

Borders NHS Board



Meeting Date: 27 June 2019

Approved by:	Karen Hamilton, Interim Chair
Author:	Non Executive Directors
CHAIR AND NON EXECUTIVE DIRECTORS REPORT	
Purpose of Report:	
The purpose of this report is to update the Board on the recent activities undertaken by the Non Executive Directors.	
Recommendations:	
The Board is asked to note the report.	
Approval Pathways:	
<i>This report has been reviewed by the Board Executive Team.</i>	
Executive Summary:	
This report identifies areas of activity undertaken by the following Non Executive Directors:-	
<ul style="list-style-type: none"> • Karen Hamilton • Stephen Mather • Malcolm Dickson 	
The report also identifies committee meetings and events held since the previous report.	
Impact of item/issues on:	
Strategic Context	Policy and strategy implications will be addressed in the management of any actions resulting from these events, activities and issues.
Patient Safety/Clinical Impact	Patient safety and quality improvement implications will be addressed in the management of any actions resulting from these events, activities and issues.
Staffing/Workforce	Staffing and workforce implications will be addressed in the management of any actions resulting from these events, activities and issues.
Finance/Resources	Finance and resources implications will be addressed in the management of any actions resulting from these events, activities and issues.
Risk Implications	Risk assessment will be addressed in the management of any actions resulting from these events, activities and

	issues.
Equality and Diversity	Compliant with Board Policy requirements.
Consultation	Board Executive Team
Glossary	IJB – Integration Joint Board MP – Member of Parliament MSP – Member of Scottish Parliament

Committee Meetings and Events held since the previous report include:-

4 April	Borders NHS Board
4 April	Board Development & Strategy
17 April	Staff Governance Committee
2 May	Strategy & Performance Committee
2 May	Board Development & Strategy
8 May	Health & Social Care Integration Joint Board
15 May	Endowment Fund Board of Trustees
15 May	Remuneration Committee
23 May	Staff Governance Development session
27 May	Briefing session for Non Executives on the Annual Accounts
31 May	Clinical Governance Committee
5 June	Integration Joint Board Audit Committee
6 June	Endowment Fund Board of Trustees
6 June	Turnaround Session for Non Executives
17 June	Audit Committee
19 June	Health & Social Care Integration Joint Board
19 June	Remuneration Committee
19 June	Finance & Resources Committee
25 June	Area Clinical Forum

Karen Hamilton: Since the last meeting of the Board I have undertaken several visits and meetings in addition to those listed above including:-

- Attended the National Remuneration Committee event on 9 April 2019 where the aim of the event was to: enhance a shared understanding of the role and remit of Remuneration Committees; provide an opportunity for problem sharing; ensure Remuneration Committee chairs were confident in the effective use of national arrangements for executive and senior management appraisal and had the opportunity to discuss the new Turas Appraisal system; ensure participants understood the context for Remuneration Committees' work in relation to national leadership and talent management arrangements; and input to shape national support materials for Remuneration Committee work.
- Undertook a walkround of Huntlyburn and the Borders General Hospital with our new Chief Executive, Ralph Roberts on 25 April 2019 and a walkround of the Knoll in Duns on 27 May 2019.
- Met with Scottish Borders Council and NHS leads in relation to the Integration Agenda on 1 May 2019.
- Attended the Inaugural session of the Changing Places Project Group on 3 May 2019.

- Attended the Nursing and Midwifery Conference on 10 May 2019 entitled Person Centred Care.
- Along with the Chief Executive, met with South of Scotland political parties on 10 May for an open round table discussion and it is anticipated that a further session will be undertaken later in the year.
- Attended the Chaplaincy Volunteers meeting and Sunday Service on 19 May 2019 which consisted of a short half-hour inter-denominational service in the Tryst, led by Worship Leaders from different backgrounds; retired ministers, lay personnel, trainees, etc. On a typical Sunday, between 5-10 patients attend, sometimes plus family members and hospital staff. In addition to the regular Sunday services, the Chaplaincy Volunteers organise the Carol Service in the afternoon of the nearest Sunday to Christmas. The chaplaincy volunteers have regular access to Michael Scoular, Hospital Chaplain, and he supports them to make it possible for the patients to get benefit from the Sunday worship together.
- Attended the NHS Scotland Board Chairs meeting with the Cabinet Secretary, followed by the East Region Oversight and Scrutiny Group on 20 May 2019.
- On 24 May 2019 I shadowed the Site and Capacity Team in the Borders General Hospital for the morning to glean a greater understanding of the pressures the hospital can face and how good patient flow can enable some of those pressures to dissipate.
- Along with the Chief Executive, I attended the NHS Scotland Event 2019, which was held on 30-31 May at the Scottish Event Campus (SEC), Glasgow. The theme of the event was 'Working Together, Improving Outcomes' and it provided an opportunity for those working in and with the NHS in Scotland to come together to consider the challenges, to share best practice and the most innovative approaches to delivering the highest quality of care, and to take away tools and techniques that would support them in their various roles.
- I attended the Celebration Event of Senior Charge Nurse Leadership Development Programme on 14 June 2019.

Stephen Mather: Since the last meeting of the Board in addition to attending various meetings and events as listed above, I have:-

- Chaired an Appointment Committee for the appointment of a Consultant Anaesthetist on 9 April 2019; and
- Facilitated a meeting between the Chief Executives of NHS Borders and Scottish Borders Council and Integration Joint Board officials to reappraise the relationships between the organisations on 1 May 2019.
- Invited to join the Executive of the IJB Chairs and Vice-Chairs group.

Malcolm Dickson: Since the last meeting of the Board I have:-

- Attended the Strategy & Performance Committee meeting on 2 May 2019;
- Attended the IJB Meeting on 8 May 2019;
- Attended the Endowment Fund Trustees Board on 15 May 2019;
- Attended the Countering Fraud Operational Group's annual liaison meeting with NHS Scotland's Counter Fraud Services on 22 May 2019;
- Attended the Board session on Annual Accounts on 27 May 2019;
- Attended a meeting of Chairs of Audit of NHS Borders, Scottish Borders Council and the Integration Joint Board on 27 May 2019.

- Attended the NHS Borders pre-meeting on 3 June 2019 for the Community Planning Partnership Strategy Board;
- Attended the Community Planning Partnership Strategy Board on 13 June 2019;
- Attended the Integration Joint Board Audit Committee on 5 June 2019;
- Attended the Police, Fire and Rescue, and Safer Communities Board on 14 June 2019;
- Attended private meetings of the Audit Committee with Internal and External Auditors on 17 June 2019;
- Chaired the Audit Committee on 17 June 2019;
- Attended the Health & Social Care Integration Joint Board meeting on 19 June 2019;
- Chaired the Finance & Resources Committee on 19 June 2019; and
- Attended the Scottish Borders Council Audit and Scrutiny Committee as an observer on 25 June 2019.