



# **Freedom of Information**

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**Annual Activity Report**

2010-2011



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## Introduction

The Freedom of Information (Scotland) Act 2002 (FOISA) was introduced in January 2005. The Act requires all public authorities in Scotland to make any information they hold available on request.

The information requested reflects the issues of interest to the press and the public, such as rising rates of alcohol and drug abuse in children and young people, teenage pregnancies and clinical incidents.

During this year, there has been another rise in the volume of requests and this has been almost entirely due to an increase in requests for information from Members of the Scottish Parliament. These requests generally relate to the performance of the NHS and particularly to the impact of Government cuts in funding and how this has impacted on Health Boards at a local level. They have also been particularly interested in topical issues such as the cost of discretionary points awarded to consultants, redundancies and the sale of surplus land and property.

A full list of all the requests made to NHS Borders can be found on the Information Governance intranet site and on the NHS Borders website.

The FOI(S)A protocol is reviewed annually to ensure issues are addressed and to take account of developments in the FOI(S) system.

## 1 Activity

The volume of FOI requests continued to rise with 2010/11 seeing an increase of 24% on the previous year. Most significantly, the rate of requests from the Scottish Parliament rose by 41% from 64 requests in 2009/10 to 90 in 2010/11. Requests from the media continue to account for the highest volume of work at 32% with those from the Scottish Parliament accounting for 27%. The other categories have remained stable.

**Table 1: Category of Applicant**

	2010-11		2009-10		2008-09		2007-08		2006-07		2005/06	
Media	108	32%	122	45%	99	45%	65	57%	74	54%	55	53%
Scottish Parliament	90	27%	64	24%	28	13%	2	2%	27	20%	8	8%
Public	59	18%	33	12%	29	13%	20	17%	24	17%	29	285
Commercial	46	14%	30	11%	34	16%	14	12%	8	6%	8	8%
Voluntary Sector	10	3%	7	3%	17	8%	7	6%	2	1%	2	2%
Staff/Union	9	3%	4	2%	6	3%	5	4%	2	1%	0	0%
Other	7	3%	6	2%	0	0%	0	0%	0	0%	2	2%
Other Public Sector	4	0.6%	3	1%	5	2%	2	2%	1	1%	0	0%
<b>Total</b>	<b>333</b>		<b>269</b>		<b>218</b>		<b>115</b>		<b>138</b>		<b>104</b>	

*Note: this table indicates the number of requests received*

## 2 Response Times

The Act requires that all requests are responded to within 20 working days. During the year 2010/11, 33 applicants did not receive a response within this timescale, a significant increase on previous years. This was in part due to different systems being employed by new staff. We are working with these departments to address the issue. It is also a reflection of the increase in activity which has primarily affected the Finance and Human Resources departments.

We continue to actively monitor and take action to ensure breaches are kept to a minimum and support departments to respond to requests within the required timescale. Wherever possible, the applicant was

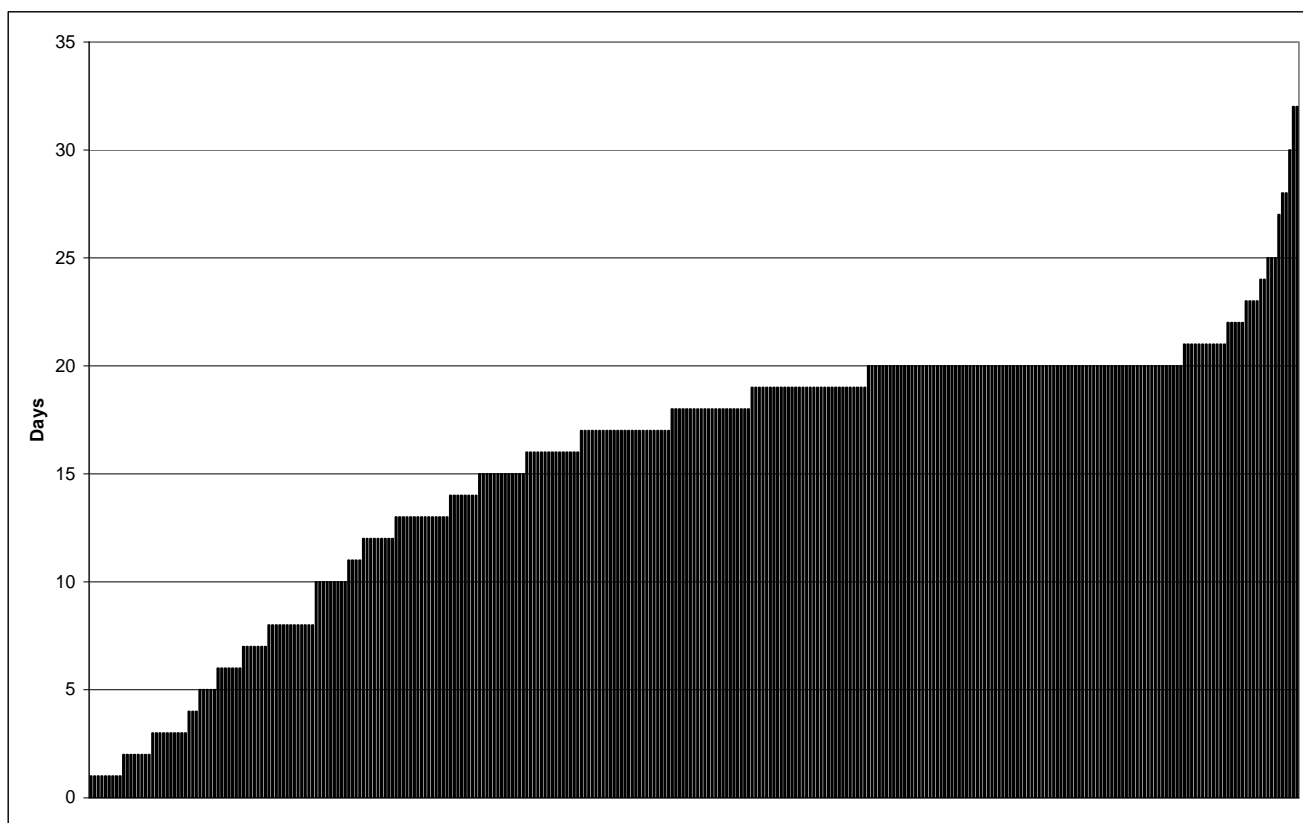
informed in advance of the likely delay and accepted it. No action was taken by the applicant in any of these cases.

**Table 2: Compliance with 20 working day deadline**

	2010/11	2009-10	2008-09	2007-08	2006-07	2005-06
Total number of requests responded to	331	262	217	110	138	104
Number of requests answered within 20 working days	298	255	214	107	135	101
Number of requests answered in more than 20 working days	33	7	3	3	3	3
Median number of days taken to respond to requests	18	17	18	16	16	15
Maximum response time	34	24	22	21	25	20
Percentage compliance	90%	97%	99%	97%	98%	97%

*Note: this table indicates the number of requests responded to.*

**Graph 1: Response times for 2010/11**



#### 4 Performance monitoring

Quarterly activity reports are produced for the Information Governance Committee. These reports detail the requests made, our response times for answering the requests and where exemptions are applied, among other performance indicators. These reports are published on the staff intranet and the NHS Borders website.

**Table 3: Outcome of requests**

	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06
All information released	188	161	135	64	65	69
Information part released	107	78	64	26	43	9
Information not held	77	72	59	23	30	11
Information withheld – cost of compliance	31	24	15	17	16	8
Exemption applied	26	11	7	5	5	5
Vexatious request	0	0	0	0	0	0
Other (further clarification requested and not provided, invalid request, request withdrawn, already provided by other means)	2	2	2	5	3	0

*Note: Some requests fall into more than one category*

**Table 4: Use of exemptions**

	2010-11	2009-10	2008-09	2007-08	2006-07	2005/06
Section 25 Information otherwise accessible	11	0	0	0	0	0
Section 26 Prohibitions on disclosure	1	0	0	0	0	1
Section 27 Information intended for future publication	2	0	0	0	0	0
Section 29 Formulation of Scottish Administration Policy etc.	0	0	0	0	0	1
Section 30 Prejudice to the conduct of public affairs	1	1	0	0	0	0
Section 33 Commercial interests and the economy	2	3	4	1	0	0
Section 36 Confidentiality	5	1	1	0	0	0
Section 38 Personal Information	10	8	4	4	4	3
Section 39 Health, Safety and the Environment	1	1	0	1	1	0
<b>Total</b>	<b>26</b>	<b>14</b>	<b>9</b>	<b>6</b>	<b>5</b>	<b>5</b>

## 5 Reviews & Appeals

Applicants who are unhappy with the response they receive or the way in which the response was handled may ask for a review of their request. If they remain dissatisfied, they may appeal to the Office of the Scottish Information Commissioner.

In 2010/11 we received one request for an internal review and there were no appeals made to the Office of the Scottish Information Commissioner.

An internal review was requested by one applicant. This concerned a request for 22 separate pieces of information made in one request, the disclosure of which raised concerns about the risk to security and patient and staff safety. The original response withheld 13 items either under exemptions or due to the excessive cost of compliance and the applicant was unhappy with six of these responses. The internal review was carried out by a panel comprising the Medical Director, the Employee Director and a Non-executive Director. The panel upheld the original response to all six items, although some additional alternative information was released.

## 6 List of requests responded to under the Freedom of Information (Scotland) Act 2002 – 2010/11

ID	category	details of request	Comments
75-10	Commercial	Current guidance and recommendations or protocols provided to prescribers for the use of Cipralex (escitalopram) tablets and oral drops in licensed and unlicensed indications? Include details held within prescribing decision software in use within your area or prescribing incentive schemes as well as copies of material which you hold in form of paper and electronic records including e-mail and any templates received from agencies such as Scriptswift prior to your amendments at local level	Information not held
76-10	Commercial	Schedule of all current and pending applications for new pharmacy licenses and relocation of existing licenses All previous applications from Jan 2009 to present, including any 'relocation of existing' license applications. Details of the applications inc. applicant, post code of proposed site, when they are due to be heard at Local Panel and National Appeal Panel if applicable and decision of each application.	All information released
77-10	Public	Provide papers presented to and minutes taken of private meetings of the Board in 2005, 2006 and 2007	Information part released, part exempt - section 36(2)(b) Confidentiality & 38(2)(a) Personal information
78-10	Media	In each of the last five years, has the Board been forced to claim back NHS money overpaid to dentists in error or because the dentist has wrongfully claimed for payments to which he/she is not entitled? If yes, how much and in what circumstances did the money have to be clawed back?	All information released

ID	category	details of request	Comments
79-10	Media	Provide a Hospital Standardised Mortality Ratio (HSMR) for each of the hospitals in your area in each of the previous five years. If you are unable to provide a HSMR, provide figures collected in any other format to monitor death rates within the hospitals to ensure they are not too high.	27(1)(ii) information intended for future publication
80-10	Voluntary Sector	Total number of employees directly employed Number of employees employed directly with basic pay currently less than £7.00 per hour, broken down by job type The number of employees employed by organisations subcontracting to NHS Borders Number of employees employed by subcontractors whose basic pay is less than £7.00 per hour broken down by job type.	Information part released, part not held
81-10	Public	Contact information for the person that is responsible for the training of qualified nurses within your hospital, name, address, contact number and email address. The annual budget spent on nurse qualifications (post registration qualifications).	All information released
82-10	Public	Salaries of Board Executive Team and Chair	All information released
83-10	Scottish Parliament	1. For each specific workstream of savings: The cost baseline for 2009-10 The cost baseline for 2010-11 and financial savings resulting The output baseline for 2009-10 (i.e. the service level for the year) and The output baseline for 2010-11 2. Details of how the efficiency savings are to be reinvested including the cost centres or budget lines into which the efficiency savings were released The financial baseline before and after the change in funding and the financial increase applied 3. Where possible, any supporting documents in which this information is contained.	Information part released, part exempt - section 27 future publication
84-10	Scottish Parliament	List all meetings and events your Board has held since May 2007 where these have taken place at external facilities for which there is a charge and (a) specify the nature of the event (b) the date held and total cost of each event.	Information part released, part not held
85-10	Public	1. For each year 2007-08 and 2008-09 the number of staff receiving total remuneration of £100K or more each 2. For each year 2007/08 and 2008/09 and for each individual included in question 1 above, the individuals position, total remuneration and a full breakdown of that remuneration.	Information part released, part exempt - 38(2)(a) personal information
86-10	Public	Can you confirm that all G.P. surgeries in your Health Board have on display for the patients the leaflet showing signs and symptoms to be aware of regarding Deep Vein Thrombosis? Can you confirm if not all the G.P. surgeries are displaying the information then what percentages are?	Information not held



ID	category	details of request	Comments
87-10	Media	<p>The number of recorded instances during which surgical instruments were accidentally left inside patients following surgery since 2005, with a year—by-year breakdown and where possible a description of the item.</p> <p>The number of recorded instances during which any item i.e. wristwatch was accidentally left inside patients following surgery, with a year-by-year breakdown and where possible a description of the item.</p>	All information released
88-10	Union	<p>The number of staff on 1st October 2004 who were employed on the Whitley Council clinical scientist pay scales and the number who were subsequently placed on pay protection following Agenda for Change assimilation. Where a post was subject to an informal or formal review process and this has been completed, only include those who remained on pay protection on 1st October 2004 following review.</p> <p>The number of clinical scientist staff who remained on pay protection on 1st April 2010.</p>	All information released
89-10	Scottish Parliament	How much your organisation has spent employing individuals in a freelance capacity in each of the past five years, and the nature of the work in each case.	All information released
90-10	Other	Availability of mental health services. Please find attached an amended version of third question of the freedom of information request. The original question asked whether these services catered for 'mixed ages'; however, this was rather misleading and should have stated: 'mixed ages (i.e. under and over 65)'.	All information released
91-10	Scottish Parliament	<p>The number of operations cancelled in 2009/10</p> <p>The number of operations cancelled in 2007/08, 2008/09 and 2009/10 because patients did not attend</p> <p>The number of operations cancelled in 2007/08, 2008/09 and 2009/10 cancelled by the hospital</p> <p>The number of operations cancelled in 2007/08, 2008/09 and 2009/10 cancelled for miscellaneous reasons</p>	All information released
92-10	Public	Copy of managing sickness absence policy	All information released
93-10	Media	<p>What was the median wait from GP referral to assessment?</p> <p>What was the maximum wait from GP referral to assessment?</p> <p>What was the median wait from GP referral to first intervention?</p> <p>What was the maximum wait from GP referral to first intervention?</p> <p>How many patients are currently waiting for their first intervention with your alcohol treatment service?</p> <p>Among those waiting, what is the median wait they have experienced so far? What is the maximum wait they have experienced so far?</p>	Information part released, part not held
94-10	Media	How many people in your area were referred to specialist alcohol treatment services in the following years: 2000 to 2009	Information part released, part not held

ID	category	details of request	Comments
95-10	Public	<p>1) Does the Trust currently provide in house laboratory testing for Clostridium difficile on stool samples? If not, is there an arrangement for samples to be processed elsewhere? e.g. another NHS Trust or private external laboratory?</p> <p>2) Is testing for Clostridium difficile available 7 days a week?</p> <p>3) As at 21st April 2010 provide the exact method of testing for Clostridium difficile used in the laboratory. If a commercial kit is used please state the name and manufacturer e.g. Meridian Premier Toxins A/B Enzyme Immunoassay.</p> <p>4) Provide the Standard Operating Procedure used in the laboratory for testing of Clostridium difficile</p> <p>5) How many sample were submitted to the laboratory for testing of Clostridium difficile in 2008 (1st January 2008 to 31st December 2008), and how many of these tested positive?</p> <p>6) How many sample were submitted to the laboratory for testing of Clostridium difficile in 2009 (1st January 2009 to 31st December 2009), and how many of these tested positive?</p>	All information released
96-10	Voluntary Sector	<p>Does your health board's commissioning policy allow GPs to refer patients for osteopathic treatment and in what circumstances is it recommended?</p> <p>How many patients were referred to osteopaths for treatment in 2009/10?</p> <p>Does your health board contract services with: (a) chiropractors - if so how many patients were referred for treatment in 2009/10 (b) Acupuncturists - if so how many patients were referred for treatment in 2009/10</p>	All information released
97-10	Commercial	Copy of Annual Report 2008-09, Public Health Report 2009, Clinical Governance Report 2008/09, Formulary 2010.	Information part released part not held
98-10	Union	The number of bullying and harassment cases lodged during 2009. Copies of dignity at Work or bullying and harassment policies	All information released
99-10	Media	How many "near misses" and/or adverse incidents have been recorded in maternity units in your health board in the past three years, broken down by year and at which maternity unit it occurred, and could you also provide this as a percentage of overall births that year	All information released
100-10	Media	<p>The number of times your NHS area has used the RIPSA law, conducted covert surveillance and/or used CHIS in the last five years.</p> <p>A break down of each year (if available), reason for the covert surveillance/CHIS and the cost for each and or total number of cases over the five year period.</p> <p>Also, I would like to know how many young people and children (i.e. those aged under 18) have been the subject of covert surveillance over fears of domestic abuse, self harm and/or any other reason in the last five years.</p>	Information not held

