

Borders NHS Board Action Point Tracker

Meeting held on 6 September 2018

Agenda Item: Clinical Governance & Quality Report

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
24	5	The Chair suggested the need for an overview report on what was learnt and put into practice following complaints should be added to the Action Tracker.	Dr Cliff Sharp Elaine Cockburn	In Progress: Update: 01.11.18: Dr Cliff Sharp advised that work was on going in order to find a meaningful and efficient way of learning and monitoring the learning from complaints to ensure a fully completed process was achieved. Update: 04.04.19: Dr Cliff Sharp advised that progress had been limited due to staffing issues. The intention was to take the learning themes to the Clinical Governance Committee to consider the actions to be taken. Complete: 27.06.19

Meeting held on 1 November 2018

Agenda Item: Conditions Attached to the Provision of Non Recurring Ring Fenced Resource to the Integration Joint Board in 2018/19

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
32	8	The BOARD agreed to provide the ring fenced resource on a recurring basis to the IJB and requested that business cases on areas of investment be	Robert McCulloch-Graham	In Progress: Business Cases scheduled for the March Board meeting.

		provided as soon as possible with the business case for Hospital to Home being submitted to the next Board meeting and subsequently business cases for Crawwood and Waverley.		<p>07.03.19 Update: Business Cases now postponed to April Board meeting.</p> <p>04.04.19 Update: It was noted that several projects had been funded by the Integration Joint Board through the provision of the Integrated Care Fund and those projects (Hospital to Home, Waverley, Garden View) would be evaluated in the autumn and if there was evidence of success they would be progressed to being mainstreamed. The business cases would be brought to the Board in October once the evaluations had taken place in September.</p>
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Meeting held on 17 January 2019

Agenda Item: Finance & Resources Committee Terms of Reference

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
5	17	The BOARD agreed that the suggestions by Mr Tris Taylor to amend the Terms of Reference further should be detailed by Mr Taylor to the Finance and Resources Committee for them to consider at the six month review point.	Tris Taylor	In Progress: Terms of Reference supplied to Mr Taylor to review.

Meeting held on 7 March 2019

Agenda Item: Financial Turnaround Programme

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
7	5	The BOARD sought a revised governance framework chart to include the point that the commissioners both, Scottish Government and the Integration Joint Board, as integral to addressing the financial position, should be reflected in the chart with a short narrative of explanation.	June Smyth	In Progress: The current governance chart is being updated to reflect this and will be noted at a future meeting. Update 04.04.19: Mrs June Smyth advised that the chart had been updated and Bold were undertaking an infrastructure review ahead of the chart being presented to the Board. She confirmed that both the Integration Joint Board and Scottish Government would be features of the revised chart. Complete: 27.06.19

Meeting held on 27 June 2019

Agenda Item: Capital Plan Update

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
10	9	The BOARD agreed to receive a report on the Adult Changing Facility in 3 months' time to review the resource implications.	Tim Patterson	

Agenda Item: Capital Plan Update

Action Number	Reference in Minutes	Action	Action to be carried out by:	Progress (Completed, in progress, not progressed)
11	9	The BOARD agreed to draw down the funding for the forensic examination facility whilst noting progress with the facility would be delayed and asked for a detailed report to be produced in 3 months' time.	Cliff Sharp	