

Freedom of Information request 353-19

Request

Please find attached a request for information according to the terms of the Freedom of Information Act (FOIA). You were recently sent the English version of this FOI request in error. [This is the Scottish version.](#) However, although the wording in the cover information is different, the actual survey questions and information requested is identical and either version can be used.

We understand you co-ordinate FOI requests for the following healthcare organisations:

Borders General Hospital
Hawick Community Hospital
Haylodge Hospital, Peebles
Kelso Community Hospital
Knoll Community Hospital, Duns

The Microsoft Word file attached provides the background, purpose and information requested that is best completed by a Chief Nurse or Director for Infection Prevention (DIPC).

Response

Please find attached the completed questionnaire as per request:



FOI Scotland -
Complete.docx

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **353-19** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.