ID	category	details of request	Comments
101-10	Commercial	Whether you have a contract for Negotiating Skills Training? If so, who is the contract currently with and when is the contract due for renewal.	All information released
102-10	Media	<p>1. Details of all security contracts your health board currently has in place, including the value of each contract, and the name of the firm/individual providing the service. By 'security', I mean the protection of property and people, not IT security.</p> <p>2. Details of all contracts currently in place with taxi firms/private hire firms, including the value of each contract, and the name of the firm/individual providing the service.</p>	All information released
103-10	Public	<p>1) How many employees have the power to authorise the use of RIPA, and what is their designated grade?</p> <p>2) How many times has RIPA powers been used in the last 5 years? On what dates were the requests made and by whom?</p> <p>3) For what purposes was RIPA used, what type of investigation was being undertaken? What was the motivation for using RIPA? What were the outcomes of the RIPA requests? Please provide details for the past 5 years.</p> <p>4) Over the past 5 years, by each year, how many people have been prosecuted as a result of evidence gathered through the use of RIPA sanctioned investigations, and how many of these prosecutions have led to convictions? For all of the above where possible please provide the ethnicity and gender of the people concerned who were under the RIPA sanctioned investigations.</p>	Information not held
104-10	Public	<p>(1a) A copy of the Incident Report form and all policy documents relating to the process of dealing with incident reports.</p> <p>(b) If someone is dissatisfied with the way an Incident Report what review procedures are in place, what is the management structure of the complaint process, and who is the ultimate authority to whom you can complain.</p> <p>(2) Provide as much detail as possible of Incident Reports for the last 3 years, namely 09/10, 08/09, 07/08 under the following specification:</p> <p>(a) Break down by person affected (e.g. None, Patient, Staff (Trust, Agency, Bank, Med Stud.) Visitor, Volunteer, Contractor, Other) giving details of</p> <p>(b) incident type, (e.g. Clinical Incident, Drug, Violence, Security, Work Related, Ill Health, Accident, Equipment, Fire, Other)</p> <p>(c) harm, or injury caused to patients/staff</p> <p>(d) If the patient/next of kin had been notified of the incident.</p> <p>(3a) For Reported Incidents, an acknowledgement letter is sent out, how many people respond to this letter, broken down by method (e.g. phone, writing, in person, no response)</p> <p>(b) How many of these were marked resolved immediately (i.e. after first contact) and how many required further action.</p> <p>(b) How many Incident Reports have resulted in positive outcomes, with lessons being learned, or instigated a change in policy.</p>	Information part released, part not held

ID	category	details of request	Comments
105-10	Media	The amount of money spent on dealing with last year's swine flu outbreak. Costs of organising medicine collection points, providing equipment (i.e. extra gloves, masks etc), extra staff to administer vaccines, vaccinating staff, advertising campaigns. Whether these services were paid for out of contingency funds or whether funds were diverted from other departments	All information released
106-10	Public	How many cases have been sent to the Counter Fraud Service for investigation (not necessarily regarding RIPSAs).	All information released
107-10	Public	Copy of Workforce Plan	All information released
108-10	Media	<ol style="list-style-type: none"> <li>1. Does your PCO currently have a GP medical director?</li> <li>2. How many members of your PCO's current Professional Executive Committee (PEC) are GPs (in number, and as a proportion of the total PEC membership)?</li> <li>3. How many GPs are currently in paid management roles in your PCO?</li> <li>4. How many GPs are currently in paid advisory roles in your PCO?</li> <li>5. Supply the same information for questions 1-4 for the year 2007.</li> </ol>	Information part released, part not held
109-10	Commercial	Your most recent Local Minor Ailment Service (MAS) Formulary	All information released
110-10	Commercial	Enhanced services commissioned for 2010/11 specifying if these are LES, NES and DES. A Breakdown of which Health Centre/Practice's are providing which enhanced services.	All information released

ID	category	details of request	Comments
111-10	Public	<p>The following information broken down on an annual basis for 2005, 2006, 2007, 2008 and 2009 for the NHS in the Borders Health Board area:</p> <ul style="list-style-type: none"> <li>Number of employees</li> <li>Total wages and salaries paid to employees (excluding bonuses)</li> <li>Total wages and salaries paid to employees (including bonuses)</li> <li>Number of employees with a total remuneration of £100,000 or above</li> <li>Total expenses claimed by employees</li> <li>Number of employee sick day absences</li> <li>Average number of sick day absences per employee</li> <li>Highest number of sick day absences for an individual employee</li> <li>Number of employees with 25 sick day absences or more in a 12-month period</li> <li>Number of employees who are members of the NHS Scotland Pension Scheme</li> <li>Total employer payments made to the NHS Scotland Pension Scheme</li> <li>Total employee payments made to the NHS Scotland Pension Scheme</li> <li>Number of employees who were members of the NHS Scotland Pension Scheme and retired aged 50 to 55</li> <li>Number of employees who retired on grounds of ill-health</li> </ul>	Information part released, part not held
112-10	Public	<p>How many consultants work in your Health Board, split into the following categories:  How many male consultants there are? How many female consultants there are?  Broken down into specialty.</p>	All information released
113-10	Public	<p>What is the ethnic group break down of Secondary Care Doctors on your staff? - information split into the following categories, in numbers and percentages:  African, Chinese, Caribbean, Other Black ethnic backgrounds, Other non black ethnic, All mixed Background, Bangladeshi, Indian, Pakistani, Other Asian, White British, White Irish, Other White ethnicity, White Scottish</p> <p>Total of known workforce (number)</p> <p>Religious / Spiritual belief breakdown of Secondary Care Doctors on your staff, in the following categories in numbers and percentages  Buddhist, Church of Scotland, Hindu, Muslim, No religions belief, Other Christian based religion, Roman Catholic, Sikh, Jewish, Other religion not specifically listed</p> <p>Age range of Consultants, in the following categories in numbers and percentages  Under 20, 20 to 24, 30 to 34, 35 to 39, 40 to 44, 45 to 49, 50 to 54, 55 to 59, 60+</p> <p>Disability indicator of Secondary Care Doctors on you staff, in numbers and Percentage, in the following categories  Staff not disabled, decided not to provide information, Staff disabled</p>	SC sent out

ID	category	details of request	Comments
114-10	Media	<p>How much has your health board spent in the last financial year (2009/10) on hospitality? Out of this total can you tell me what the hospitality was? Was it for buffets, lunches, coffee, sandwiches, taking clients out etc? And who it was for? 'external' contractors, in-house training, staff retirrals etc?</p> <p>Can you also supply the same figures for the following years please 2005/06, 2006/07, 2007/08, 2008/09.</p>	Information part released, part not held
115-10	Media	<ol style="list-style-type: none"> <li>1. The total number and whole time equivalent number of health visitors - EXCLUDING nursery nurses and staff nurses - available to GP practices in 2010/11, 2009/10 and 2008/9.</li> <li>2. Any estimate the health board has of the current average case load of a whole time equivalent health visitor.</li> <li>3. A list of the responsibilities held by health visitors employed by the health board working in general practice.</li> </ol>	Information part released, part not held, part withheld due to excessive cost of compliance
116-10	Media	<p>How much NHS Borders spent on marketing over the last year between May 2009 and May 2010?</p> <p>The budget breakdown for each marketing campaign over the last year, the name of the campaign, a breakdown in media platforms and the name of the marketing company which handled each project as well as the cost of each project?</p> <p>This would run across TV, press, online, outdoor, ambient, events, poster, etc...</p> <p>The media buying costs for each project and the company which handled them?</p> <p>How much did NHS Scotland spend on sponsorship in 2009 and so far in 2010 and what was each event that it sponsored?</p>	All information released
117-10	Scottish Parliament	<p>How much your organisation (a) spent on corporate merchandising in 2009-10 and (b) intends to spend on corporate merchandising in 2010-11.</p>	All information released
118-10	Public	<p>On page 9 of the NHS Borders Annual Report 2008/9, it states: 'Hand washing compliance rates have improved from 93% in November 2008 to 95% by March 2009.' I have four specific questions: 1. What evidence is this statement based on? For example, whose hand washing compliance rates were measured -- staff, members of the public, patients, or all three? 2. How were the rates determined? 3. Have the data on which the statement is based been published in a peer-reviewed journal, and, if so, can you supply a reference; and, if not published in a peer-reviewed journal, how can I view the data on which the statement is based? 4. When will the 2009/10 Annual Report be published?</p>	Information otherwise accessible, exempt under section 25

ID	category	details of request	Comments
119-10	Commercial	<p>Details of all applications for inclusion in the Pharmaceutical List from 1st January 2009 to present date (19th May 2010), within your health board area.</p> <p>Details to include:</p> <ol style="list-style-type: none"> <li>1. Name of applicant</li> <li>2. Address of premises for which application made</li> <li>3. Date of PPC hearing (or scheduled date where hearing is to be heard)</li> <li>4. Outcome of PPC hearing</li> <li>5. Whether appeals were lodged with the NAP</li> <li>6. Outcome of any appeal made</li> </ol>	All information released
120-10	Commercial	The number of live births in 2009	All information released
121-10	Scottish Parliament	How many press, media or communications staff were employed within your health board in 2007/08, 2008/09, 2009/10 and at what cost	Information part released, part not held
122-10	Scottish Parliament	<ol style="list-style-type: none"> <li>1. Copy of the workforce planning projections for 2010/11 that were requested by SGHD by 30th April 2010.</li> <li>2. The number of posts that will be removed from your health board for 2010/11 broken down by a) medical consultants, b) medical others, c) dental, d) nursing and midwifery, e) allied health professionals, f) other therapeutic staff and j) management</li> <li>3. A copy of any workforce projections for 2011/12</li> <li>4. The number of posts that are likely to be removed for the Board for 2011/12 broken down by a) medical consultants, b) medical others, c) dental, d) nursing and midwifery, e) allied health professionals, f) other therapeutic staff and j) management</li> </ol>	Information part not held, part exempt - section 25 - Information otherwise accessible
123-10	Media	<p>Please can you provide me with the most up-to-date figures for how much the board has paid out in compensation cases (e.g. medical negligence) to patients and their families in:</p> <ol style="list-style-type: none"> <li>1) 2007/08</li> <li>2) 2008/09</li> <li>3) 2009/10</li> <li>4) So far in 2010/11</li> </ol>	All information released

ID	category	details of request	Comments
124-10	Public	<p>On what frequency are performance figures reported by the Health Board and to whom?</p> <p>Confirm that the normal contractually agreed payment term the Health Board agrees with its suppliers is in fact 30 days from the date of receipt of the suppliers invoice?</p> <p>Details of the monthly payment performance figures covering the period 1st April 2009 to 31st March 2010, figures to include the total number of invoices paid within 10 days, total value of invoices paid within the period and %age paid within 10 days?</p> <p>In the period 1st April 2009 to 31st March 2010 how many invoices have been paid later than the 10 day payment commitment but in advance of the 30 day contractual due date, %age paid within 30 days and how many have been paid later than the 30 day payment period ?</p> <p>Note:</p> <ol style="list-style-type: none"> <li>1. Figures are to be provided in a format similar to the spreadsheet (entitled Appendix 1) attached to this email and are to be based on payments made on or within periods of both 10 days and 30 calendar days after the date an invoice was received by the Health Board. (Note the spreadsheet contains separate sheets for both the 10 &amp; 30 day periods.)</li> <li>2. The figures are to be based on all supplier invoices paid, including those having been on hold due to not matching the relevant Purchase Order and those identified as being 'in dispute'.</li> <li>3. Grants and staff payments are to be excluded, but all other non NHS suppliers are to be included, some of which may not be SMEs.</li> </ol>	All information released
125-10	Commercial	A copy of your current 5 year Capital Plan.	All information released
126-10	Public	<ol style="list-style-type: none"> <li>1. The total amount of money paid to all trade unions for financial periods 2008-09 and 2009-10. Where possible this should be broken down by the individual payments to each trade union by name, however if this disaggregated information is not available please continue to provide a total figure for union payments.</li> <li>2. The amount of paid staff time, in terms of full-time equivalent staff numbers (FTE), spent working on behalf of a trade union – this is sometimes called 'Trade Union facility time' - in the financial periods 2008-09 and 2009-10. Where possible this should be broken down by each trade union by name, however if this disaggregated information is not available please continue to provide a total figure for staff time.</li> </ol>	All information released
127-10	Media	A copy of the annual workforce plan 2010-11 for your health board area. This should include workforce projections, as requested by the Scottish Government Health Directorate on 9th April 2010.	Information part released, part not held



ID	category	details of request	Comments
128-10	Media	<p>How many employees are on annual salaries of £50,000</p> <p>How many employees on salaries above that level are in non clinical roles</p> <p>Which roles there are where the staff are paid more than £50,000</p> <p>How many directors each department has and how much each director is paid annually - would like to know what departments the directors are in</p>	Information part released, part not held
129-10	Scottish Parliament	<p>What was your total spend on hospitality for the periods 2007/08, 2008/09 and 2009/10</p> <p>What is your budget for hospitality for the period 2010/11</p>	All information released
130-10	Scottish Parliament	How many days were worked by temporary staff (fixed term appointments (FTAs) and agency staff) in your organisation and what the cost of this work was, in 2007/08 and 2008/09.	Information part released, part not held
131-10	Commercial	<ol style="list-style-type: none"> <li>1. Over the twelve month period from 1st June 2008 to 31st May 2009, how many patients with Psoriasis have been treated with Biologics?</li> <li>2. Can you show, in your response, details of the types of Biologics used as well as the corresponding number of patients using each Biologic over the period in question.</li> <li>3. How many patients were started on a Biologic for the first time? (in this part of your response, please include patients who have been switched to another biologic)</li> </ol>	All information released
132-10	Scottish Parliament	Copy of whistle blowing guidelines for staff	All information released
133-10	Union	<ol style="list-style-type: none"> <li>1. Prior to agreeing your efficiency savings plan for 2010, did you undertake a full equality impact assessment (EIA) as required under the terms of the Public Sector Equality Duties?</li> <li>2. If yes, please provide a copy of this.</li> <li>3. If yes, did you amend your proposals to take account of the results of the EIA?</li> <li>4. Did you share the results of the EIA with the recognised trade unions?</li> <li>5. What consultation did you carry out with recognised trade unions?</li> <li>6. What changes to the proposal were made as a result of/following this consultation?</li> </ol>	Information part released, part not held
134-10	Commercial	<p>What is the budget for provision of salaried dental services in your area?</p> <p>How many FTE salaried dental surgeons do you currently have?</p> <p>How many FTE dental assistants are there?</p> <p>How many FTE administrative assistants are there?</p> <p>Copies of the full accounts for the past three years.</p> <p>How many patients are registered with your service?</p> <p>Are there age profiles associated with these patients? If so, please supply details.</p> <p>Do you have statistics on the numbers of treatments encountered? If so, please supply details.</p> <p>Do you have statistics on the types of treatments carried out? If so, please supply details.</p>	All information released

ID	category	details of request	Comments
135-10	Public	<p>1. All information on Indoor Air Filtration equipment, its approval for use, purchase, and use in your area since 1 January 2005 to the current date.</p> <p>a. This request to include but not limited to information regarding all Indoor Air Filtration equipment in the NHS Borders Health Board area of responsibility.</p> <p>b. This request to include but not limited to information from the UK Department of Health (DH) and other Government Agencies or Public Bodies regarding Indoor Air Filtration equipment.</p> <p>c. This request to include but not limited to information held on research/studies on Indoor Air Filtration Equipment and areas of approved use.</p> <p>d. This request to include but not limited to information on the cost and sites where Indoor Air Filtration has been installed.</p>	All information released
136-10	Media	<p>How many bariatric beds are currently in use within your health board's facilities?</p> <p>How many were in use five years ago?</p> <p>How much money have your health board spent in the past five years on bariatric beds? If possible, broken down by year.</p>	Information part released, part not held
137-10	Scottish Parliament	<p>1. How many (if any) directed surveillance operations has the health board authorised, under the Regulation of Investigatory Powers (Scotland) Act 2000, in each of the last three years and what were the reasons for mounting these operations?</p> <p>2. How many (if any) operations, using covert human intelligence sources, has the health board authorised under the Regulation of Investigatory Powers (Scotland) Act 2000 in each of the last three years and what were the reasons for mounting these operations?</p> <p>3. How many health board staff have the power to authorise directed surveillance under the Regulation of Investigatory Powers (Scotland) Act 2000?</p>	Information not held
138-10	Scottish Parliament	<p>What costs do you anticipate arising from voluntary redundancies in a) 2010/11, b) 2011/12 and c) 2012/13</p> <p>What funds have you allocated within your budget over these years for this purpose</p>	All information released
139-10	Media	Copies of any guidance you have issued to staff in the past five years on the use of appropriate language to be used in dealings with staff and members of the public, including on sexual orientation, gender, age, race and ethnicity and disability.	All information released
140-10	Voluntary Sector	<p>Name and position of member of staff responsible for taking the wheelchair user group forward and how they should be contacted</p> <p>How often the wheelchair user group meets</p> <p>How long the group has been established</p> <p>How many members the group currently has</p> <p>The reason for failure to establish a group if no group exists.</p>	All information released

ID	category	details of request	Comments
141-10	Public	<ol style="list-style-type: none"> <li>1. How you procure Construction Consultancy Services</li> <li>2. How you procure Construction Contractors</li> <li>3. If by your own framework, please tell me: <ol style="list-style-type: none"> <li>a. The titles and content of the relevant frameworks</li> <li>b. Who is on the current frameworks</li> <li>c. The start and end dates of the frameworks</li> <li>d. Any possible extension periods to the frameworks</li> <li>e. The name and contact email of person responsible for the frameworks.</li> </ol> </li> </ol>	All information released
142-10	Scottish Parliament	Information relating to how many PR companies and public affairs agencies have been hired by the board in each of the last three years, including the value of these contracts and the purpose.	All information released
143-10	Media	<p>The yearly figures for the total number of babies delivered since 2005 in maternity units in your health board area.</p> <p>The yearly figures for the number of babies delivered since 2005 in the same maternity units with a midwife present.</p> <p>If there is any difference in these figures, any details which may identify what has caused the disparity.</p> <p>A copy of the policy document on, or relating to, the number of midwives that should be on duty at any one time.</p> <p>If these figures are not available, please explain why/what your policy is for gathering figures/what other relevant figures you have available.</p>	All information released
144-10	A	<p>The amount the health board's chief executive claimed in expenses during the following periods - 2008-09 and 2009-10 and 2010 April 1 up to June 16 2010. - breakdowns for each period</p> <p>A break down of what the expenses for the chief executive were - full details of each claim in terms of what is was for and how much it was for during the periods mentioned above</p>	All information released
145-10	Scottish Parliament	Details of out of hours care provision by GP surgery for the past seven years. If the past seven years is not available, please detail for the past year	All information released
146-10	Scottish Parliament	<p>What land and buildings (including estimated value per acre or per metre) do you have plans to sell at the current time</p> <p>What land and buildings are you currently looking at for joint development in the near future (broken down by valuation and size) and either a) Local authorities b) Housing associations or c) private sector developers.</p>	All information released
147-10	Scottish Parliament	<ol style="list-style-type: none"> <li>1. How many cases of Norovirus were reported in care home sin your area in 2007/08, 2008.09, 2009.2010</li> <li>2. How many patients were infected in each case</li> <li>3. How many of these cases were severe enough to warrant being reported to Health Protection Scotland.</li> </ol>	Information part released, part not held
148-10	Scottish Parliament	The increase in rates expressed in pounds (not as a percentage) for all property owned by your board for the financial year 2010/11	All information released

