

Freedom of Information request 129-18

Request

I would like to request information on the Board's Food Fluid and Nutritional Care policy and implementation of the standards.

Please provide a copy of the most up to date FFNC policy, action plan and gap analysis with the national standards.

Please provide copies of the annual reports submitted to the board over the last 5 years.

I would also like to request minutes of the FFNC steering group meetings over the last 5 years, schedule of meetings for 2017-18, and current membership of the steering group.

Response

Please find below the information requested:

Current FFNC Policy:



2017_11_30 FFN
Policy Final 2.pdf

Current Action Plan:



FFN Inspection
Action Plan Updated (

Latest Gap Analysis:



FFN Gap Analysis
2015.pdf

FFN Annual Report (this is part of the OPAH Annual Report):



OPAH Annual Report
15-16.pdf

Minutes of the FFNC Steering Group Meetings over the last 5 years:



FFN Mins 260213.pdf FFN Mins 060813.pdf FFN Mins 020914.pdf FFN Mins 021214.pdf FFN Mins 050215.pdf FFN Mins 200415.pdf



FFN Mins 081215.pdf FFN Mins 130916.pdf FFN Mins 190117.pdf FFN Mins 160217.pdf FFN Mins 160317.pdf FFN Mins 150617.pdf



FFN Mins 200717.pdf FFN Mins 180817.pdf FFN Mins 241017.pdf FFN Mins 281117.pdf FFN Mins 230118.pdf

Schedule of Meetings 2017-18:



FFN Monthly Meeting
dates.pdf

Membership of Steering Group:



FFN Steering Group
Membership 2018.pdf

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **129-18** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.