

## Freedom of Information request 571-18

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### Request

I would like to request the following information under the Freedom of Information Act:

1. Please provide statements for all purchase cards, 'p-cards', or any other credit or debit cards paid out using public funds, used by or for executive directors for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.
2. Please also provide details of all spending by executive directors using their own money which is then then claimed back from public funds for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.
3. Please also provide details of all spending on behalf of that individual, by the trust, for the two years April 2016 – March 2017, and April 2017 – March 2018. Please ensure information is provided for the two separate years. I am also requesting receipts for these expenses.

Such purchases might include, but are not restricted to, costs associated with private car use (e.g mileage, care hire costs); public travel (e.g, train, bus, air fares); subsistence, (e.g. meals whilst away from normal place of work and hotel costs); spending on properties including purchase costs, rent, upkeep, refurbishment costs and relocation costs. Please include any other expenses which fall outside of these categories.

Please state if any expenses submitted by the below executives across the two years were rejected, and in each example give all details, including the name of the executive, the cost of the expense submitted, where it was purchased from, what it was for and the reason it was rejected. I am also requesting the receipts for these items.

I recognise that the information I have requested may overlap with material that you publish online. But I am asking for a level of detail which goes beyond this, so there is no argument that the material is already publicly accessible.

Please provide the above information for all executive directors for the two time periods I have specified. If this exceeds the cost limit under section 12 of the Freedom of Information Act, please could you provide this information for as many executive directors as possible before the cost limit is reached, in this order of preference:

Chief Executive  
Deputy Chief Executive  
Chief Finance Officer  
Chief Operating Officer  
Medical Director  
Commercial Development Director  
Business Development Director  
Strategic Director  
Chief Nursing Officer  
Director of Development  
Director of HR  
Director of Communications  
And then all other Executive Directors.

I recognise that job titles vary between organisations so please find the closest possible comparator for those which I have named. If one of the roles I have stated do not exist in your organisation please omit them and move on to the next one in the list.

Again, please note that if it is possible within financial constraints, I would like the details for all executive directors - so the above list should not be necessary.

If more than one person has held a post during this time, please provide the information for both of those people.

## Response

1. NHS Borders does not use Purchase/Corporate Credit Cards for the payment of expenses for the Executive Directors.

2&3 The attached table details the expenses (mileage and other expenses) reimbursed to Executive Directors during financial years 2016/17 & 2017/18.

Under Section 12 of the FOI(S)A 2002 we are unable to provide copies of receipts as this would require a trawl of paper expense claims and the cost of carrying out this work would exceed the limit set in the Fees Regulations therefore we are not required to provide.

No claims for reimbursement of expenses by Executive Directors have been rejected during the period detailed in this FOI.

### 2017/18 Executive Director Reimbursement of Expenses

Executive Director	Total Mileage Reimbursement	Total Other expenses including Train Fares, Parking & Subsistence Reimbursement	Total Reimbursement
Chief Executive	£479.36	£806.01	£1,285.37
Director of Public Health	£303.14	£0.00	£303.14
Medical Director	£2,511.11	£256.65	£2,767.76
Director of Finance, Procurement and Estates	£202.69	£195.10	£397.79
Director of Nursing, Midwifery & Acute Services	£69.99	£124.50	£194.49
Interim Director of Nursing, Midwifery & Acute Services		£389.85	£389.85
Interim Director of Workforce	£267.68	£80.50	£348.18
Director of Strategic Change	£208.01	£350.40	£558.41
	<b>£4,041.98</b>	<b>£2,203.01</b>	<b>£6,244.99</b>

### 2016/17 Executive Director Reimbursement of Expenses

Executive Director	Total Mileage Reimbursement	Total Other expenses including Train Fares, Parking & Subsistence Reimbursement	Total Reimbursement
Chief Executive	£472.36	£165.40	£637.76
Director of Public Health	£102.28	£19.20	£121.48
Interim Director of Public Health	£279.57	£16.20	£295.77
Medical Director	£827.29	£155.10	£982.39
Interim Medical Director	£3,013.22	£289.36	£3,302.58
Director of Finance, Procurement and Estates	£301.25	£219.10	£520.35
Director of Nursing, Midwifery & Acute Services	£472.36	£215.00	£687.36
Interim Director of Nursing, Midwifery & Acute Services	£0.00	£101.10	£101.10
Director of Workforce, Performance & Planning	£187.94	£162.75	£350.69
	<b>£5,656.27</b>	<b>£1,343.21</b>	<b>£6,999.48</b>

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or [foi.enquiries@borders.scot.nhs.uk](mailto:foi.enquiries@borders.scot.nhs.uk).

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **571-18** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.