ID	category	details of request	Comments
150-10	Commercial	<ol style="list-style-type: none"> <li>1. How much did the Board spend on homeopathy services in 2004/05, 2007/08, 2008/09 and 2009/10</li> <li>2. When was funding of homeopathy services last reviewed by the Board? What was the reason for any decision to continue or cease funding homeopathy services?</li> <li>3. What are the contact details for any homeopathy providers from which the board commissions services for patients.</li> </ol>	Information part released, part not held
151-10	Commercial	<ol style="list-style-type: none"> <li>1. How many people in the boards population had a BMI which meets that of the SIGN criteria for bariatric surgery (i.e. a BMI of 35+ with other significant disease) in 2008/09 and 2009/10</li> <li>2. How many people in the boards population underwent bariatric surgery in 2008/09 and 2009/10</li> <li>3. Does the board have its own threshold BMI or additional criteria different from SIGN guidance that must be met for bariatric surgery to be offered. Please provide details.</li> <li>4. Does the board have a specialist obesity service? Please provide details.</li> </ol>	Information part released, part not held
152-10	Scottish Parliament	What was the budget for cleaning staff employed within your health board in a) 2007/08, b) 2008/09, c) 2009/10	Information part released, part not held

ID	category	details of request	Comments
153-10	Other	<p>Could you please send me details in generalised categories of the rates of remuneration paid to career grade doctors working in the addictions service of Borders NHS Board (i.e. not doctors in training grades), giving details of the pay scales which are being implemented, and specimen copies of the contracts issued (all on an anonymous basis). Please also give this information in respect pay rates and contracts of any individual doctors working in the addictions service whose pay rates and contracts do not conform to any of the generalised categories set out in your answer to the question asked above (again on an anonymised basis).</p>	Information exempt 38(2a) Personal information
154-10	Media	<p>How many patients have received treatment from NHS Borders for drink/drug misuse for each of the last three years?  Of these, how many were aged 18 or over? And how many were aged 15 and under? What age was the youngest? And what age was the oldest?  The number of children (aged 15 and under), what substances they were being treated for (for example, alcohol/drug - or if you can be more specific - cannabis, cocaine etc)?  How much money NHS Borders has spent on treating drink and drug related illnesses in each of the last three years?</p>	Information part released, part not held
155-10	Scottish Parliament	<p>A) I wish to know, where applicable, the number of hospitals which use agency staff for hosp cleaning either through contracted or 'inhouse' services. B) Cleaning staff numbers for each year since April 2007 for each hosp. C) Cleaning staff numbers budgeted for April 2010 for each hosp. D) The number of cleaning hours per hosp for each year since April 2007. E) The number of cleaning hours per hospital budgeted for from April 2010.</p>	Information part released, part not held
156-10	Scottish Parliament	<p>How many consultants (non-medical) have been used by your board in 07/08; 08/09; 09/10 and how much were they paid.</p>	All information released

ID	category	details of request	Comments
157-10	Scottish Parliament	How many temp staff will have their contact terminated during 2010/11; how many staff will come to the end of their fixed term contract during 10/11; how many vacancies are expect to arise during 10/11 and what was the staff turnover for 2009/10	All information released
158-10	Scottish Parliament	How many bed numbers were there in your board areas for 07/08; 08/09; 09/10 and for the first quarter of 10/11 broken down by hospital	All information released
159-10	Media	The amount spent on hiring locum GPs from countries outwith the UK for each of the following years and the names of the country from which GPs have been recruited. 05/06 - 09/10	All information released
160-10	Media	1) Can you tell me how many members of your staff bought vehicles under lease-hire deals offered by your health board in 2009? 2) Can you also tell me how many of these lease deals were taken up by your health board's executives (i.e senior health managers and consultants etc)? 3) Can you also give me details of the lease deal agreement? What the make of car was etc? 4) How much subsidy does each member of staff qualify for in your health board for lease deals? 5/What company the lease deal is with. Can you provide answers to qns 1-3 for 2007, 2008 and so far for 2010	Information part released, part not held
161-10	Public	All correspondence relating the new Lauder Community Centre and including Scottish Borders Council and Lauder Community Council	Information part released, part exempt: 38(2)(a)(i) Personal information 33(1)(b) Commercial interests 30(c) prejudice to the conduct of public affairs 36(2)(b) Confidentiality

ID	category	details of request	Comments
162-10	Union	<ul style="list-style-type: none"> <li>• The final NHS Borders Local Delivery Plan for 2010-11 as agreed with Scottish Government or, where not agreed, the most up-to-date draft (with the status of the paper indicated), including all appendices</li> <li>• The final NHS Borders full Workforce Plan for 2009-10, including all appendices</li> <li>• The final NHS Borders full Workforce Plan for 2010-11 as agreed with Scottish Government or, where not agreed, the most up-to-date draft (with the status of the paper indicated), including all appendices</li> <li>• NHS Borders summary of staff projections for 2010/11 as submitted to the Scottish Government to inform the publication of NHS Scotland Workforce Projections, 2010/11: NHS Board Projected Staff In Post (WTE) Changes In 2010/11 in June 2010 including the nursing and midwifery projections for 2010-11 split by bands 1-4 and bands 5-9</li> <li>• All information as submitted to the Scottish Government during 2010 on the actual and expected employment of newly qualified nurses and midwives during 2010/11</li> <li>• The narrative / commentary submitted to your board in support of your financial plan for 2010/11.</li> <li>• The financial performance monitoring returns related to revenue spend, capital spend and delivery of efficiency savings submitted to the Scottish Government for the 6 month period to Sept 09, nine months to Dec 09 and 12 months to March 10 and the most up-to-date monitoring return for 2010-11.</li> </ul>	Applicant redirected: 25 Information otherwise accessible
163-10	Voluntary Sector	Contact lists for GPs, Dentists, Community Pharmacists	All information released
164-10	Media	Details of any donations or legacies bequeathed to the health board - or to individual hospitals, units or departments - in the last five years? In each case, how much was donated, the age and gender of the donor, what conditions, if any, were attached to the donation and a breakdown of how the money was spent	Information part released, part not held

ID	category	details of request	Comments
165-10	Scottish Parliament	<p>1. How many people have sought advice or support for drugs addiction in the years 2006/07, 2007/08, 2008/09, 2009/10?</p> <p>2. How many people have been funded for non-residential advice and support services in the years 2006/07, 2007/08, 2008/09, 2009/10?</p> <p>3. How many people have been funded for residential care in the years 2006/07, 2007/08, 2008/09, 2009/10?</p> <p>4. In the years 2006/07, 2007/08, 2008/09, 2009/10, what was the average time period between clients requesting help for drug addiction and beginning a drug treatment programme?</p> <p>5. In the years 2006/07, 2007/08, 2008/09, 2009/10, what percentage of clients referred to drug treatment received a date for assessment that fell within four weeks of referral being received?</p> <p>6. In the years 2006/07, 2007/08, 2008/09, 2009/10, what percentage of clients referred to drug treatment received a date for treatment that fell within four weeks of their recovery plan being agreed?</p> <p>7. How many clients have moved out of addiction in the years 2006/07, 2007/08, 2008/09, 2009/10?</p> <p>8. How much has been spent on drugs rehabilitation in the years 2006/07, 2007/08, 2008/09, 2009/10?</p> <p>9. Please provide a breakdown of rehabilitation organisations and/or services used in the years 2006/07, 2007/08, 2008/09, 2009/10.</p> <p>10. What mechanisms are in place to allow clients to assess the effectiveness of treatment and/or support offered? If such mechanisms are in place, please provide average figures for those rating services very satisfactory, satisfactory, unsatisfactory, and very unsatisfactory (or whichever breakdown is used).</p>	Information part released, part not held, part withheld due to cost of compliance
166-10	Media	<p>E.coli</p> <p>a) How many cases illness caused by hospital acquired E.coli have been reported in the board's hospitals for each of the last five years (2005/06, 06/07, 07/08, 08/09 and 09/10)?</p> <p>b) How many of these cases in each year have been caused by E.coli O157?</p> <p>MRSA screening</p> <p>a) How long on average before someone is admitted to hospital for an elective procedure does MRSA screening take place? (Eg.1 week, 2 weeks, 6 weeks etc...)</p> <p>b) What is the maximum length of time before someone is admitted for MRSA screening to be carried out? (e.g. Has someone been tested 1 month, two months etc...before their actual admission)</p>	Information part released, part not held
167-10	Scottish Parliament	<p>How many vacancies for midwives arose in 2007/8, 2008/9, 2009/10</p> <p>How many midwives were employed by your health board in 2007/8, 2008/9, 2009/10</p> <p>How many vacancies for midwives were filled as a result of One Year Job Guarantee for 2007/8, 2008/9, 2009/10</p>	All information released



ID	category	details of request	Comments
168-10	Voluntary Sector	<ol style="list-style-type: none"> <li>1. Confirm or deny whether your organisation holds information on its total revenue expenditure on musculoskeletal services for the last three financial years.</li> <li>2. Supply details of your organisation's total revenue expenditure on musculoskeletal services for the last three financial years (net and / or gross – please state).</li> <li>3. Confirm or deny whether your organisation holds information on its total revenue expenditure on rheumatoid arthritis services for the last three financial years.</li> <li>4. Supply details of your organisation's total revenue expenditure on rheumatoid arthritis for the last three financial years (net and / or gross – please state).</li> <li>5. Confirm or deny whether your organisation holds information on its total revenue expenditure on all services for the last three financial years</li> <li>6. Supply details of your organisation's total revenue expenditure on all services for the last three financial years (net and / or gross – please state).</li> <li>7. Confirm or deny whether your organisation holds data on the number of rheumatoid arthritis patients who were treated by the organisation in each of the last three years.</li> <li>8. Supply details of the number of rheumatoid arthritis patients who were treated by your organisation in each of the last three years.</li> <li>9. Supply details of the number of rheumatoid arthritis patients who were treated with biologic therapies in each of the last three years.</li> <li>10. Supply details of the number of rheumatoid arthritis patients who made an individual funding request for treatment not normally funded in each of the last three years, broken down by whether funding for the treatments was (a) approved and (b) rejected.</li> <li>11. Confirm or deny if your organisation has the capacity to offer all rheumatoid arthritis patients who need them follow-up appointments on a timely basis.</li> <li>12. Confirm or deny if your organisation is offering support to GPs to ensure speedier diagnosis of rheumatoid arthritis services.</li> <li>13. State how many rheumatology units / departments your organisation is responsible for, and please list the location of each.</li> </ol>	Information part released, part not held, part withheld due to cost of compliance
169-10	Scottish Parliament	<ol style="list-style-type: none"> <li>1. Since December 2009, has the health board had any forms of electronic media lost or stolen? - Such as CDs, DVDs, USBs, memory sticks, computers, or any other device that contains electronic data?</li> <li>2. If so, when were they lost/stolen and what data was stored on them?</li> <li>3. Furthermore, if any of the data was related to people, how many people had data included in the devices that were lost?</li> </ol>	All information released

ID	category	details of request	Comments
170-10	Media	<p>1. Does NHS Borders, or any of the hospitals under the management of NHS Borders, have an agreement or contract with a company to provide bedside telephone/television units? If so, I would like to know which company provides these services; when the agreement(s) or contract(s) were signed; and for how long the agreement(s) or contract(s) will be in place?</p> <p>2. Do any clauses in the agreement(s) or contract(s) relate to the use of mobile phones within the hospitals under the management of the NHS Borders, and if so, what is the exact wording of the clause(s)?</p> <p>3. What is NHS Borders's policy on the use of mobile phones within the hospitals under the management of NHS Borders, and when was this policy introduced?</p> <p>4. Did NHS Borders, or any of the hospitals under the management of NHS Borders, consult with the company providing and operating bedside units when compiling policy on the use of mobile phones after guidelines were issued by Health Facilities Scotland in February 2008?</p> <p>5. What are the charges made to patients for the use of the bedside units (for telephone and television usage)?</p> <p>6. Is NHS Borders or any of the hospitals under the management of NHS Borders able, under the terms of the agreement or contract, to advise or request changes to the prices charged for usage of the bedside units?</p> <p>7. Has NHS Borders or any of the hospitals under the management of NHS Borders ever tried to initiate changes to the pricing of telephone and television usage on the bedside units? If so, when, and for what reason?</p> <p>8. Have the charges for making or receiving calls, or watching the television, changed since the introduction of the bedside units at hospitals managed by the NHS Borders? If so when, and by how much?</p> <p>9. Has NHS Borders or any of the hospitals under the management of NHS Borders received any complaints from patients about the bedside units? If so, I would like to know how many complaints have been received; when; and what exactly the complaints related to?</p> <p>10. Is the cleaning of the bedside units the responsibility of NHS Borders or any of the hospitals under the management of NHS Borders or of the company operating the units?</p> <p>11. Does NHS Borders or any of the hospitals under the management of NHS Borders generate any income from the agreement(s) or contract(s) with the provider of the bedside units? If so, how much is this worth annually, and under what terms is the income received?</p>	All information released
171-10	Public	<p>Details of IT Security incidents and further details relating to the incident for your Health Board from 1st January 2005 until 1st July 2010. This includes classification of incident, nature of incident, system or number of records affected, whether the incident resulted in disciplinary action being taken.</p>	Information part released, part not held, part withheld due to cost of compliance
172-10	Media	<p>The number of prescriptions of Ritalin issued to children in the NHS Borders area for the past two years and therefore the number of children in receipt of Ritalin drugs</p>	Information part released, part not held

ID	category	details of request	Comments
173-10	Scottish Parliament	<p>1. How many clinical nurse specialists (headcount) are working in the health board area?</p> <p>2. How many, if any, clinical nurse specialists are currently working in acute wards?</p> <ul style="list-style-type: none"> <li>· For those clinical nurse specialists working in acute wards, please provide a breakdown by speciality and how many days/hours per week they are spending in acute wards.</li> </ul> <p>3. How many, if any, clinical nurse specialists were working in acute wards at this point last year?</p> <p>4. If no clinical nurse specialists are currently working in acute wards, does the health board have any plans to get specialist nurses spending any time in acute wards in the future?</p>	All information released
174-10	Public	<p>Information you may hold relating to persons who have died with no known next of kin since 1st December 2009 to the present day.</p> <p>Full name, date of birth, maiden name, date of death, last known address, estimated value of estate, dates when information passed to Treasury solicitor</p>	Information exempt: 38(1)(d), Personal information
175-10	Scottish Parliament	<p>The number of dieticians working in the community, as opposed to in a hospital setting. I'd like to know, in the health board area, how many WTE dieticians are employed in the community as part of the primary healthcare team. If the relevant information is available, I'd also like to know how many of these community dieticians are attached to a particular GP practice(s).</p>	All information released
176-10	Media	<p>The number of "adverse incidents" (e.g. mistakes made in the care of patients) reported within the board in 2007/08, 2008/09 and 2009/10?</p> <p>The number of "near misses" reported within the board in 2007/08, 2008/09 and 2009/10?</p> <p>Indicate how many of these incidents in each year involved</p> <p>a) locum doctors generally and b) locum doctors provided by an agency?</p>	Information part released, part withheld due to cost of compliance

ID	category	details of request	Comments
177-10	Scottish Parliament	<p>1) What proportion of money spent on food procurement in 2009/10 by the health board was spent on food which was produced within the health board boundary?</p> <p>2) What proportion of money spent on food procurement by the health board in 2009/10 was spent on food which was produced within 100 miles of the health board HQ?</p> <p>3) What proportion of money spent on food procurement by the health board in 2009/10 was spent on food which was produced in Scotland?</p> <p>4) What is the total number of food procurement contracts awarded by the health board this financial year, and how many of these have been awarded to companies within 100 miles of the health board HQ?</p> <p>5) What was the health board's total budget for food procurement in the last financial year (2009/10)?</p> <p>6) What is the health board's total budget for food procurement in this financial year?</p> <p>7) Does the health board have a target for the amount of food it should procure locally and/or from Scotland?</p>	Information part released, part not held, part withheld due to cost of compliance
178-10	Media	<p>For each of the last three financial years, indicate:</p> <p>a) the number of the following procedures the primary care organisation has funded</p> <p>b) at what total cost per year</p> <p>c) in each case, what criteria the primary care organisation has what clinical criteria the PCT applies when approving funding decisions</p> <p>The procedures I would like the information on are:</p> <ul style="list-style-type: none"> <li>· Bariatric surgery</li> <li>· In-vitro fertilisation</li> <li>· Acupuncture for back pain</li> <li>· Spinal manipulation for back pain</li> <li>· Cochlear implants for hearing impairment</li> <li>· Hip resurfacing or replacement</li> <li>· Total knee replacement</li> <li>· Tonsillectomies</li> </ul>	Information part released, part not held, part withheld due to cost of compliance
179-10	Commercial	<p>Please provide the following:</p> <ul style="list-style-type: none"> <li>· A copy of your most recent Prescribing Formulary?</li> </ul> <p>If the information is not contained within the formulary please can you answer the questions below:</p> <ul style="list-style-type: none"> <li>· The name of the committee which updates the above?</li> <li>· Review dates and next scheduled update dates?</li> <li>· Which other organisations use the formulary?</li> </ul> <p>Please Can your answer the following questions on medicines management:</p> <ul style="list-style-type: none"> <li>· VTE is now a CQUIN Target, due to this could you please provide your most recent Venous Thromboembolism (VTE) clinical policies or guidelines?</li> <li>· Do you use Scriptswitch?</li> <li>· What is the coverage of Scriptswitch in your area?</li> </ul>	All information released
180-10	Commercial	<p>Copy of the Pharmaceutical Care Service Plan.</p> <p>If the document is currently being compiled, please can you tell me when this will be completed and published?</p>	Information not held

