

Freedom of Information request 111-18

Request & Response

Advanced Nurse Practitioners

1. How many Advanced Nurse Practitioners work in each Hospital and GP practice within the trust? Please can also provide the number of full time equivalents per hospital/GP practice?

12 ANP's = 9.59wte in the Borders General Hospital. ANP's in GP practices are not employed by NHS Borders.

2. How many Advanced Nurse Practitioner shifts were unfilled by your staff bank for each NHS hospital and GP practice within the trust in the last 12 months? Please can you break this down to a number of bank shifts unfilled for each calendar month?

5 shifts were unfilled. The Bank Reporting System does not enable us to obtain the number of shifts per month without undertaking a manual trawl of records. Therefore under Section 12 of the FOI(S)A 2002 we are not required to provide.

3. How many Advanced Nurse Practitioner shifts were offered to agency for each NHS hospital and GP practice within the trust within the last 12 months? How many of these shifts were filled by agencies? Please can you break this down to a number of shifts worked by agency workers for each calendar month and a list of agencies who filled these shifts?

No shifts were offered to agency.

4. Please provide the name, position and contact details of the person who manages the workforce and agency staffing of Advanced Nurse Practitioners for each hospital in the trust.

Nicky Berry – Associate Director of Nursing/Head of Midwifery nicky.berry@borders.scot.nhs.uk

5. Please provide the name, position and contact details of the person who manages the workforce and agency staffing of Advanced nurse Practitioners in each GP practice within the trust?

Not applicable.

6. How many Advanced Nurse Practitioners are listed on your list of locums provided to NHS GP practices? Please provide a number of shifts worked by these locums in each GP practice as well as the number of unfilled shifts.

Not applicable.

7. Please provide the name, position and contact details of the person in charge of compiling and managing the locum list in relation to Advanced Nurse Practitioners.

Not applicable.

8. Please provide the name, position and contact details of the person who manages the workforce and agency staffing of Advanced Nurse Practitioners for the GP out of hours services within each hospital within the trust?

Not applicable.

9. How much was spent on agency advanced nurse practitioners for each hospital within the last 12 months? Please break this down to spend for each calendar month.

No spend.

Emergency Nurse Practitioners

1. How many Emergency Nurse Practitioners (ENP) work in each Hospital within the trust? Please can you break this down to the number of full time equivalents?

12 ENPs = 9.22wte within Borders General Hospital

2. How many Emergency Nurse Practitioner shifts were worked by agency workers within the last 12 months for each NHS hospital within the trust? Please can you break this down to a number of shifts worked by agency workers for each calendar month and a list of agencies who filled these shifts each month?

No shifts were worked by agency workers.

3. How many Emergency Nurse Practitioner shifts were unfilled by your staff bank for each NHS hospital within the trust in the last 12 months? Please can you break this down to a number of bank shifts unfilled for each calendar month?

6 shifts were unfilled. The Bank Reporting System does not enable us to obtain the number of shifts per month without undertaking a manual trawl of records. Therefore under Section 12 of the FOI(S)A 2002 we are not required to provide.

4. How many Emergency Nurse Practitioner shifts were offered to agency for each NHS hospital within the trust within the last 12 months? How many of these shifts were filled by agencies? Please can you break this down to a number of shifts worked by agency workers for each calendar month and a list of agencies who filled these shifts?

No shifts were offered to agency.

5. Please provide the name, position and contact details of the person who manages the workforce and agency staffing of Emergency Nurse Practitioners for each hospital in the trust.

Nicky Berry – Associate Director of Nursing/Head of Midwifery nicky.berry@borders.scot.nhs.uk

6. How much was spent on agency emergency nurse practitioners for each hospital within the last 12 months? Please break this down to spend for each calendar month.

No spend.

Midwives

1. How many midwives work in each Hospital and GP practice within the trust? Please can you break this down to the number of full time equivalents?

Hospital/Health Centre	WTE	No. of Midwives
Knoll Health Centre	0.8	1
Kelso Health Centre	0.8	1
Eyemouth Health Centre	0.8	1
Galashiels Health Centre	3.96	5
Haylodge Health Centre	0.8	1
Hawick Health Centre	1.6	2
Borders General Hospital	33.19	44

- How many midwifery shifts were worked by agency workers within the last 12 months for each NHS hospital and GP practice within the trust? Please can you break this down to a number of shifts worked by agency workers for each calendar month and a list of agencies who filled these shifts each month?

No shift worked by agency.

- How many midwifery shifts were unfilled by your staff bank for each NHS hospital and GP practice within the trust in the last 12 months? Please can you break this down to a number of bank shifts unfilled for each calendar month?

A total of 227 shifts were unfilled by bank staff:

- **March 2017 - 10 shifts**
- **April 2017 - 13 shifts**
- **May 2017 - 10 shifts**
- **June 2017 - 15 shifts**
- **July 2017 - 33 shifts**
- **Aug 2017 - 20 shifts**
- **Sept 2017 - 28 shifts**
- **Oct 2017 - 23 shifts**
- **Nov 2017 - 17 shifts**
- **Dec 2017 - 23 shifts**
- **Jan 2018 - 19 shifts**
- **Feb 2018 - 16 shifts**

- How many midwifery shifts were offered to agency for each NHS hospital and GP practice within the trust within the last 12 months? How many of these shifts were filled by agencies? Please can you break this down to a number of shifts worked by agency workers for each calendar month and a list of agencies who filled these shifts?

