshments for meetings. This should include, but not be limited to, bottled water, tea, coffee and biscuits.
2. The amount of money spent on refreshments for training days. This should include, but not be limited to, bottled water, tea, coffee and biscuits.
3. The amount of money spent on refreshments when entertaining. This should include, but not be limited to, bottled water, tea, coffee and biscuits.

Could this information please go back over three years, and break this down by year. And could you also include details on the items purchased, such as what they are and where they were bought.

Response

The amount of money spent on refreshments for meetings is minimal. We are unable to extract this information. In total NHS Borders spends the following amounts on beverages and snacks but these are principally for patients.

- 2016/17 - £39,690
- 2015/16 - £40,700
- 2014/15 - £25,110

From Endowment Funds NHS Borders spent the following providing beverages:

- 2016/17 - £1,043
- 2015/16 - £2,987
- 2014/15 - £512

The attached file details the products purchased under the Beverages description and the Supplier from which those have been sourced.



FOI 353-17
Response.pdf

We are unable to provide the exact information you require as we do not hold this data on our finance system and to obtain this data would require a manual trawl of all paper records and the cost of carrying out this work would exceed the limit set in the Fees Regulations of the FOI(S)A 2002, therefore we are not required to provide.

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **345-17** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.