ID	category	details of request	Comments
181-10	Media	How many abortions have been performed past the 24 week stage in your health board area for each of the last ten years. In each case I would like to establish in which week the pregnancy was terminated and the reason for the termination, i.e. severe or mild physical deformities, heart defect etc.	Request redirected to another authority - ISD provided a central response for all Boards
182-10	Media	The number of doctors employed by your health board who have been referred for treatment or counseling for drug or alcohol misuse over the last three years, i.e. 2008, 2009 and 2010 to date.	Information exempt: 36(1) confidentiality
183-10	Media	<p>How many employees took up vehicles under lease-hire deals in 2009 and the other questions. Not how many bought the vehicles at the end of the lease deals.</p> <p>2) Can you tell me how many members of your staff took up vehicles under lease-hire deals offered by your health board in 2009?</p> <p>3) Can you also tell me how many of these lease deals were taken up by your health board's executives (i.e senior health managers and consultants etc)?</p> <p>4) Can you also give me details of the lease deal agreement? What the make of car was etc?</p> <p>5) How much subsidy does each member of staff qualify for in your health board for lease deals?</p> <p>6) Can you also tell me what company the lease deal is with?</p> <p>Can you also provide answers to questions 1-3 for the years 2007, 2008, and so far in 2010?</p>	Information part released, part withheld due to cost of compliance
184-10	Media	<p>How many of your employees have been suspended on full pay or put on gardening leave in each of the last financial five years. For each employee I would like to establish the following:</p> <p>The employee's role, i.e are they a manager, nurse, doctor, porter.</p> <p>Whether they were suspended or put on gardening leave.</p> <p>How long they were/or have been away from their duties.</p> <p>A summary of the allegation which led to them being suspended or put on gardening leave.</p> <p>And for suspensions/periods of gardening leave now completed I would also like to establish what has happened to the employee since, i.e. did they leave their job or go back to work.</p>	Information part released, part collated to ensure confidentiality
185-10	Scottish Parliament	<p>How much has your health board spent on the treatment of musculo skeletal conditions in the last 5 years</p> <p>How many patients has your health board treated for musculo skeletal conditions in the last 5 years</p>	Information part released, part not held

ID	category	details of request	Comments
186-10	Media	<p>1. How many private number plates (i.e. personalised vehicle registrations) does your organisation currently own?</p> <p>2. For each plate owned, please provide the registration number (i.e. SNP 123), whether it is currently in use and on what vehicle.</p> <p>3. How many private number plates (i.e. personalised vehicle registrations) has your organisation purchased in each of the last 10 years?</p> <p>4. For each plate purchased, please provide the registration number and the amount paid.</p> <p>5. How many private number plates (i.e. personalised vehicle registrations) has your organisation sold in each of the last 10 years?</p> <p>6. For each plate sold, please provide the registration number and the amount sold for.</p>	All information released
187-10	Media	<p>How much has the hospital board spent on bariatric beds, which support patients weighing up to 25 stone, since Jan 2008?</p> <p>How many bariatric beds are now in use across the health board?</p> <p>What is the highest weight that beds in the health board can take from one patient?</p> <p>Would patients weighing over 50 stone, and the maximum weight in the question above, have to hire their own specialist beds or would the health board cover the cost? If they do have to hire what would this cost (if you can answer)?</p> <p>Has the hospital board had to hire any such beds since Jan 2008?</p> <p>If so how many, when, what was the cost and what weight could they hold?</p> <p>How much has been spent repairing equipment including beds damaged by obese and overweight patients?</p> <p>How many bariatric surgery procedures have been carried out since 2008 for patients aged 18 and upwards?</p> <p>How many bariatric surgery procedures have been carried out for people aged under 18? What was the lowest patient age that Bariatric surgery was performed?</p> <p>Have these procedures included laparoscopic gastric banding? If so, how many?</p>	Information part released, part not held
188-10	Scottish Parliament	The rates increase in property owned, rented and leased by your Board for the financial year 2009/10.	All information released

ID	category	details of request	Comments
189-10	Media	<p>For the dates 1 January 2009 – present, detail the following:</p> <ul style="list-style-type: none"> <li>· The number of intensive care beds in NHS hospitals closed, and the reasons for closure where possible. Can this be broken down month-by-month and by hospital.</li> <li>· The number of early patient discharges from intensive care beds in NHS hospitals, and the reasons for each case where possible. Can this be broken down month-by-month and by hospital.</li> <li>· The number of transfers of patients from intensive care beds to other NHS hospitals, and the reasons for each case where possible. Can this be broken down month-by-month and by hospital.</li> <li>· The number of transfers of patients transferred from intensive care beds early or late to other beds in the same hospital, and the reasons for each case where possible. Can this be broken down month-by-month and by hospital.</li> <li>· The number of transfers of patients from intensive care beds in NHS hospitals to private hospitals, and the reasons for each case where possible. Can this be broken down month-by-month and by hospital.</li> </ul>	Information part released, part withheld due to cost of compliance
190-10	Public	Details and cost of all training events/workshops/away days attended by staff in 2008, 2009 and 2010 which have been provided by outside bodies.	All information released
191-10	Media	<p>How many people have requested IVF treatment from your Trust or Health Board over the last three years?  For each year (July 24th 2007 - July 24th 2008; July 24th 2008 - July 24th 2009; July 24th 2009 - July 24th 2010) I would like you to break down the statistics as follows: -  How many of those requests were accepted?  How many of those requests resulted in a completed course of IVF treatment?  How many of those requests were rejected? Please give reasons why each of the requests were rejected.  How much was spent carrying out IVF treatments in total?  What is the maximum number of cycles of IVF treatment that was offered to any one individual or couple?</p>	Information part released, part withheld due to cost of compliance
192-10	Media	<ol style="list-style-type: none"> <li>1. The number of Bone Anchored Hearing Aids (BAHA) issued in each of the last five years.</li> <li>2. The number of BAHAs issued to under 18s in the last five years.</li> <li>3. The total cost of issuing BAHAs in each of the last five years.</li> </ol>	Information not held
193-10	Scottish Parliament	<p>How many tonnes of food did your organisation procure in the 2009-2010 financial year?  How many tonnes of avoidable food waste did your organisation generate in the 2009-2010 financial year?</p>	Information not held

ID	category	details of request	Comments
194-10	Scottish Parliament	<p>A statement or protocol adopted by your health board in respect of vacancy management</p> <p>Does the board set a period or gap in months in which a vacancy is not filled?</p> <p>If the Board does set a period, what risk assessment is undertaken in relation to this and how are exceptions to this period?</p> <p>Provide a statement or protocol on how you manage - maternity leave replacements/locums - long term sick leave locums</p>	All information released
195-10	Scottish Parliament	<p>What protocol does the Board have in place for discussing complaints quarterly t a clinical governance steering group or equivalent for which the Scottish Public Services Ombudsman has commended NHS Lothian and recommended that it should be followed by other public bodies.</p>	All information released
196-10	Commercial	<ol style="list-style-type: none"> <li>1. Over the twelve month period from 1st June 2009to 31st May 2010, how many patients with Psoriasis have been treated with Biologics?</li> <li>2. Details of the types of Biologics used as well as the corresponding number of patients using each Biologic over the period in question.</li> <li>3. How many patients were started on a Biologic for the first time? (in this part of your response, please include patients who have been switched to another biologic)</li> </ol>	Information part released, part not held
197-10	Scottish Parliament	<p>How many patients have you treated so far in 2010 for burns, blisters and skin scarring as a result of contact with Giant Hogweed?</p> <p>And comparative figures for the past three years.</p>	Information not held
198-10	Media	<p>Information on how much the health board has spent in the last year on hospitality, and a breakdown on how much money was spent on items (tea, coffee etc.) and what events they were used at.</p> <p>Provide figures for the previous two years as a comparison.</p>	Information part released, part withheld due to cost of compliance
199-10	Media	<ol style="list-style-type: none"> <li>1. What were the median and maximum waiting times (from GP referral to treatment) for Cognitive Behavioural Therapy (CBT) for treatment of mild to moderate depression, during two separate periods: the last quarter of 2009 (Oct-Dec) and the first quarter of 2010 (Jan-Mar)?</li> </ol>	Information not held
200-10	Commercial	<p>Details of all applications for inclusion in the Pharmaceutical List from 19th May 2010 to present date (10th August 2010), within your health board area.</p> <p>Details to include:</p> <ol style="list-style-type: none"> <li>1. Name of applicant</li> <li>2. Address of premises for which application made</li> <li>3. Date of PPC hearing (or scheduled date where hearing is to be heard)</li> <li>4. Outcome of PPC hearing</li> <li>5. Whether appeals were lodged with the NAP</li> <li>6. Outcome of any appeal made</li> </ol>	All information released



ID	category	details of request	Comments
201-10	Media	<p>1. How much did the Trust spend on communications and marketing (including advertising and PR), including all staff costs, in the following years:</p> <ul style="list-style-type: none"> <li>a) 2007-08</li> <li>b) 2008-09</li> <li>c) 2009-10?</li> </ul> <p>2. Of this figure, how much did the Trust spend in 2009-10 on the following:</p> <ul style="list-style-type: none"> <li>a) media and communications staff - please list how many staff were employed, what their job titles were and their salaries</li> <li>b) printing</li> <li>c) design - other than rebranding</li> <li>d) rebranding</li> <li>e) advertising</li> <li>f) website</li> <li>g) pr agency</li> <li>h) media legal advice (e.g. defamation proceedings)</li> <li>i) media training/consultancy</li> <li>j) photography (NB not clinical photography - e.g. x-rays and photos for medical use)</li> </ul> <p>3. Itemise all media and communications spending over £10,000 in 2009-10, with a brief description (e.g. 'advertising in local magazine for year - £70,450', 'printing Trust brochure on dentistry - £50,421').</p> <p>4. How much the Trust spent on purchasing television screens in 2009-10? The purpose of the screens and what type they were (e.g. plasma, widescreen etc), how many there were and how much they cost individually</p>	Information part released, part not held, part withheld due to cost of compliance

ID	category	details of request	Comments
202-10	Commercial	<p>How many exceptional prescribing requests or individual patient treatment requests did NHS Borders receive in 2008/2009?</p> <p>How many exceptional prescribing requests or individual patient treatment requests did NHS Borders board receive in 2009/2010?</p> <p>a) How many of the exceptional prescribing requests or individual patient treatment requests received by NHS Borders were approved in 2008/2009?</p> <p>b) What was the reason(s) for approving these requests?</p> <p>a) How many of the exceptional prescribing requests or individual patient treatment requests received by NHS Borders were accepted in 2009/20010?</p> <p>b) What was the reason(s) for approving these requests?</p> <p>a) How many of the exceptional prescribing requests or individual patient treatment requests received by NHS Borders were rejected in 2008/2009?</p> <p>b) What was the reason(s) for rejecting these requests?</p> <p>a) How many of the exceptional prescribing requests or individual patient treatment requests received by NHS Borders were rejected in 2009/20010?</p> <p>b) What was the reason(s) for rejecting these requests?</p> <p>What were the names of the members of the decision making body that dealt with exceptional prescribing/individual patient treatment requests in 2008/2009?</p> <p>What are the names of the members of the decision making body that dealt with exceptional prescribing/individual patient treatment requests in 2009/2010?</p>	Information part released, part not held
203-10	Voluntary Sector	<ol style="list-style-type: none"> <li>1. Detail how your CAMH service meets the needs of deaf children.</li> <li>2. Does your NHS board keep a record of referrals for deaf children to CAMHS?</li> <li>3. If so, detail how many referrals you received in the last 12 month period, the process for managing these referrals and provide information about the referring agencies.</li> <li>4. Does your CAMH service currently offer outreach support to deaf children in other settings? If so, please give details.</li> </ol> <p>NB – in these questions, we are using the term 'deaf' to refer to children and young people aged 0-18, with any form of hearing loss, as detailed above.</p>	Information part released, part not held
204-10	Media	All serious untoward incident reports for the last financial year	All information released
205-10	Media	<p>The total value of any 'increment payments' paid out to your staff in each of the last three years.</p> <p>By 'increment payments' I mean pay increases which members of staff received when they reached a certain number of years service or a certain grade within your organisation. These payments are separate to any bonuses or increases to basic wages.</p>	Information part released, part withheld due to cost of compliance

ID	category	details of request	Comments
206-10	Public	<ol style="list-style-type: none"> <li>1. What is the population of patients in nursing homes and care homes for the elderly?</li> <li>2. Do GPs in your area have access to specialist support by geriatricians and specialist geriatric nurses in the care of these patients – and if so, how many whole-time equivalent geriatricians and specialist nurses provide this support?</li> <li>3. How much funding, in addition to standard primary care funding, have you provided for care in nursing homes and care homes for the elderly in 2009/10 and 2010/11?</li> <li>4. How many critical incidents were reported in your nursing homes and care homes for the elderly in 2008/9 and 2009/10?</li> <li>5. In these years, how many complaints did you receive about nursing homes and care homes for the elderly from patients or their relatives, and how many were investigated?</li> <li>6. In these years, how many complaints did you receive from GPs about nursing homes and care homes for the elderly, and how many were investigated?</li> </ol>	Information part released, part not held
207-10	Media	<p>Details of Narcan (Naloxone) use by the authority over the last five financial years. Broken down to show:</p> <ol style="list-style-type: none"> <li>1. How many instances Narcan has been used by the authority each year.</li> <li>2. The reason for the use of the drug in each of the instance eg. drugs overdose</li> <li>3. The cost of the drug to the authority for each individual year, as well as a total overall.</li> </ol>	Information part released, part not held, part withheld due to cost of compliance
208-10	Commercial	The number of patients currently being treated with biologics for the following conditions, split by named biologic.	All information released
209-10	Media	<p>Details of stab wound related admittances hospitals within the authority broken down to show:</p> <ol style="list-style-type: none"> <li>1. The number of stab wound admittances at each hospital in the authority in the last calendar year.</li> <li>2. What percentage of these admittances have consequently proved fatal.</li> <li>3. Show data for each hospital within the authority.</li> </ol>	All information released

ID	category	details of request	Comments
210-10	Media	<p>IR1 forms (incident reporting) and surgical instruments</p> <ol style="list-style-type: none"> <li>1. Provide copies of all IR1 forms submitted by medical staff between 2005-2010.</li> <li>2. If unable to provide copies, provide the number of IR1 forms submitted for each month between 2005-2010 as well as details as to the nature of each incident. We accept redaction to maintain patient confidentiality.</li> <li>3. Details of the IR1 forms which involve faults, breakages or other failures relating to surgical equipment/instruments between 2005-2010.</li> <li>4. Details of IR1 forms which relate to incidents in operating theatres between 2005-2010.</li> <li>5. "For each year between 2005 and 2010, provide the amount of money paid out in compensation to people affected by breakage, fault or other failure of surgical equipment/instruments. Please stipulate whether the person affected was patient or medical staff."</li> <li>6. "For each year between 2005 and 2010, provide details of every complaint received from medical, surgical and clinical staff regarding faults, breakages or other failures of surgical instruments."</li> <li>7. Provide all correspondence - email, letter or other, between staff and the Board/Trust regarding faults, breakages, or other failures of surgical instruments between 2005-2010</li> </ol>	All information released
211-10	Media	<p>Quality control</p> <ol style="list-style-type: none"> <li>1. What Quality Control process involving surgical instruments is in place?</li> <li>2. How many failings of surgical instruments - both single use and reusable - have been reported/recorded? Please stipulate numbers for each type of instrument.</li> <li>3. How many people are employed by you for the purpose of quality control of surgical instruments? Please give numbers of staff for each year between 2005-2010?</li> <li>4. Details of actions taken against companies who have failed quality control i.e. fine, lost of contract etc</li> </ol>	All information released
212-10	Media	<p>Procurement</p> <ol style="list-style-type: none"> <li>1. Details of all companies with contracts providing surgical instruments, both single-use and reusable, between 2005-2010? To include cost of contract, length of contract and the country where the goods are manufactured.</li> <li>2. Details of all companies with contracts providing surgical instruments, both single-use and reusable, between 2005-2010, who have had their contracts terminated due to quality failure or other.</li> <li>3. Details of the companies with supply the uniforms and bedding.</li> <li>4. With regard to uniforms and bedding, what countries are the key materials and labour sourced from?</li> </ol>	Information part released, part not held

ID	category	details of request	Comments
213-10	Media	<p>Decontamination</p> <ol style="list-style-type: none"> <li>1. For reusable surgical instruments, what is your process of decontamination?</li> <li>2. For each year between 2005-2010, details of the companies which have gained the contract for the decontamination of surgical instruments.</li> <li>3. For each year between 2005-2010, details of the cost for decontamination services of surgical instruments.</li> <li>4. Details of the type and numbers of single-use surgical instruments which are put through the decontamination process and therefore treated as reusable?</li> <li>5. Detail the recorded incidents when decontamination has failed during 2005-2010.</li> </ol>	All information released
214-10	Public	<p>Please could you tell me if the Health Board...</p> <ol style="list-style-type: none"> <li>1) has produced any strategies/implementation plans/reports specific to diabetes services?</li> <li>2) has produced a diabetes care pathway?</li> <li>3) has produced diabetes management guidelines? (Perhaps as part of the prescribing formulary?)</li> <li>4) has produced prescribing guidelines for drugs to manage diabetes?</li> </ol> <p>If so, please could you forward copies of these documents. Also, could you tell me if the Health Board...</p> <ol style="list-style-type: none"> <li>5) is part of a diabetes network? And if so, what is the name of the network, and which other organisations are involved?</li> </ol> <p>And finally, I would like to know where diabetes services are provided. (Community/acute setting?)</p>	Applicant redirected, 25, Information otherwise accessible
215-10	Commercial	Current position in relation to various IT patient management systems	All information released