No shifts were offered to agency.

- Please provide the name, position and contact details of the person who manages the workforce and agency staffing of midwives for each hospital and GP practice in the trust.

Nicky Berry – Associate Director of Nursing/Head of Midwifery nicky.berry@borders.scot.nhs.uk

- How much was spent on agency midwives for each hospital within the last 12 months? Please break this down to spend for each calendar month.

No spend.

Theatre Nurses

- How many theatre nurses and operating department practitioners work in each Hospital within the trust? Please can you break this down to the number of full time equivalents in each area of theatres?

In the main theatre suite there are 32.64 nurses (band 5 and above) and 3.0 ODPs.

- How many theatre nurse and operating department practitioner shifts were offered to agency for each NHS hospital and GP practice within the trust within the last 12 months? **How many of these shifts were filled by agencies? Please** can you break this down to a number of shifts worked by agency workers for each calendar month and a list of agencies who filled these shifts?

Month	Robinson Medical Recruitment	Scottish Nursing Guild
March	1	
April	17	
May	14	
June		
July		1

August		
September	1	
October	1	2
November	2	
December		
January	2	1
Grand Total	38	4

- How many theatre nurse and operating department practitioner shifts were unfilled by your staff bank for each NHS hospital within the trust in the last 12 months? Please can you break this down to a number of bank shifts unfilled for each calendar month?

All shifts offered to agency were filled so no unfilled shifts.

- Please provide the name, position and contact details of the person who manages the workforce and agency staffing of theatre nurse and operating department practitioners for each hospital in the trust.

Nicky Berry – Associate Director of Nursing/Head of Midwifery nicky.berry@borders.scot.nhs.uk

- How much was spent on agency theatre nurses and operating department practitioners for each hospital within the last 12 months? Please break this down to spend for each calendar month.

Period – 2017/18	Total
April	1440.00
May	13646.64
June	5066.58
July	919.23
August	757.50
September	467.50
October	1883.36
January	1320.00
February	330.00
March	2052.88
Grand Total	27883.69

Doctors

- How many doctors work in each Hospital and GP practice within the trust? Please can also provide the number of full time equivalents per hospital/GP practice?

The information correct at 31 December 2017 on number and full time equivalents for doctors working in hospital and community services in NHS Borders is available from <http://www.isdscotland.org/Health-Topics/Workforce/Publications/data-tables2017.asp>

- How many doctors shifts were unfilled by your staff bank for each NHS hospital and GP practice within the trust in the last 12 months? Please can you break this down to a number of bank shifts unfilled for each calendar month?

This information is not applicable as NHS Borders do not operate a bank staff system for medical staff.

- How many doctor shifts were offered to agency or locums for each NHS hospital and GP practice within the trust within the last 12 months? How many of these shifts were filled by agencies or locums? Please can you break this down to a number of shifts worked by agency workers and locums for each calendar month and a list of agencies who filled these shifts?

To identify the shifts offered to agency doctors, temporary and NHS locum doctors and subsequently filled within the last 12 months would require a manual trawl of information and as the cost of carrying out this work would exceed the limit set in the Fees Regulations of the

FOI(S)A 2002 we are not required to provide. The agencies who are contacted to fill locum shifts are those entered on the NHSiS National Procurement Framework for the Supply of Agency and Temporary Medical Locum Doctors, the details can be viewed on the Public Contract Scotland Website as below:

https://www.publiccontractsscotland.gov.uk/Contracts/Contracts_View.aspx?id=493391

4. Please provide the name, position and contact details of the person who manages the workforce and agency/locum staffing of doctors for each hospital and GP practice in the trust.

Mr John Cowie, Director of Workforce, enquiries to medical.staffing@borders.scot.nhs.uk

5. How many General Practitioners are listed on your list of locums provided to NHS GP practices? Please provide a number of shifts worked by these locums in each GP practice as well as the number of unfilled shifts.

NHS Borders do not operate a locum service for GP Practices, therefore this is not applicable.

6. Please provide the name, position and contact details of the person in charge of compiling and managing the locum list in relation to doctors for each hospital and GP practice.

Not applicable.

7. Please provide the name, position and contact details of the person who manages the workforce and agency staffing of doctors for the GP out of hours services within each hospital within the trust?

Mr John Cowie, Director of Workforce, enquiries to medical.staffing@borders.scot.nhs.uk

8. How much was spent on agency and locum doctors for each hospital and GP practice within the last 12 months? Please break this down to spend for each calendar month.

Period – 2017/18	Total
April	196040.18
May	186227.79
June	77320.34
July	177333.09
August	192834.71
September	25089.09
October	77346.49
November	46870.65
December	23383.43
January	14908.69
February	48089.19
March	32690.27
Grand Total	1098133.92

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **111-18** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal

review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.