

Borders NHS Board Action Point Tracker

Meeting held on 6 September 2018

Agenda Item: Clinical Governance & Quality Report

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
24	5	The Chair suggested the need for an overview report on what was learnt and put into practice following complaints should be added to the Action Tracker.	Dr Cliff Sharp Elaine Cockburn	In Progress: Update: 01.11.18: Dr Cliff Sharp advised that work was on going in order to find a meaningful and efficient way of learning and monitoring the learning from complaints to ensure a fully completed process was achieved.

Agenda Item: Alcohol & Drugs Partnership Annual Report 2017-18

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
27	26	The BOARD noted the report and the request to provide feedback on the format of the revised Board paper template.	Iris Bishop	Complete: New template launched for 2019 as agreed by the Board on 6 December.

Meeting held on 1 November 2018

Agenda Item: Matters Arising: Community Hospitals

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
28	4.1	Mr Robert McCulloch-Graham to circulate the Anne Hendry Review of Community Hospitals report to Board members.	Robert McCulloch-Graham	Complete: Report circulated 10.01.19.

Agenda Item: Board Clinical Governance & Quality

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
29	5	The BOARD noted the update and agreed that the other governance committees develop regular assurance reports for the Board highlighting areas of concern.	Audit Committee (Carol & Malcolm) Staff Governance (John & Karen) Public Governance (Cliff & Karen) Clinical Governance (Cliff & Stephen) ACF (Alison)	Governance Committees In Progress: Chairs and Executive Leads to discuss the format of their reports. Complete for the ACF: Alison Wilson has provided a report from the ACF.

Agenda Item: The Health & Wellbeing of Children & Young People in Scottish Borders: Priorities for 2018-2021

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
30	7	The BOARD asked for time to be set aside at a future Board Development session to further consider how it could respond appropriately to its obligations under the Child Poverty Act to work towards the targets set to eradicate child poverty.	Iris Bishop	Complete: Item scheduled to the 7 February Board Development session.

Agenda Item: The Health & Wellbeing of Children & Young People in Scottish Borders: Priorities for 2018-2021

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
31	7	The BOARD asked for time to be set aside at a future Board Development session to further consider how it could respond to its obligations to promote children's rights under the Children and Young People's (Scotland) Act.	Iris Bishop	Complete: Item scheduled to the 7 February Board Development session.

Agenda Item: Conditions Attached to the Provision of Non Recurring Ring Fenced Resource to the Integration Joint Board in 2018/19

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
32	8	The BOARD agreed to provide the ring fenced resource on a recurring basis to the IJB and requested that business cases on areas of investment be provided as soon as possible with the business case for Hospital to Home being submitted to the next Board meeting and subsequently business cases for Crawwood and Waverley.	Robert McCulloch-Graham	In Progress: Business Cases scheduled for the March Board meeting.