ID	category	details of request	Comments
216-10	Media	<p>How many people in the last three years you have treated, in hospitals run by your Trust, who weigh 25 stone or more. For each instance I would like to know the following information: -</p> <ol style="list-style-type: none"> <li>1) The largest recorded weight of the patient;</li> <li>2) The length of time he/she was treated in the hospital, in days;</li> <li>3) Whether or not he/she continues to be treated in the hospital;</li> <li>4) How much it has cost the Trust to treat the patient;</li> <li>5) What illness or illnesses they were treated for while at the hospital;</li> <li>6) Did any special measures have to be taken in order to accommodate the patient in the hospital and, if so, what they were;</li> <li>7) The name of the hospital where they were treated.</li> </ol> <p>NB: In your response, please list the information as follows:  Patient 1 - weight, length of time, cost, illness, special measures, name of the hospital  Patient 2 - weight, length of time, cost, illness, special measures, name of the hospital etc...</p> <p>NB 2: When I say the last three years I mean the specific following dates ranges:  YEAR 1: August 20th 2007 - August 20th 2008  YEAR 2: August 20th 2008 - August 20th 2009  YEAR 3: August 20th 2009 - August 20th 2010</p>	Information withheld due to cost of compliance
217-10	Scottish Parliament	Request for copy of Annual Accounts 2007/08	All information released
218-10	Commercial	Which GP clinical systems are used by practices in the organisation.	All information released
219-10	Media	How many people on the Borders dental register are duplicates? How many people on the Borders dental register are deceased? How many people in the Borders are waiting for access to an NHS dentist?	Information part released, part not held
220-10	Media	Number of staff and officers employed either wholly or in part to ensure that equality and diversity policies are carried out. A breakdown of job title, brief description and salary of each post.	All information released
221-10	Commercial	<p>A copy of your primary care prescribing formulary if it has changed/been updated since June 2010.</p> <p>Or if this is not possible, a list of the updates/changes that have been made to your primary care prescribing formulary since June 2010</p>	All information released
222-10	Media	<p>How many dosage errors were made by health workers involving the use of strong painkilling drugs (morphine, diamorphine and similar opiate drugs) for each year from 2004 to 2009. Could you also tell me the numbers so far this year.</p> <p>For each time period, how many were recorded as causing no harm, how many were low harm, how many were moderate harm, how many caused severe harm and how many resulted in deaths.</p>	All information released

ID	category	details of request	Comments
223-10	Scottish Parliament	<ol style="list-style-type: none"> <li>1. How many IT staff (WTE) are currently employed by the health board, broken down by pay band?</li> <li>2. What is the current total pay bill for IT staff employed by the health board?</li> <li>3. How many IT staff (WTE) have been employed by the health board at the end of each of the last 5 financial years?</li> <li>4. What was the total pay bill for IT staff employed by the health board at the end of each of the last 5 financial years?</li> <li>5. How many records management staff (WTE) are currently employed by the health board, broken down by pay band?</li> <li>6. What is the current total pay bill for records management staff employed by the health board?</li> <li>7. How many records management staff (WTE) have been employed by the health board at the end of each of the last 5 financial years?</li> <li>8. What was the total pay bill for records management staff employed by the health board at the end of each of the last 5 financial years?</li> </ol>	All information released
224-10	Other	<ol style="list-style-type: none"> <li>1) Current NHS Borders nursing and midwifery staff establishment (whole time equivalent WTE) for the following staff groups – providing the date of collection of the data: <ol style="list-style-type: none"> <li>a) all nursing and midwifery staff</li> <li>b) nursing and midwifery staff Agenda for Change bands 5-9</li> <li>c) nursing and midwifery staff Agenda for Change bands 1-4</li> </ol> </li> <li>2) NHS Borders nursing and midwifery staff establishment (whole time equivalent WTE) projections for March 2011 for: <ol style="list-style-type: none"> <li>a) all nursing and midwifery staff</li> <li>b) nursing and midwifery staff Agenda for Change bands 5-9</li> <li>c) nursing and midwifery staff Agenda for Change bands 1-4</li> </ol> </li> <li>3) Current NHS Borders staff establishment (WTE) for the following staff groups – providing the date of collection of the data: <ol style="list-style-type: none"> <li>a) total staff</li> <li>b) by each staff group</li> </ol> </li> <li>4) NHS Borders staff establishment (WTE) projections for March 2011 for <ol style="list-style-type: none"> <li>a) total staff</li> <li>b) by each staff group.</li> </ol> </li> <li>5) The full financial performance monitoring return related to revenue spend, capital spend and delivery of efficiency savings submitted to the Scottish Government for the 3 month period to the end of June 2010.</li> </ol>	All information released
225-10	Scottish Parliament	<ol style="list-style-type: none"> <li>1. When did your health board a) consider and b) approve workforce development plans for 2010/11</li> <li>2. What contact has the National Scrutiny Group, announced by the Cabinet Secretary for Health &amp; Wellbeing on 3 June 2010, had with your health board up to end August 2010 and a) what was the form of contact taken and b) the substance of the contact</li> </ol>	All information released
226-10	Scottish Parliament	The total estimated value of unused land and property owned by your health board.	All information released

ID	category	details of request	Comments
227-10	Scottish Parliament	<p>1. What proportion of people receiving IVF treatment are self funders for a) 2007/08 b) 2008/09 c) 2009/10</p> <p>2. How much income has been generated by people receiving IVF treatment who are self funders for a) 2007/08 b) 2008/09 c) 2009/10</p> <p>3. How is the income generated by people receiving IVF who are self funders spent</p>	Information not held
228-10	Public	<p>1. The savings the Trust expects to have to make over the next five financial years (from 2010/11 to 2014/15 inclusive), broken down by year, expressed both as an amount and as a percentage of the current total Trust expenditure.</p> <p>2a. The number of confirmed, planned and/or potential job cuts to be made or under consideration by the Trust over the next five financial years (from 2010/11 to 2014/15 inclusive), expressed if possible as the net reduction in total WTE headcount (both as a number and a percentage of current total WTE headcount) net of new posts the Trust intends to create (or additional staff the Trust intends to recruit) over the same period. If there will in fact be a net increase in WTE headcount, the WTE level of increase should be provided (both as a number and a percentage).</p> <p>2b. The number of job cuts as requested in 2a, but broken down between clinical and non-clinical posts and expressed as a gross WTE figure rather than as a net figure; and the number of additional staff/new posts referred to in 2a, also broken down between clinical and non-clinical posts and expressed as a gross WTE figure. (Therefore, if the Trust is cutting non-clinical posts but reinvesting the savings in creating additional clinical posts, this will be reflected in the data provided). Any extra detail the Trust holds that is readily accessible regarding the classification of posts removed or created (e.g. paramedics, nurses within 'clinical'; management, admin within 'non-clinical') and their location should be provided.</p> <p>3. The Trust's overall cumulative deficit (if any).</p> <p>4. If no information is available with regards to points 1 and 2 because proposals have not yet been drawn up, please provide a rough timescale for when these proposals are due.</p>	All information released
229-10	Public	Copy of bariatric moving & handling policy	All information released
230-10	Media	<p>i) How many hospitals prepare patient meals, either partly or wholly, onsite using their own kitchen facilities?</p> <p>ii) How many hospitals rely on patient meals being prepared, either partly or wholly, offsite using a contractor?</p>	All information released



ID	category	details of request	Comments
231-10	Media	<p>1. How many Freedom of Information requests have you dealt with over the period of a year and using the most up-to-date data available.</p> <p>2. What was the total financial cost of processing these Freedom of Information requests over the period of a year - using the most up-to-date data available.</p> <p>3. What were the most bizarre, weird, strange or time consuming Freedom of Information requests - again over the period of a year and using the most up-to-date data.</p>	Information part released, part not held
232-10	Media	<p>How many children are born to drug-dependent parents for the year 2008/09, 2007/08, 2006/07, 2005/06</p> <p>How many unborn babies of drug-dependent parents are referred to social work for the years 2005/06, 2006/07, 2007/08, 2008/09</p>	Information part released, part not held
233-10	Commercial	<p>Who is the incumbent supplier for Case Note Folders?  What procurement method is used – please select one:  Which department is responsible for procurement of case note folders?  Where are they based? Please give address.  Is there a contract in place?  What is the duration of the contract?  What is the start date of the contract?  What is the annual usage of case note folders?  What is the cost per folder for each folder type (e.g. main, maternity, temporary etc)?  What is the total annual spend per folder type?</p> <p>If the contract(s) are part of a tender process please provide the completed and priced invitation to tender documents submitted by all participants and their respective pre-qualification questionnaires/Invitation to Tender Documents.</p> <p>How are old records stored/retrieved? E.g. On site library, off site storage, digital archive. Please include location details and if managed by an external supplier, their information.</p> <p>Do you have plans to implement EPR (Electronic Patient Records)? If so please state what IT system you are implementing/have implemented and implementation date.</p> <p>Will/Has your electronic patient record system impacted your requirements for paper based records? If so please estimate the change in quantities of new paper based folder usage.</p> <p>Has there ever been a similar freedom of information request regarding medical records folders been made in the past? If so when, and were the findings published (and where)?</p>	Information part released, part exempt: 33(1)(b) Commercial interests and the economy

ID	category	details of request	Comments
234-10	Media	<p>How many members of staff have raised concerns regarding patient safety, malpractice or bullying with your health board in the last five years? Can you provide a detailed breakdown for the last five years, i.e how many each year, who raised the issue (if you can't name the complainer, please state their role at your health board and what the complaint was for). Can you also state what the outcome of the complaint was?</p> <p>Can you also state if any of these complaints involved the 'whistleblower' using the Public Interest Disclosure Act for each of the past five years?</p> <p>And can you also say if any of these complaints, in each of these years, escalated to an employment tribunal?</p> <p>And if so what the outcome of the Employment tribunal was? If an award was made how much was it for?</p> <p>Can you also tell me how many members of staff have signed a settlement, or compromise, agreement with your health board in these five years.</p> <p>Can you also tell me how much these cost?</p> <p>And in these documents do they contain any "gagging" clauses? If the number of these agreements is small the documents can be sent to me if possible.</p>	All information released
235-10	Media	<p>In the past five years (October 2005 – present) how many patients have requested have a tattoo removed in your NHS board?</p> <p>In the same period, how many people have had tattoos removed in your NHS board?</p> <p>If possible, do you know if this has increased/decreased/stayed similar on the 5 year period before – 2000-2005?</p> <p>What pre-requisites (if any) should a person have to be eligible to have a tattoo removed on the NHS?</p> <p>How much, on average, does it cost the NHS to remove a tattoo?</p> <p>What reasons have been given by patients for requesting a tattoo removal?</p>	Information part released, part not held
236-10	Commercial	<p>How many Staff are employed by the NHS Borders. This should be a total head-count rather than full-time equivalents (just in case you use this method).</p> <p>How many buildings (a hospital, though possibly made up of a number of buildings, should count as one) are outrightly owned by NHS Borders.</p>	All information released
237-10	Union	<p>Number of assaults on staff broken down by category of staff and area working in</p>	All information released
238-10	Public	<p>Information leaflet available to the General Public freely i.e. not just the leaflet available after someone has been screened for DVT or has just been discharged from hospital.</p>	All information released

ID	category	details of request	Comments
239-10	Media	<p>1. The number of people treated for firework or bonfire related injuries in your NHS Board area in each of the last five years.</p> <p>2. If possible can you say how many of these people were treated during the month of November.</p> <p>3. If possible can you attribute a cost or increase in workload to activities surrounding November 5.</p>	Information part released, part not held
240-10	Media	<p>How many patients in your NHS Board area have applied through their clinicians for a Transcatheter Aortic Valve Implantation procedure in the last two years?</p> <p>How many patients have applied through their clinicians using individual patient treatment requests or exceptional patient funding requests for a Transcatheter Aortic Valve Implantation procedure in the last two years?</p> <p>How many patients in your NHS Board area have been accepted for the provision of a Transcatheter Aortic Valve Implantation procedure in the last two years?</p> <p>How many patients in your NHS Board area have been referred to other NHS teams outside your Board area for a Transcatheter Aortic Valve Implantation procedure in the last two years?</p> <p>Where (name of hospital) have the Transcatheter Aortic Valve Implantation procedures listed in 4 above been undertaken for patients resident in your NHS Board?</p> <p>What was the total cost to your NHS Board of the provision of Transcatheter Aortic Valve Implantation procedures by NHS teams outside your NHS Board area, the total cost including any non clinical costs such as patient and family accommodation, travel and subsistence?</p>	All information released
241-10	Other	<p>Clinical guidelines or criteria for body contouring following bariatric surgery or massive weight loss</p> <p>BMI, length of time following weight loss, weight lost, quality of life.</p> <p>What reconstructive surgery is available to your patients following massive weight loss.</p> <p>What is the process for accessing reconstructive surgery and body contouring following massive weight loss</p> <p>exceptional circumstance request, normal referral to a plastic surgeon</p>	All information released
242-10	Scottish Parliament	How much money was recouped by charges for road accidents in the years 2008, 2009, 2010	All information released
243-10	Public Authority	<p>The Stats relating to Agenda for Change outcomes within your Accounts Payable department. I would like to know if the current banding was achieved through matching in the first instance or the use of Appeal either informal or formal.</p> <p>This data is to see how each of the other departments throughout Scotland reflects to the outcome of our formal appeal process.</p>	All information released

ID	category	details of request	Comments
244-10	Scottish Parliament	<p>1. How many Serious Untoward Incidents (SUIs) have occurred in each of the last five financial years?</p> <p>2. For each of the last five financial years, I'd be grateful if you could provide a breakdown of incidents by category.</p> <p>3. Could you also please provide a total figure for monies paid out in compensation claims, relating to SUIs, by your authority in each of the last five financial years.</p>	All information released
245-10	Scottish Parliament	<p>How many patients has your health board treated for drugs or alcohol addiction in the last year?</p> <p>How many patients have been referred to closed rehabilitation facilities like Castle Craig Hospital in the last year?</p> <p>What criteria does your health board use for assessing whether a patient should be referred to such a closed facility?</p>	All information released
246-10	Scottish Parliament	<p>On how many occasions in the past years have you been unable to have a middle grad doctor on call, on site, overnight in A&amp;E? On how many occasions in the past year have junior doctors rotas in A&amp;E become unsustainable? How much have you spend in the past year on locum doctors in A&amp;E units?</p>	All information released
247-10	Scottish Parliament	<p>How many newly qualified nurse graduates did you employ in your health board a) 2008/09 b) 2009/10 c) to date in 2010/11</p>	All information released
248-10	Scottish Parliament	<p>What is the bonus pay structure for managers in your health board</p> <p>What is the salary banding for managers in your health board and how many are in each band</p> <p>What bonus payments were made to NHS managers in your health board in a) 2008/09 b) 2009/10 and c) to date in 2010/11 broken down by banding</p> <p>How many managers in your health board are not included in the Agenda for Change pay scales broken down by pay band</p>	All information released
249-10	Scottish Parliament	<p>Statistical information held related to the number of a) hospital admissions via A&amp;E recorded by NHS Borders where alcohol consumption is a factor in admission and b) other hospital admissions where alcohol consumption is a factor in the admission.</p>	All information released
250-10	Scottish Parliament	<p>What is the health boards financial contribution for employees eligible for the lease car scheme expressed as a unit cost and as the total aggregate cost?</p> <p>Who and what grade of staff are eligible for the lease car scheme?</p> <p>How many cars are currently leased and what are the makes and models leased by employees?</p> <p>Do employees in the car lease scheme get reimbursed for mileage and if so, at what rate?</p>	All information released

ID	category	details of request	Comments
251-10	Scottish Parliament	<p>What is your complaints procedure?            How do you monitor your patients complaints?            Do you maintain data on all complaints received            Do you maintain data on how many of the complaints are taken through each stage of your complaints procedure?            How many complaints have been progressed to the Ombudsman in the past 3 years broken down by year and also the proportion of total complaints?            What analysis is made of the complaints that have been received, for example, in terms of identifying trends or repeat issues?            Is there a sub-committee of the Board tasked with reviewing and monitoring complaints?            Is there a section in your annual report on the years complaints?</p>	All information released
252-10	Scottish Parliament	<p>The number of agency staff working with NHS Borders broken down for each month since January 2010.            The number of non-medical consultants employed by NHS Borders broken down for each year since January 2010.</p>	All information released
253-10	Scottish Parliament	<p>How many employees of your Board earn more than the First Minister (£138,000)?            How many employees earn over £1000,000 per year that are a) clinicians b) managers</p>	All information released
254-10	Commercial	<p>What procedure(s) does NHS Borders have in place to allow doctors to prescribe non-formulary medicines that have not been recommended by the SMC?</p>	All information released
255-10	Scottish Parliament	<p>1. What is your policy on vacancy management            2. How many posts have fallen vacant since April 2010 to date            3. How many posts identified in 2. above a) have been filled at the same grade b) have been filled at a lower grade c) remain vacant d) are under review e) have been under review for more than 3 months</p>	All information released
256-10	Voluntary Sector	<p>Range of questions regarding services provided to people with musculoskeletal conditions</p>	Information part released, part not held

ID	category	details of request	Comments
257-10	Media	<p>Number of nurses and doctors in the health board caught with illegal drugs. List the position, sex and the department he/she works in.</p> <ul style="list-style-type: none"> <li>- List the type of drug each doctor/nurse was found to be in possession of along with disciplinary measures, if any, taken in each case. Anyone suspended? Did anyone lose their jobs?</li> <li>- How many nurses/doctors were concerned in the supply of drugs?</li> <li>- how many nurses/doctors in the health board have had drug problems over the last five years? List the position, sex and department he/she worked in along with the substance involved.</li> <li>- how many nurses/doctors have received methadone prescriptions for each year?</li> <li>- what steps are taken when the health board are notified of staff with a drug problem?</li> </ul>	Information part released, part exempt - personal information
258-10	Scottish Government	How many newly qualified nurse graduates did you employ in your health board in a) 2008/09 b) 2009/10 c) to date in 2010/11	All information released
259-10	Commercial	What kind of clinical software is recommended by your Health Board to the local GPs and medical practices	All information released
260-10	Scottish Parliament	<ul style="list-style-type: none"> <li>(a) The number of staff employed by your organisation paid more than £100,000 per annum</li> <li>(b) The number of staff employed by your organisation paid between £80,000 and £100,000 per annum?</li> <li>(c) The number of staff employed by your organisation paid less than £80,000 per annum?</li> <li>(d) The total salary bill for the group of staff in (a)?</li> <li>(e) The total salary bill for the group of staff in (b)?</li> <li>(f) The total salary bill for the group of staff in (c)?</li> </ul>	All information released
261-10	Media	<p>Please note that the answer should consist of ALL foreign trips undertaken including those for educational purposes, conferences, sports events, etc.</p> <p>For each overseas trip please supply the following:</p> <ul style="list-style-type: none"> <li>Number of staff involved</li> <li>Purpose of trip</li> <li>Mode of transport used</li> <li>Date of outbound travel</li> <li>Date of inbound travel</li> <li>Overall cost of travel</li> <li>City or cities visited</li> <li>Accommodation(s) stayed in</li> <li>Overall cost of accommodation</li> <li>Other expenses paid (such as meals, drinks, taxis, car hire, etc)</li> </ul>	All information released
262-10	Scottish Parliament	What services which are normally carried out in a hospital setting are contracted to optometrists	All information released

