

Freedom of Information request 361-18

Request

1. An overview of the roles, responsibilities and remit of the Board.
2. An estimate of the population the Board's remit covers.
3. An overview of positions offered by the Board. *
4. The number of staff currently employed by the Board.
5. The number of staff paid on the Agenda for Change (AFC) scale.
6. A breakdown of the number of staff employed on each band of the AfC scale from band 1 through to band 9.
7. The number and/or percentage of staff employed by the Board who work in a non-clinical capacity ie those who do not work directly with patients in an acute setting or in the community. This includes members of any healthcare profession (eg nursing and medical) in managerial roles with no direct patient clinical contact.
8. The number and/or percentage of staff employed by the Board who work in a clinical capacity ie those who work directly with patients in an acute setting or in the community.
9. Estimates of the Board's annual budget and expenditure for the financial year 2017/18. No breakdown of the budget or expenditure is required.

*** Clarification received:**

In relation to Q3 when I refer to an overview of positions I would find it helpful if a list of the nature of the positions the organisation offer employment in could be included, e.g. nursing positions, medical positions, managerial positions. I don't require job descriptions of each position. However, if possible, it would be helpful to indicate the band of the positions as per the Agenda for Change scale.

*** Further Clarification received:**

Further to my previous email yesterday afternoon, if possible for Q3, could NHS Borders just provide a list of categories of positions, e.g. admin, clerical, nursing, executive management? There is no need to indicate the banding of these positions, as I previously asked for, and there is no need to attempt to list every position offered by the organisation.

Response

1. This information is available on the public website at the following web link:

<http://www.nhsborders.scot.nhs.uk/corporate-information/about-the-board/>

However below is the information that will be part of the Chair recruitment package:

The NHS Board's role is to deliver high quality, person centred care and to improve the health and wellbeing of the people of the Scottish Borders. NHS Borders provides a vast range of health services to more than one hundred thousand people. The following key facts and figures give an idea of its scale:

- Population of around 115,020 – spread over 4,723 square kilometres of town, village and rural communities
 - Annual operating budget of approximately £240 million
 - Approximately 3,211 staff (2,599.6 whole time equivalent staff)
 - Borders General Hospital is NHS Borders' largest hospital, situated in Melrose. The Borders General Hospital has 274 acute beds. The hospital provides acute services, and inpatient, day-case and outpatient facilities for most specialities, as well as diagnostic services.
 - Community based services are at the heart of NHS Borders primary care provision. There is a network of 4 community hospitals providing rehabilitation and care facilities.
 - Close links with social care through the new partnership Board, Scottish Borders Health & Social Care Integration Joint Board, which commissions adult health and social care services from both NHS Borders and Scottish Borders Council.
 - There is a network of mental health and dementia inpatient, community and day care facilities in various locations throughout Borders. NHS mental health services work in an integrated joint service with Scottish Borders Council Social Work specialist mental health teams. This includes integrated processes for example assessment of need, integrated IT systems and integrated system for planning and delivering treatment and social support to people.
 - NHS Borders and Scottish Borders Council provide an integrated health and social work Learning Disability service. Accountability for the new service is held by a Learning Disability Board comprising representatives from NHS Borders and Scottish Borders Council senior managers, the independent sector, children's services, service users and carers.
 - Approximately 120 GPs– in 26 practices
 - Spans one local authority area – Scottish Borders Council.
2. The NHS Borders area has a population of around 115,020 people which is spread over 4,723 square kilometres of town, village and rural communities.
 3. Please find attached below NHS Borders Job Family and Sub Family as per your request:



HR Job Family.pdf

4. NHS Borders employs 3153 staff, this excludes bank staff and 67 training doctors on rotation who now are employed by Lothian or NHS Education for Scotland.
5. There are 2941 staff paid on the Agenda for Change (AFC) scale.
6. Please find below the number of AFC staff in each band. Note the total figure is different to Q5 because some staff hold posts in more than 1 band.

Band 1	40
Band 2	698
Band 3	457
Band 4	230
Band 5	788
Band 6	493
Band 7	233
Band 8	108
Grand Total	3047

7. The number of non-clinical staff is 1073. This includes clinically trained staff in a managerial role who continue patient contact (e.g. nurse managers).

8. The number of clinical staff is 2080. This is staff with a primary patient care role.
Note: this excludes 67 training doctors on rotation who are employed by NHS Lothian or NHS Education for Scotland but work within NHS Borders.
9. Please find below details of NHS Borders estimated budget and expenditure for 2017/18:

2017/18	Resource	Expenditure	Saving /(Excess)
	£'000	£'000	£'000
Core Revenue	223,926	223,885	41
Non Core Revenue	7,972	7,972	0
Core Capital	5,859	5,852	7
Non Core Capital	0	0	0
Cash Requirement	242,857	242,857	0

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **361-18** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.