ID	category	details of request	Comments
263-10	Scottish Parliament	<p>How many vehicles the health board currently operates across all departments</p> <p>How many of these vehicles are powered by a) petrol or diesel b) alternative fuel sources</p> <p>How many vehicles the health board owned in the financial years 2006/07, 2007/08, 2008/09, 2009/10 and 2010/11 which were powered by alternative fuel sources</p> <p>How many vehicles the health board has purchased in the financial years 2006/07, 2007/08, 2008/09, 2009/10 and 2010/11 which were powered by alternative fuel sources</p>	All information released
264-10	Media	<p>Amid the current pressure on NHS spending, please can you provide me with details of:</p> <p>any patient information work (such as information leaflets, posters) which was planned for 2010-11 or 2011-12 which has been curtailed/ postponed/ cancelled</p> <p>any scheme (new or existing) which was intended to help people in the community improve their health and therefore prevent illness or prevent further ill health which has been curtailed/ postponed/ cancelled during the current financial year.</p> <p>any scheme (new or existing) which was intended to help patients avoid repeat hospital admissions (perhaps through better self-management of a condition or better community support) which has been curtailed/ postponed/ cancelled during the current financial year.</p> <p>any financial savings generated by the curtailments/ postponements/ cancellations described.</p>	All information released
265-10	Media	<p>How much money has been spent on electronic information boards in NHS premises that are currently being used to urge staff, patients and visitors to wash their hands? Please provide details of how many of these boards are in place, and when they were implemented.</p>	All information released
266-10	Public	Data relating to oncology patients, drugs and funding	Information not held
267-10	Scottish Parliament	<p>How much was spent on staff bonuses in your organisation in 2009/10? I would like this information broken down into: individual bonus payments, pay band of staff receiving the bonus, and reason for the bonus. I would also be grateful for the total bonus bill for your organisation. 'Bonuses' in the context of my request should be defined as non-consolidated, non-pensionable, or performance related awards. These may or may not be linked with the terms and conditions of those concerned.</p> <p>In 2009/10, how many days were worked by: (a) staff on fixed term appointments (FTAs), and what was the total bill; (b) agency staff in your organisation, and what was the total bill?</p>	Information part released, part not held, part withheld - excessive cost of compliance
268-10	Commercial	<p>The number of knee &amp; hip replacements carried out for 2009, broken down to elective &amp; trauma surgery, cemented and uncemented, and broken down to each hospital please</p>	All information released

ID	category	details of request	Comments
269-10	Scottish Parliament	What is the current number of senior managers What was the number of senior managers in May 2007 What is the annual turnover in senior managers What is the current number of a) clinical service managers b) general managers What was the number of a) clinical service managers and b) general managers in May 2007 What is the annual turnover of a) clinical service managers b) general managers	All information released
270-10	Scottish Parliament	How many incidents have been reported over the past year by NHS staff using the Datex system indicating that there is concern about i) unsafe practices and ii) short staffing	All information released
271-10	Scottish Parliament	What NHS capital projects are legally committed and the value of each project What NHS capital projects have been approved at final business case stage but are not yet legally committed and the value of each project What NHS capital projects have been approved at outline business case stage and the value of each project Have health boards been given an indication of the likely capital allocation for 2012 and if so what is it	All information released
272-10	Public	Complaints made by GPs who have been threatened, intimidated or attacked at work over the last three years. If this information can be further broken down into incidents when GPs feel they were threatened, intimidated or attacked so that the attacker could procure prescription medication	Information not held
273-10	Other	1. Does your PCT/Health Board/Community Health Partnership currently have a Young Onset Dementia Service?* Yes/No * A Young Onset Dementia Service is normally defined as a service for primary progressive dementia occurring in people under the age of 65 (these services are normally different to those provided to people with brain injury). 2. If yes, please could you: a) Provide the name of the service and b) Provide the name and email address of the manager of the service.	All information released
274-10	Commercial	applications for inclusion in the Pharmaceutical List from 10th August 2010 to present date (29th October 2010), within your health board area. Details to include: 1. Name of applicant 2. Address of premises for which application made 3. Date of PPC hearing (or scheduled date where hearing is to be heard) 4. Outcome of PPC hearing 5. Whether appeals were lodged with the NAP 6. Date of NAP hearing 7. Outcome of any appeal made	All information released



ID	category	details of request	Comments
275-10	Commercial	Questions relating to drugs for idiopathic thrombocytopenic pupura	Information part released, part withheld - excessive cost of compliance
276-10	Media	How many babies have been born in the last year with neonatal abstinence syndrome. If possible could you detail some of the substances that the babies are addicted to. Provide figures from 2005 as a comparison	All information released
277-10	Media	How many non UK EU members of staff you employ at your health board. How many non UK and non EU members of staff do you employ? What role are they employed in. How many members of staff have been tested for competency in English Language and clinical competency where applicable. If they have been tested, what did the tests involve? Have nay passed the International English Language Testing System and if so, how many passed higher than band seven.	Information part released, part not held
278-10	Public	1. Details of the Staff Lottery at Borders General Hospital a) Documents relating to the funds origins (date started/articles of incorporation or equivalent etc.) b) Accounts from this date showing monthly income, prize output, funds used for other uses, and surplus/deficit relating to the accounts. C) Details of which board or committee is responsible for the administration of this fund. 2. Chart showing the committee structures and departmental structures of NHS Borders, including sub-committees and advisory groups showing membership and contact details of each board 3. List of funds operated by the Endowment Committee 4. Documents relating to the new Sub-Advisory Group to the Endowment Committee (Minutes, articles of incorporation, powers etc; including memos and emails distributed to members of the Endowment Committee) 5. Accounts or figures on the use of money left to NHS Borders Specifically for Staff, and the appropriation of such funds.	All information released
279-10	Scottish Parliament	How many written complaints or representations regarding out-of-hours healthcare provision has the Board received in each of the last five financial years?	All information released

ID	category	details of request	Comments
280-10	Public	<p>Please can you send me the direct contact details of the following job titles (ICT (Information, Communication and Technology) can also mean for IM&amp;T (Information Management and Technology), IS (Information Systems), IT (Information Technology), :- Director of Finance, Head of Procurement, Director of ICT, Head of ICT, ICT Manager, Application Manager, Infrastructure Manager, Network Manager, Telecoms Manager, ICT Security Manager, ICT Service Delivery Manager, ICT Support Manager, ICT Training Manager, ICT Projects Manager, ICT Operations Manager, ICT Strategy Manager, Web Manager</p> <p>Can you also send me the following documents:- The organisation's ICT structure with contact names For each of the job titles above please can you send me their:- Full contact names, actual job titles, Direct contact numbers, Direct email addresses.</p>	Information part released, part not held
281-10	Commercial	The minutes and associated reports or publications for any and all groups within NHS Borders, or on which NHS Borders is represented, involved in the deliver of the NHS Scotland Efficiency and Productivity Programme 09/10.	All information released
282-10	Scottish Parliament	Advise me of funded allocated in 2008/09; 2009/10 and 2010/11 for IASS, both in total and as per capita in terms of population. If funding was reduced in either cash or real terms in any year, please provide an explanation.	All information released
283-10	Scottish Parliament	How many GP referrals of patients to chiropractors were paid by the Board for each of the past five years?	All information released
284-10	Other	<p>This request concerns Practice Based Commissioning within your PCT.</p> <p>Name of each cluster/consortium within your PCT.</p> <p>Names of GP surgeries in each PBC cluster/consortium within your PCT.</p> <p>Names and contact details of each PBC cluster management lead and the PBC cluster clinical lead for each of your clusters</p>	Information not held
285-10	Scottish Parliament	How much has the health board spent on consultants' distinction awards in 1) 2007/08; 2) 2008/09; and 3) 2009/10. I would be grateful if you would provide separate totals for each year	All information released
286-10	Scottish Parliament	<ol style="list-style-type: none"> <li>1) How many incidents of fraud have been recorded by your organisation since January 2007?</li> <li>2) How much money has your organisation lost due to fraud since January 2007?</li> <li>3) Have any criminal charges been brought against members/employees of your organisation related to fraud since January 2007, and - if so - what were the results?</li> <li>4) Have any internal investigations been conducted by your organisation since January 2007, and - if so - what were the results?</li> </ol>	All information released

ID	category	details of request	Comments
287-10	Public	1. In the years 31 March 2008/1 April 2009 and 31 March 2009/1 April 2010 How many Hospital Acquired Infections were reported.	Information withheld - otherwise accessible
288-10	Public	1. In the years 31 March 2008/1 April 2009 and 31 March 2009/1 April 2010 how many complaints you received in respect of members of the public being unable to access NHS Primary Care Dental Services.	All information released
289-10	Media	How many pregnancies has your health board recorded for under 16s so far this year? In 2009? 2008? What was the youngest age under 16 recorded for a pregnancy in your health board area this year? In 2009? 2008? How many terminations were there for pregnancies in the under 16 age group this year? In 2009? 2008?	Information part released, part exempt - personal information
290-10	Media	Range questions re continuing care provision	Information not held and withheld - otherwise accessible
291-10	Public	Can you please supply a copy of all protocols and guidelines relating to the use of Biologics in connection with the treatment of Psoriasis	All information released
292-10	Public	How many families have been contacted to date as part of the HWI Program? Out of this total can you tell me how many have responded and have actually participated in the HWI program? What procedure is in place to recognise that a child should be involved in the HWI program? How will the program be implemented within your health board and what basic outline does it follow? What is the target for participation within the program? What is the budget for the program within your health board? Is the program compulsory or can it be entered voluntarily and/or through invitation? Did your health board experience any major barriers in relation to the delivery of the programme and raising the issue of overweight children? Has your health board recognised any opportunities within the program delivery for improvement in the health of its participants? How does your health board monitor the success of the programme and how can it ensure that the skills learned by the participants will be carried on into adult life? Does your health board have a strategic plan in place that covers the programme for its duration? If so, could you outline this please.	All information released
293-10	Media	Please can you give details of the number of claims that have been made following accidents or problems in hospital grounds throughout the past three years (2008, 2009, 2010). For each claim, please provide brief details of the incident, the status of the claim, and details of how much was paid out if a claim was successful.	All information released

ID	category	details of request	Comments
294-10	Media	<p>1. Broken down by every financial year from between 2007/08 to 2009/10, how much has your board paid to meet the costs of discretionary points for consultants (or any successor scheme)? Please also state the number of consultants who benefited from discretionary points/payments from the point scheme in each of those years.</p> <p>2. In every financial year from between 2007/08 to 2009/10, how much has your board paid to meet the costs of discretionary points for consultants, broken down by each individual discretionary point banding? i.e. level 1, level 2 etc. Please also state the number of consultants who have received points/payments from the point scheme in each banding.</p>	All information released
295-10	Public	<p>How many morning after pills have been given out to girls between the ages of 13 and 16 in the last year by staff in your NHS board (basically the most recent yearly figures you have)?</p> <p>I would also like to have a breakdown of which services they have been handed out in - such as GPs, hospitals or family planning clinics -- and how many have been handed out in each.</p>	Information part released, part not held
296-10	Commercial	<p>How many Staff (full head-count rather than full-time equivalents) are employed in IT functions?</p> <p>Do you have an internal Information Technology team or is Information Technology TOTALLY Outsourced? If Outsourced, to which Company?</p> <p>Is your Information Technology Infrastructure managed internally or outsourced? If Outsourced, to which Company?</p> <p>Are your Desktop computers managed internally or outsourced? If Outsourced, to which Company?</p> <p>Is your Systems Development/Applications Management managed internally or Outsourced? If Outsourced, to which Company?</p> <p>How many Desktop Computers are in use?</p> <p>How many Laptop Computers are in use?</p> <p>Which Server Platform(s) do you use?</p> <p>How many Physical Servers are in use?</p> <p>How many virtual Servers are in use?</p>	All information released

ID	category	details of request	Comments
297-10	Media	<ol style="list-style-type: none"> <li>1. Have any patients been sent to zoos for MRI scans in the last 3 financial years?</li> <li>2. How many of these instances were because of patient obesity?</li> <li>3. For each instance in question 1, please detail the reason why the patient was sent to a zoo for an MRI scan.</li> <li>4. For each instance in question 1, please also detail the date the patient was sent for an MRI in a zoo, the name of the zoo, and any related payments made to the zoo.</li> <li>5. Have any patients requested to be sent to a zoo for an MRI scan in the last 3 financial years but this request has been turned down?</li> <li>6. Have any doctors requested that a patient be sent to a zoo for an MRI scan the last 3 financial years but this request has been turned down?</li> <li>7. For each instance in question 5 and 6 please detail why they said they needed to be sent to a zoo MRI, and why their request was rejected.</li> </ol>	All information released
298-10	Scottish Parliament	<p>Which of your organisation's projects and/or initiatives are currently running over timetable, and by how much?</p> <p>Which of your organisation's projects and/or initiatives are currently running over budget, and by how much?</p>	All information released
299-10	Scottish Parliament	How much did your organisation spend on public affairs and PR (broken down to show (a) advertising and marketing spend, (b) central staff costs and (c) consultancy/agency spend) in 2009-10?	Information part released, part not held
300-10	Scottish Parliament	How much did your organisation spend on (a) food and (b) alcohol for events, receptions, conferences, etc in 2009-10	Information not held
301-10	Scottish Parliament	How much did your organisation spend on recruitment in 2009-10?	Information part released, part not held
302-10	Public	<ol style="list-style-type: none"> <li>1. Please can you list all the Occupational Therapy Teams/departments within all the Hospitals at NHS Borders.</li> <li>2. Please provide the Names of all Team Managers for each Occupational Therapy team/department named in relation to request 1.</li> <li>3. Please provide the contacts number and/or email address of all the above managers that get listed from the hospitals.</li> </ol>	All information released
303-10	Scottish Parliament	<ol style="list-style-type: none"> <li>1. How many dentists are on the dental list in the Health Board area.</li> <li>2. How many salaried dentists the Health Board employs (FTE).</li> <li>3. How much the Health Board spends on dentistry provision, broken down by a) hospital based services, b) salaried services outwith hospitals and c) payments to General Dental Practitioners.</li> <li>4. For each individual head (i.e. the alphabetical heads a,b,c etc) under the Statement of Dental Remuneration, for the most recent year for which figures are available, a) the number of individuals in receipt of a payment under that head and b) the total paid out under that head.</li> </ol>	Information part released, part exempt - confidentiality and otherwise accessible

ID	category	details of request	Comments
304-10	Commercial	<p>Name and contact details for the Commissioner in charge of Ophthalmic procedures</p> <p>Number of Cataracts commissioned, and cost associated with these procedures, for 2009.</p> <p>Number of Cataracts to be commissioned through 2010 and in 2011 and predicted cost associated</p> <p>Name and address of facilities where cataract surgery has been commissioned in 2009 and 2010.</p> <p>Number of Cataracts commissioned at each facility for 2009 and the intended numbers for 2010 and 2011 if available.</p> <p>Policies relating to YAG laser capsulotomy for treatment of posterior capsular opacification.</p> <p>Number of YAG laser capsulotomy procedures for treatment of posterior capsular opacification in 2009, and the cost associated with these procedures. Plus target figures for procedures and costs for such referrals in 2010 and 2011 if available.</p> <p>Name and address of facilities where YAG laser capsulotomy procedures are commissioned</p>	all these service provided in house not commissioned-asked if information still required
305-10	Commercial	<p>A copy of your primary care prescribing formulary if it has changed/been updated since September 2010</p> <p>Or if this is not possible, a list of the updates/changes that have been made to your primary care prescribing formulary since September 2010</p>	All information released
306-10	Media	<p>Please can you give me the details and sums of any payments made to former NHS staff who have ceased employment with your organisation, for the financial years 2008/9 and 2009/10, i.e payments made in error after the staff member had left the NHS.</p> <p>If payments have been made, can you tell me whether any money has been recovered from the individuals concerned</p>	All information released
307-10	Scottish Parliament	<p>How many spaces are available for service users at your rehabilitation facility either as a residential patient or within community</p> <p>How many people were recorded as receiving treatment for substance abuse on 21st July 2010</p>	All information released
308-10	Scottish Parliament	<p>How many patients were removed in each of the last three years from the delayed discharge data system in each category</p> <p>a) because of redesignation as complex needs</p> <p>b) because they once again needed medical treatment and were not any longer medically fit for discharge and therefore awaiting assessment or a community care package or the other defined reason for waiting in hospital beyond the point that they needed to remain in hospital for medical reasons</p> <p>c) For a reason other than listed in a, b or discharge</p> <p>d) were any patients re-designated more than once during a single stay in hospital?</p>	Information part released, part not held

ID	category	details of request	Comments
309-10	Scottish Parliament	What contract do you have with LA, private, voluntary or not for profit care homes (residential or nursing) to provide either a) step down intermediate care pending full discharge to a community package (domiciliary or in residential care) or b) for step up care (or investigation or assessment) prior to going in to hospital.	All information released
310-10	Public	<p>1) Who provides your medical out-of-hours services?</p> <ul style="list-style-type: none"> <li>• If you have separate arrangements for call handling services and provision of medical services, please list both</li> <li>• Could you let us know how services are split between direct (NHS Board) provision and level 1 provision and in the case of level 1 provision whether provision is under GMS/PMS or health board medical services contract</li> <li>• In the case of provision under a health board medical services contract could you please name the provider and the type of organisation – eg commercial sector, social enterprise.</li> </ul> <p>2) What is the total value of the medical out-of-hours spend for your health board in the current year (2010-2011)? Total spend and spend/head of population</p> <p>3) If services are delivered under one or more medical services contracts, could you please list the population served by the contract(s), the value of the contract (s)(2010-2011), the duration and end-date of the contract(s) and your tendering intentions</p>	Clarification sought on one question and not received. Remaining information released
311-10	Media	Can you provide details of all payments made to Frontline Consultants in the past 5 years	All information released
312-10	Voluntary Sector	Range of questions relating to ECRS for cancer treatment	Information part released, part not held
313-10	Media	<p>I would like the request (all questions in it) to cover the two week period up to the end of December 9.</p> <p>I would like to know how extra funds were spent in response to the cold weather during this period - how much extra was spent during the snow-icy weather than would be spent during a two week period with no snow-ice. Was an emergency fund or spend activated</p> <p>I would like to know how many hospital admissions there during this period related to the cold weather - whether injuries or illnesses or conditions linked to it.</p> <p>I would like to know how many employees or contractors were off sick during that period.(up to the end of December 9)</p> <p>I would like to know how many employees were off sick during the two week period between November 11 and November 25</p>	Information part released, part not held
314-10	Public	Range of questions on whistle blowing	Information part released, part not held
315-10	Commercial	Request for copies of care home registrations between 2001 and March 2002	All information released

ID	category	details of request	Comments
316-10	Public	<p>How many people are employed directly by the local authority?</p> <p>How many of these employees earn less than 7.15 per hour?</p> <p>How much it would cost to increase the wages of all those directly employed by the local authority earning less than 7.15 per hour to this level of £7.15 per hour?</p> <p>Whether the local authority uses existing procurement policies to ensure contractors pay a set amount, for example at least 7.15 per hour, for employees providing local authority services?</p> <p>How many staff providing local authority services are employed by contractors and how many of these employees earn less than 7.15 per hour?</p>	Information part released, part not held
317-10	Voluntary Sector	<ol style="list-style-type: none"> <li>1. Please detail how your Mental Health Service meets the needs of deaf adults?</li> <li>2. Does your NHS board keep a record of referrals for deaf adults to mental health services?</li> <li>3. At what age does your adult mental health service start accepting referrals from young adults, e.g. 16 -25</li> <li>4. Within the 16-25, 25-40, 40-55, 55 and over age brackets, how many referrals has your mental health service received from deaf young people and adults in the last 12 months?</li> <li>5. If referrals have been received, please detail the process for managing these referrals and provide information about the referring agencies.</li> <li>6. Have any of these referrals required a BSL interpreter at any of the appointments?</li> <li>7. How many referrals has your Mental Health service received for deaf patients in each of the last five years?</li> <li>8. What is the average waiting time for a first appointment for a Child Referral to your CAMHS?</li> </ol>	Information part released, part withheld - excessive cost of compliance
318-10	Commercial	<p>We are researching the treatment of Renal Cell Carcinoma (RCC) in the UK and we need to identify medical oncology consultants specialising in RCC. We are not concerned with surgical consultants treating RCC. Therefore would you please provide the following information for the RCC Consultants in your trust:</p>	All information released
319-10	Scottish Parliament	<p>How many translators and interpreters are currently employed by NHS Borders and how many the Board has employed each year for the last 5 years?</p> <p>The annual cost of providing translation and interpreter services (including staff costs) for NHS Borders each year for the last 5 years</p> <p>How many hospital appointments required an interpreter each year for the last 5 years and how many appointments for which an interpreter was provided did the patient not attend each year for the last 5 years.</p>	Information part released, part not held



ID	category	details of request	Comments
320-10	Scottish Parliament	<p>How much did your Board receive in compensation in each of the last two years as a consequence of the drop in income following the reduction of prescription charges?</p> <p>How many prescriptions were dispensed in each of the last five years?</p> <p>How many items have been dispensed in the minor ailments service in each of the past five years?</p> <p>What has your Boards total expenditure on prescriptions been in each of the last five years?</p> <p>What guidance has been sent to pharmacists in your Board area about minor ailments services once prescription charges have been abolished?</p> <p>What guidance has been received from the Scottish Government in regards to question 5?</p>	All information released
321-10	Scottish Parliament	<p>Xmas and NY parties - cost of hiring any venues; catering costs including what was ordered and how many staff; costs of any taxis that were put on for staff to get home; bonuses or gifts given to staff including cost and item:</p>	All information released
322-10	Media	<p>Details of payments made by your organisation under 'discretionary points' scheme in each of the last 5 financial years.</p>	All information released
323-10	Commercial	<p>In house numbers of cataract and YAG laser procedures carried out in 2009/10 &amp; 2010/11</p>	Information part released, part not held
324-10	Public	<p>Copy of paper entitled 'Ethical Support for Clinical Triage in ITU' as presented to a private meeting of the board on 5 Nov 2009, referenced in item 5 of the minutes of that meeting.</p>	All information released
1-11	Public	<p>Following NHS Borders "Planning and Performance department" organisational change or re-structure. I would like to request a copy of all consultation documentation paperwork, including notes from meetings and comments as noted in Managers notebooks following this restructure process.</p> <p>Also provide information on when this process began, and was subsequently agreed and completed</p>	All information released
2-11	Public	<p>I would be grateful if you could provide me with a copy of NHS Borders HR - Family Friendly policy.</p>	All information released
3-11	Media	<p>1) For the period from December 25th 2010 to December 28th 2010 inclusive, how much did the board spend providing out-of-hours GP cover?</p> <p>2) For the period from January 1st 2011 to January 4th 2011 inclusive, how much did the board spend providing out-of-hours GP cover?</p> <p>3) For comparison, from December 18th 2010 to December 21st 2010 inclusive, how much did the board spend providing out-of-hours GP cover?</p>	All information released

ID	category	details of request	Comments
4-11	Media	How much compensation (if any) have you paid to women who became pregnant while using - or were injured by - contraceptive implants in each of the last five years? How many women have been affected in this way in each of the last five years? What is the largest and smallest sum paid out in each of the last five years?	All information released
5-11	Public	List of GP practices in receipt of payment for insulin initiations under local enhanced services or other service	All information released
6-11	Other	Covidien ProTack 174006 single use device for surgical stapling 1. When did the health board first use this instrument 2. When did the health board withdraw this instrument from use 3. How many patients suffered injuries because of the instrument not working properly 4. When did any such injuries occur 5. What were the injuries	All information released
7-11	Scottish Parliament	1. How many FOI requests have your received in the past 12 months from November 2009 - December 2010 2. What is the estimated cost of answering these 3. How many of these requests came from Labour MSPs or their staff and the cost broken down by MSP	Information part released, part not held
8-11	Media	How many under-18s were drunk/treated for drink-related issues in your hospitals' accident and emergency departments in the year ending December 31, 2010 broken down by age, as far as is possible.	All information released
9-11	Media	How many "serious untoward incidents" (incidents when a person suffers serious injury, permanent harm, unexpected death or a near miss) have been recorded by the health board in each of the past five years, broken down by year and giving the details and cause of each incident.	Information part not held, part withheld due to excessive cost
10-11	Scottish Parliament	How much capital funding banked with the Scottish Government is still available to the Board Has this been reduced as part of the revised arrangements for capital funding included within the Scottish Governments draft budget In the event of the capital funding being reduced: Outline the impact of this decision on the Boards capital spending plans Outline the implications for future projects Outline whether the Board has been given any indication of its future capital allocation and what impact this will have on future plans	All information released
11-11	Commercial	All current I.T/ ICT contracts in place including renewal/ expiry dates/ name of vendors/ Contract Values (£'s) Including telephony contracts (Calls & Lines etc), data contracts, WAN contract, hardware/software support & maintenance contracts, mobile network contracts & carriers Above topics/ services to be procured this year (2011) & persons responsible for attainment.	Information part released, part withheld due to excessive cost

ID	category	details of request	Comments
12-11	Scottish Parliament	1. How many people are currently on waiting lists to volunteer within NHS Borders? 2. How long has each person been on a waiting list to volunteer? Or if it is not possible to provide that information: what is the maximum time that a person has been on a waiting list to volunteer? 3. How many people does the health board currently have volunteering for it?	All information released
13-11	Scottish Parliament	How much was spent on locum doctors and consultants in 2007/08, 2008/09, 2009/10, 2010/11 (up to 31/12/10) How much was spent on bank nurses in 2007/08, 2008/09, 2009/10, 2010/11 (up to 31/12/10)	All information released
14-11	Scottish Parliament	1. on how many occasions in each of the last four years was your organisation compelled to close all or part of a building or facility due to pest infestations? 2. For each incident, what building or facility was closed, for how long and what organism was responsible?	All information released
15-11	Scottish Parliament	What was the cost, destination, number of attendees and purpose of any foreign trip made in a professional capacity by your staff over the last four years	All information released
16-11	Media	1) How many "individual patient treatment requests" or "exceptional prescribing requests" (as they were formerly known) did the board receive during each of the financial years 2008/09, 2009/10 and so far in 2010/11? These are requests from patients for access to treatments which are not generally approved for NHS use by the SMC, thus requiring special permission for their use by the NHS. 2) How many of these requests were approved (so the board funded the treatment) in each of the financial years 2008/09, 2009/10 and so far in 2010/11? If possible, what drugs did the requests involve? How many requests were refused in each year, and what drugs did those involve? 3) What was the cost of prescribing for the approved requests in each of the financial year 2008/09, 2009/10 and 2010/11? I.e. how much did the board spend on the drugs it did eventually give to patients?	All information released
17-11	Staff	a. Over the life time of the lottery what monies have been collected? b. How has this money been spent (items etc.) besides being used for the prizes? c. How are suggestions put forward as to how the money is spent?	Information part released, part not held
18-11	Media	1. As of 20th January, 2011, what is the total value of your reserves? 2. What was the total value of your reserves at the end of the 2009/2010 financial year?	All information released

ID	category	details of request	Comments
19-11	Media	<p>Full details of the 'child healthy weight intervention programme' which is run by your health board.</p> <p>How many people have been invited to take part in the programme to date.</p> <p>How many people have taken up the invitation to date.</p> <p>How many people taking part in the programme to date have lost weight.</p> <p>How much Scottish Government funding you have received to date for this programme.</p>	Information part released, part withheld due to excessive cost
20-11	Public	<p>It is clear from the minutes of the 5 November meeting that the paper entitled "Ethical Support for Clinical Triage in ITU" was approved by the Board at that meeting in November 2009.</p> <p>Please provide me with:</p> <ol style="list-style-type: none"> <li>1) The minutes of any meeting of the Board where the paper approved at the 5 November 2009 board meeting was superseded, amended or revoked.</li> <li>2) Copies of any correspondence between Dr Cameron and the CMO between 5 November 2009 and 5 May 2010 relating to the paper.</li> </ol> <p>For the avoidance of doubt, where I have mentioned "the paper" above, I am referring to the paper recently released by the board entitled "Ethical Support for Clinical Triage in ITU".</p>	All information released
21-11	Media	<p>How many doctors employed by your health board have been convicted of a criminal offence in the last three years?</p> <p>List the nature of any convictions recorded, and, if possible, the rank/level of the doctor convicted.</p> <p>Break these down by year of conviction.</p>	All information released
22-11	Commercial	<p>details of all applications for inclusion in the Pharmaceutical List from 1st October 2010 to present date (24th January 2011), within your health board area.</p> <p>Details to include:</p> <ol style="list-style-type: none"> <li>1. Name of applicant</li> <li>2. Address of premises for which application made</li> <li>3. Date of PPC hearing (or scheduled date where hearing is to be heard)</li> <li>4. Outcome of PPC hearing</li> <li>5. Whether appeals were lodged with the NAP</li> <li>6. Date of NAP hearing</li> <li>7. Outcome of any appeal made</li> </ol>	All information released
23-11	Media	<p>How many members of staff have been given redundancy packages since the beginning of 2008?</p> <p>For each staff member I would like you to break down the statistics as follows: -</p> <p>How much money did they receive?</p> <p>When did they receive the package?</p> <p>What was their title?</p>	Information part exempt, section 38(2)(i) personal information

ID	category	details of request	Comments
24-11	Media	How many children of the age of 15 or under have been treated for alcohol addiction since the beginning of 2008? How old was each child? What was the sex of each child? On what dates did they start and finish treatment? (If it is still ongoing please just state "ongoing")	All information released
25-11	Media	How many children of the age of 15 or under have been treated for drug overdoses since the beginning of 2008? How old was each child? What was the sex of each child? On what date were they admitted to hospital? How many days were they kept in hospital before they were discharged? How were they treated? (i.e., stomach pumped, given tablets etc) What drug, if known, had they overdosed on? (if not known, please state unknown)	All information released
26-11	Media	How many people were diagnosed with rickets and/ or osteomalacia in 2010. Break this down into a suitable age-range? Supply the answers to the above figures for the years 2009, 2008, 2007 and 2006.	All information released
27-11	Public	The number of whole time equivalent ( WTE) staff employed by NHS Borders in each of the ISD Scotland categories laid out below at each of the following dates : *May 2007 or its nearest month *April 2008 or its nearest month *The latest available month in 2010	Information otherwise accessible, section 25
28-11	Commercial	I would be more than grateful if you could help me by providing information for your organization about A. Non managerial staff: A1. GP with Special interests: names, contact information, specialties A2. GPs with Declared Interests: names, contact information, declared interest A3. Nurses with Special Interest, Nurse Prescribers, District Nurses employed by the organization A4. Clinical Leads/ Public health/ Disease leads and the domain of their specialty B. Medicines Management Staff and Committees: B5. Medicines Management/ Formulary/ Area Drugs and Therapeutics/ Prescribing Committees B6. Members of such committees C. All the Health Board's sole and joint formularies	All information released

ID	category	details of request	Comments
29-11	Media	<p>1) How many requests were put through by your organisation for criminal records/background checks on individuals applying to work for your organisation in 2010 through Disclosure Scotland?</p> <p>2) How many of those checks were essential for the role being applied for (e.g. the role entails working with children)?</p> <p>3) How many were deemed important but were not "essential" for the role being applied for (e.g. work in a sensitive area, even if the applicant would not have any direct dealings with sensitive issues/vulnerable people/etc)?</p> <p>4) How many people attempting to work for your organisation did not succeed in gaining employment due to information that came to light following their Disclosure Scotland check (in 2010)?</p> <p>5) Please provide a breakdown of the role types that failed applications had applied for? (e.g. 'working with children,' 'working with vulnerable adults,' 'role would've provided access to sensitive information,' 'role would've held responsibility for finances,' 'general staff albeit within a sensitive area,' etc)</p> <p>6) Please provide a breakdown of the reasons for failure of the criminal records/criminal intelligence test, if this is available (e.g. 'previous conviction the rendered applicant unsuitable,' 'police advice,' 'SCRO advice,' etc)</p>	Information part released, part not held
30-11	Public	<p>Total agency spend for the period Jan 2010 to end of Dec 2010 for Allied Health Professionals e.g. Occupational Therapists, Physios and Speech &amp; Language Therapists (not administrators)</p> <p>The total agency spend for the same period Jan 2010 to end of Dec 2010 for Nursing Staff (not administrators)</p>	All information released

ID	category	details of request	Comments
31-11	Public	<ol style="list-style-type: none"> <li>1. Floor plans of the Borders General Hospital</li> <li>2. Floor plans of the Galashiels Health Centre.</li> <li>3. Photographs (in/of the highest possible resolution/quality) taken in/of the Accident and Emergency Department and operating theatres of the BGH taken for any purpose.</li> <li>4. Any rotas/staffing documents which describe how many doctors, nurses and other staff are working in each department of the BGH at any time. Any document (for the last year) which show how many staff are on duty broken down by grade, specialty, etc. For example (only), how many emergency consultants work the night shift on Saturdays or how many charge nurses work in outpatients on Tuesday mornings.</li> <li>5. List/description of grades of doctors/nurses and detail of doctors/nurses' organisational structure within Borders General Hospital.</li> <li>6. Cost of installing antibacterial hand gel dispensers in the BGH and cost of replacing gel containers weekly, monthly or annually as information is available, number of dispensers installed and dates of installation/purchase.</li> <li>7. Information on patients' charts in wards at the BGH. Could you release any documents/policies relating to maintaining these. Are inpatients' charts kept? If so, where? What is in place to prevent unauthorised persons from reading/removing charts.</li> <li>8. Copies of any handbooks/guidelines issued to staff regarding the BGH or general medical practices</li> <li>9. Copies of any circular emails/memoranda sent to staff regarding adverse weather conditions (e.g., snow) from 2008 to date.</li> <li>10. Copy of the contract awarded to Border Construction Ltd. to refurbish and extend Jedburgh Community Health Centre in January 2011 and details of plans for practice continuity during disruption caused by renovation.</li> <li>11. Details of the BGH emergency '2222' telephone system. Please could you disclose any documents (e.g., policies, guidance, etc.) held which mention, refer to or relate this system?</li> <li>12. List of telephone extensions/numbers within the BGH.</li> <li>13. List of persons employed by NHS Borders including place of work and job title (e.g., Consultant, GP, finance manager, etc.)</li> <li>14. Details on dogs being allowed into NHS Borders premises (e.g., guide dogs in hospitals).</li> <li>15. Copy of prescription forms issued by doctors, nurses, pharmacists, etc. (blank/sample) in high resolution and in colour</li> <li>16. Copy of a staff ID badge issued by NHS Borders (blank/sample)</li> <li>17. Copy of current NHS Borders drug formulary.</li> <li>18. Number of patients under 18 prescribed SSRIs. showing the condition being treated, the drug prescribed, the doctor prescribing, whether the doctor is a GP, specialist or consultant, the date of treatment, length of treatment, age of patient and any other information held.</li> </ol>	<p>Information part released, part not held, part withheld, excessive cost, part exempt, sections 39 health &amp; safety, 26 prohibitions on disclosure,</p>

ID	category	details of request	Comments
32-11	Scottish Parliament	Number of consultants retiring from NHS work in each of the last 5 years, the age at which they retired and whether they were in receipt of distinction awards at the time of retirement	All information released
33-11	Public	<p>The number of people currently on waiting lists to receive treatment for mental illness within your NHS board area as of the most recent date for which data is held.</p> <p>If any individuals on waiting lists for mental illness treatment in the past five years died without having received any treatment. If this information is held, please indicate if the cause of death was suicide.</p>	Information part released, part withheld due to excessive cost
34-11	Scottish Parliament	<p>Between October and December 2010 (or the previous 3 months if this information is not available):</p> <ol style="list-style-type: none"> <li>1. What was the average waiting time, for patients with alcohol problems, from referral to first assessment with alcohol treatment services?</li> <li>2. What was the maximum waiting time from referral to first assessment with alcohol treatment services?</li> <li>3. What was the average waiting time from assessment to treatment with alcohol treatment services?</li> <li>4. What was the maximum waiting time from assessment to treatment with alcohol treatment services?</li> </ol>	Information part released, part not held
35-11	Media	1) How many nursing jobs did the health board fill during January 2011? Break the figures down to show the job title of the jobs filled, whether or not they were part-time or full-time, the salary that was offered and how many applications were received for each of these jobs.	All information released
36-11	Media	<p>If a patient has an early morning operation, does not live near the hospital it is scheduled to take place in and does not require hospital treatment the night before, I understand some NHS boards may put them up in a hotel to prevent a blockage of beds.</p> <ol style="list-style-type: none"> <li>1. Has your NHS board ever done this?</li> <li>2. On how many occasions have you booked a patient into a hotel in each of the last five financial years?</li> <li>3. How much have you spent on patient hotel bills in each of the last five financial years?</li> <li>4. Please provide details, including the name and location, of all the hotels you have used for this purpose in each of the last five financial years?</li> <li>5. Have you negotiated a discount with these hotels and how much do you currently pay per room, per night?</li> </ol>	All information released
37-11	Commercial	Information/summaries about any recent or ongoing local projects in the area of diabetes within the Health Board area, particularly primary care or community health projects.	All information released
38-11	Scottish Parliament	How many bed numbers are there in your Board area as of 1st February 2011	All information released



ID	category	details of request	Comments
39-11	Scottish Parliament	<p>The number of operations cancelled by the Board between 1 April 2010 and 1 February 2011</p> <p>The number of operations cancelled between 1 April 2010 and 1 February 2011 because the patient did not attend</p> <p>The number of operations cancelled by the Hospital between 1 April 2010 and 1 February 2011</p> <p>The number of operations cancelled between 1 April 2010 and 1 February 2011 for other miscellaneous reasons</p>	All information released
40-11	Other	<p>The number of staff (headcount) on the payroll in the financial years 2008-09, 2009-10 and 2010-11 to date.</p> <p>From the total figure given as an answer to question 1, the number of staff (headcount) on the payroll with free or subsidised private health insurance as part of their conditions of employment for the financial years 2008-09, 2009-10 and 2010-11 to date.</p> <p>The total cost of private health insurance provision to staff in the financial years 2008-09, 2009-10 and 2010-11 to date. If possible, please also break this down by healthcare provider,</p>	All information released
41-11	Media	<p>The number of children diagnosed with a nut or peanut allergy between 2003 and 2010, including a breakdown per year.</p>	Information withheld due to excessive cost
42-11	Media	<p>Details of all business or working trips to other parts of the UK and overseas made by your health board staff and your medical staff (doctors and consultants). Details of the destination, duration and purpose and the cost to the health board or, if the cost was met by another source, e.g. private firm, who that was.</p>	Information part released, part withheld due to excessive cost
43-11	Voluntary Sector	<p>How many patients with Type 2 diabetes were prescribed blood glucose testing strips in 2008-09, 2009-2010 and 2010-2011?</p> <p>How many patients with Type 2 diabetes, who had previously been prescribed testing strips, had their prescription stopped in 2008-09, 2009-2010 and 2010-2011?</p> <p>How many patients with Type 2 diabetes, who had previously not been prescribed testing strips, were prescribed strips for self-testing in 2008-09, 2009-2010 and 2010-2011?</p> <p>What savings have been made in the latest financial year by withdrawing testing strips for Type 2 diabetes?</p> <p>What projections for future savings have been estimated by restricting testing strips for patients with Type 2 diabetes?</p> <p>Which patient groups or patient representatives were consulted on the proposal to restrict testing strips for patients with Type 2 diabetes?</p> <p>What, if any, savings generated by the withdrawal of testing strips for type 2 diabetes are being reinvested in insulin pump therapy?</p>	Information part released, part not held

ID	category	details of request	Comments
44-11	Commercial	<p>If the Borders Joint Prescribing Formulary 2009/10 formulary is still current.            If it is not, then I would like to request a copy of your most recent formulary.            Could you please also advise if the Trust uses any other formularies.            If this information is not contained within the formulary;            The name of the committee which updates the above?            Review dates and next scheduled update dates?            Which other organisations use the formulary?</p>	All information released
45-11	Public	<p>a) Your project management training strategy (e.g. Prince 2, APM, PMI)?            b) The number of qualified staff, to one of the above standards, in your organisation?            c) The number of unqualified staff working on projects?            d) The name of the person responsible for project management training strategy?</p>	Information part released, part not held, part withheld due to excessive cost
46-11	Scottish Parliament	<p>How many buildings belonging to your organisation have been reported as containing asbestos in each of the last four years; and for each case what were the cost implications in terms of isolation, alternative arrangements and removal arising from this</p>	All information released
47-11	Scottish Parliament	<p>Whether any a) land or b) property belonging to your organisation has been deemed surplus to requirements and if so, where the location of this is and whether there are plans for its disposal.</p>	All information released
48-11	Union	<p>The complete financial performance monitoring returns submitted by NHS Borders to the Scottish Government for the 6 month period to Sept 10 and nine month period to Dec 10. The financial performance monitoring returns are in the form of an 11 page excel spreadsheet. The complete submissions contain the following tabs: Outturn Statement, I&amp;E Analysis, Balance Sheet, Cash Flow, Memorandum, Savings, Capital Investment, PMS, Dental and Ophthalmic, RRL analysis and Anticipated Allocations CRL.</p> <p>NHS Borders nursing and midwifery staff in post (whole time equivalent WTE) for the following staff groups as at 31 December 2010:</p> <p>a) all nursing and midwifery staff            b) nursing and midwifery staff Agenda for Change bands 5-9            c) nursing and midwifery staff Agenda for Change bands 1-4</p> <p>NHS Borders staff in post (whole time equivalent WTE) projections for March 2011 for the following staff groups – providing the date the projections were confirmed:</p> <p>a) total staff            b) by each staff group            c) nursing and midwifery staff Agenda for Change bands 5-9            d) nursing and midwifery staff Agenda for Change bands 1-4</p>	Information part released, part exempt, section 25 otherwise accessible

ID	category	details of request	Comments
49-11	Media	Details of all team building, professional development and management courses and workshops attended by staff since January 2009. A breakdown of the number of staff who attended and the cost of each course/workshop.	Information part released, part withheld due to excessive cost
50-11	Public	Spend for AHPs split down by agency. Spend for Nursing split by agency	All information released
51-11	Public	No. of complaints the BGH received for 2010 concerning the attitude or behaviour of one or more staff members. Detail of these complaints.	Information part released, part withheld due to excessive cost
52-11	media	How much money has been spend on outsourcing to legal firms, advocates, solicitor advocates or any combination to rep the authority at employment tribunals. The name of each and where possible how much paid to each. Info for last five years.	Information part released, part withheld due to excessive cost
53-11	Commercial	Documents - Dementia strategies, patient care pathways for dementia; treatment protocols for dementia. Who holds roles or closest to a range of dementia/elderly care posts named	Information part released, part not held
54-11	Scottish Parliament	Provide a list of the seven items reported as lost/stolen in 2008/09, the date they were stolen, the date reported and value of each item	All information released
55-11	Media	Measures your organisation will be taking in the next financial year (2011/12) to make savings to GP drug prescribing budgets. 1. Have you been working with any GPs, or private companies, to develop prescribing guidelines for GPs? 2. Have you made any estimates of how much your organisation would like to save from the prescribing budget in 2011/12? 3. Will you be placing restrictions on the prescribing of specific drugs or classes of drugs by GPs in 2011/12? If so please give details. 4. Will you launch any new primary care initiatives to help GPs reduce their spend on prescribed drugs in 2011/12? If so please give details.	All information released
56-11	Public	Copy of organisational chart	All information released
57-11	Media	For the last three financial years - 2008/09, 2009/10 and the figures so far for 2010/11. How much the organisation has paid out in redundancy or severance payments to staff leaving the organisation. How many staff have left the organisation on redundancy or severance deals.	All information released

ID	category	details of request	Comments
58-11	media	<p>Measures the you will be taking in the next financial year (2011/12) to avoid patients with long-term conditions being admitted to hospital.</p> <ol style="list-style-type: none"> <li>1. Have you been working with any GPs, or private companies, to develop new models of care to enable GPs to prevent patients with long term conditions making unscheduled use of urgent or emergency care? If so please give details.</li> <li>2. Will you launch any new primary care initiatives to help GPs prevent unnecessary admissions to or attendance at secondary care in 2011/12? If so please give details.</li> <li>3. If so, have you made any estimates of how much could be saved in 2011/12 by implementing the new initiatives? If so please give details.</li> <li>4. Have you identified what level of reduction could be achieved in each of the following areas: a) unscheduled hospital admissions b) attendance at accident and emergency c) reductions in length of stay? If so, please give details and identify when you expect the reductions to be achieved by.</li> </ol>	All information released
59-11	Media	<p>Will your trust be paying your staff overtime if they work the April 29th/Royal Wedding public holiday?  If the answer is yes could you then please specify:  The number of staff you expect to work for your trust on April 29th?  How much in total it is likely to cost your trust to pay staff working April 29th?</p>	Information part released, part not held

ID	category	details of request	Comments
60-11	Public	<p>1) In each of the above years, how much did NHS Borders pay in total for products and services from each of the following media companies: Trinity Mirror plc (and / or its subsidiaries NcjMedia Ltd, Tyneside, Gazette Media Company Ltd, Teesside); Northeast Press Ltd; Cumbrian News Group (CN Group); Newsquest.</p> <p>2) Break the total annual figures down into: statutory notices; other advertising; contract printing; other (under 'other', please specify where possible - eg special supplements; campaigns; events; communication services / contracted services).</p> <p>3) How many press releases were issued and, if known, how many resulted in stories carried by the above companies in each of the years?</p> <p>4) (a) What is your estimated volume (for example, column inches / pages) of the coverage achieved under Q3?  (b) How do you assess its value?  (c) What is your assessment of its value in each of the three years?</p> <p>5) Did NHS Borders employ PR/marketing consultants or contractors to prepare material for publication by in the above companies, and, if so, how much did this cost in each of the three years?</p> <p>6) What was the NHS Borders's total cost for its internal press and communication/information department in each of these years?</p>	Information part released, part not held
61-11	Commercial	The numbers of people who have ASD, and if possible how this is split in terms of gender and age.	Information not held
62-11	Public Sector	<p>Does Borders West LHCC offer IVF/ICSI treatment to infertile couples</p> <p>2. How many cycles of IVF/ICSI treatment are routinely offered to eligible infertile couples</p> <p>3. What maximum and minimum ages are applied when offering IVF/ICSI treatment</p> <p>4. What maximum and minimum BMI criteria if any are applied when offering IVF/ICSI treatment and is treatment offered to those who smoke</p> <p>5. What is the average age of patients treated for infertility for both male and female patients</p> <p>6. What is the average waiting time after GP referral before IVF/ICSI treatment commences</p> <p>7. Can drugs alone be prescribed</p> <p>8. Are any other criteria applied when infertile couples already have a child or have previously had either NHS or private IVF/ICSI treatment</p> <p>9. What criteria if any are applied for the length of the relationship of an infertile couple</p>	Information part released, part not held, part withheld due to excessive cost

ID	category	details of request	Comments
63-11	Public	List of all registered chemists and pharmacy premises in the Borders	Information otherwise accessible, Section 25
64-11	Media	<p>1) How many adults have undergone bariatric surgery in your NHS board area this year and in each of the last three years?</p> <p>2) How many children aged under 18 have undergone bariatric surgery in your NHS board area this year and in each of the last three years, broken down by age?</p> <p>3) How many adults have been prescribed anti-obesity drugs such as Orlistat in your NHS board area this year and in each of the last three years?</p> <p>4) How many children aged under 18 have been prescribed anti-obesity drugs such as Orlistat in your NHS board area this year and in each of the last three years, broken down by age?</p> <p>5) How much has your NHS board spent on anti-obesity drugs such as Orlistat this year and in each of the last three years?</p>	Information part released, part not held
65-11	Scottish Parliament	<p>1. What documents and publications the Health Board automatically make available in British Sign Language?</p> <p>2. How many requests has the Health Board received to translate a document into British Sign Language have been made in the last five years?</p> <p>3. How many requests has the Health Board received to translate a document into British Sign Language have been granted in the last five years?</p> <p>4. How many requests has the Health Board received to translate a document into British Sign Language have been refused in the last five years?</p> <p>5. How many occasions has a document has been made available in British Sign Language without a request being made?</p> <p>6. How many staff employed by the Health Board are British Sign Language users?</p> <p>7. How many staff the Health Board employ who are able to communicate in British Sign Language?</p> <p>8. How many staff the Health Board employ with qualifications in British Sign Language?</p> <p>9. What level of British Sign Language has been attained by each of the Health Board employees conversant in the language?</p> <p>10. How many of the Health Board frontline employees are able to communicate in BSL?</p>	Information part released, part not held, part withheld, due to excessive cost

ID	category	details of request	Comments
66-11	Media	<p>How many sick days were taken by NHS staff in your area in 2008, 2009, 2010?</p> <p>Can you clarify some of the reasons for sickness absence and give a breakdown of how many of each were reported?</p> <p>How many days were supply staff brought in to cover sickness absence in 2008? 2009? 2010?</p> <p>What was the cost of hiring supply cover in 2008? 2009? 2010?</p> <p>What was the cost to your NHS board in staff sickness absence pay in 2008? 2009? 2010?</p>	Information part released, part withheld due to excessive cost
67-11	Scottish Parliament	Is the health board undertaking or planning to undertake contracts for cloud computing and if so with which companies	All information released
68-11	Media	<p>1) How much money has been spent in the last ten years on treating asbestos in hospitals. please give a breakdown of what hospitals and when each treatment took place.</p> <p>2) Provide information on what work has been carried out.</p> <p>3) The most up to date report on hospitals that have had a problem with asbestos detailing the current state of asbestos within that hospital.</p> <p>4) Any plans within the next year to treat asbestos in hospitals. Please breakdown what hospital, when and what the treatment will be.</p>	Information part released, part not held
69-11	Media	<p>1) How many people in the last five years have been treated for damage to the nose as a result of cocaine abuse. please give a breakdown of figures per year.</p> <p>2) What sort of damage was common and what common surgery was carried out.</p>	Information not held
70-11	Scottish Parliament	<p>1. on how many occasions in each of the last four years was a building or property owned by your organisation reported as containing unwanted pests or organisms</p> <p>2. For each incident, when did this take place, what steps had to be taken to remove the pest or organism, what were the associated costs of this work and what organism or pest was responsible</p>	Information part released, part not held
71-11	Public	Information regarding all joint working between NHS Borders and the pharmaceutical industry	All information released
72-11	Media	<p>The number of individuals who have committed suicide while being treated as an in-patient in your mental health facilities during the last:</p> <p>10 years, 5 years, 2 years, 1 year?</p>	All information released

ID	category	details of request	Comments
73-11	Public	<p>For each of the last 8 years, how many incidents of verbal and physical aggression were reported by staff?  Of the reported incidents, how many were verbal aggression  How many were physical aggression;  How many were in NHS property  How many were in the community;  How many incidents resulted in the police being contacted;  How many incidents resulted in court cases;  How many incidents resulted in ASBO applications being made/granted;  If the Health Board has its own remedies, what are they and how often were they applied;  How many staff days were lost resulting from aggression;  How many incidents resulted in a medical discharge/retirement of staff;</p>	Information part released, part not held, part withheld due to excessive cost
74-11	Commercial	Range of 32 questions relating to newly licensed medicines and individual treatment requests	Information part released, part not held
75-11	Union	<ol style="list-style-type: none"> <li>1. How many staff are/have been on fixed term contracts at any period between 1 April 2009 and 31 March 2011</li> <li>2. What is the total number of FTCs that have been or are being terminated, with the contract ending between 1 April 2009 and 31 March 2011</li> <li>3. What is the breakdown by department of the total number of FTCs terminated in the above period</li> <li>4. What were the reasons for termination? E.g ending of external funding, service redesign, etc.</li> </ol>	Information part released, part not held
76-11	Public	Details of the amount the health board has spent in payments to the Performing Rights Society in each of the last five years.	All information released
77-11	Commercial	Copy of your prescribing formulary if it has changed/been updated since Dec 2010. Or a lists of updates/changes that have been made to the formulary since Dec 2010.	Information not held
78-11	Media	List of all internal audit reports into the operation of the Health Board undertaken since 1 Jan 2008 - with name and date of each report.	All information released
79-11	Public sector	Do you have a formal policy document for assessing patients' fitness for surgery including cancer surgery. What is your methodology? Do you conduct cardiopulmonary exercise testing?	All information released
80-11	Media	<p>How much each hospital spends on food - the amount per day and unit cost per meal.  How many and the amount the NHS has in funds from patient donations. This includes cash which cannot be spent by the NHD health board because of restrictions placed on bequests.</p>	Information part released, part not held
81-11	Media	<p>The number of managers who are offered private healthcare provision as part of the benefits package in their contracts.  The number of staff who have taken this offer up</p>	All information released



ID	category	details of request	Comments
82-11	Media	A list of all staff earning £100,000 a year or more for the years 2009 and 2010. This should include separate breakdowns of name, job title, basic yearly salary, expenses, bonuses and redundancy payments for both years.	Information part exempt, sections 38(2)(a), Personal information , 25 otherwise accessible
83-11	Media	The number of beds set aside for the elderly at each hospital in the Borders area for 2010/2011. The number of beds set aside for the elderly at each hospital in the Borders area – each year in the past 10 years.	All information released
84-11	Commercial	Current applicants for the inclusion in the pharmaceutical list.	All information released