

## Finance and Resources Committee



Minutes of a meeting of the **Finance and Resources Committee** held on Friday 1 March 2019 at 2.00pm in the Board Room, Newstead.

**Present:** Mr M Dickson, Non Executive (Chair)  
Mrs K Hamilton, Vice Chair

**In Attendance:** Mrs F Sandford, Non Executive  
Mr R McCulloch-Graham, Chief Officer, Health & Social Care  
Mrs S Swan, Deputy Director of Finance  
Mrs C Gillie, Director of Finance, Procurement, Estates & Facilities  
Dr C Sharp, Medical Director  
Mrs J Smyth, Director of Strategic Change & Performance  
Mr John Raine, Chairman  
Miss H Fairburn, Head of Capital Planning  
Miss Jill Bolton, Note Taker

### 1. Apologies and Announcements

Mr Malcolm Dickson welcomed members of the Committee to the meeting

Apologies had been received from Cllr David Parker, Mrs Nicky Berry and Miss Iris Bishop.

The Chair welcomed Miss Hannah Fairburn, Head of Capital Planning to the meeting who was attending to present the Draft Capital Plan 2019/20 item on the agenda.

The Chair confirmed the meeting was quorate.

### 2. Declarations of Interest

The Chair sought any verbal declarations of interest pertaining to items on the agenda.

The **FINANCE & RESOURCES COMMITTEE** noted there were none.

### 3. Minutes of Previous Meeting

The minutes of the previous meeting of the Finance and Resources Committee held on 19 December 2018 were amended by the request of Mr John Raine at page 2, paragraph 4, line 2 to read “the Chair of the Board may attend as and when they desire.” and with that amendment the minutes were approved.

### 4. Matters Arising

**4.1 Action 5** – Mr Rob McCulloch-Graham apologised to the Committee that he had not circulated, to date, the SBCares contract and Scheme of Delegation

A further discussion around SBCares surplus/deficit took place and the Chair referred the Committee to Item 5.1 of the previous minutes, which confirmed the position. The Committee agreed that a presentation from SBCares to the Committee in the future would be helpful.

**4.2 Action 61** – Mrs June Smyth advised the Committee that this action was now superseded by the Turnaround Programme and that the action should be marked as completed.

**4.3 Action 65** – Mrs June Smyth advised the Committee that the Grip and Control Team would manage the task. She further advised the Committee that it was something that had been discussed with the Turnaround Team but no actual actions had been taken to date. The Committee agreed to close the action. The Committee also agreed to ask Mr John Cowie to update them on the current position on voluntary severance.

**4.4 Action 73** – Mrs Carol Gillie advised the Committee that a new contract for clinical waste had been issued. The visit to NHS Borders with regard to the recommissioning of the incinerator had taken place and it was agreed that it would not be recommissioned.

**4.5 Action 74** – Mrs June Smyth advised the Committee that this was still in the plan but had still to be actioned.

**4.6 Action 75** – Complete – superceded by Grip and Control.

**4.7 Action 76** – Mr Rob McCulloch-Graham advised the Committee that there were no action plans in regard to the publications by Anne Hendry and John Bolton to date. He undertook to provide an update on progress. He further agreed to share with the Committee a copy of the presentation given to the Board. The Chair requested that Mr Rob McCulloch-Graham report back verbally to the next Finance & Resources Committee.

## **5. Operational Financial Performance**

### **5.1 Update on the 2018/19 Year End Outturn Position**

Mrs Susan Swan gave an overview of the content of the report and highlighted the forecast year end outturn position. She further highlighted that the required level of brokerage from Scottish Government remained at £10.1m which had been consistently reported to Borders NHS Board. Mrs Carol Gillie confirmed to the Committee that the Board would break even this year as the £10.1m would be written off through brokerage.

The **FINANCE & RESOURCES COMMITTEE** noted the contents of the report and the projected 2018/19 year end outturn.

### **5.2 Financial Planning Principles**

Mrs Carol Gillie gave an overview of the content of the report and highlighted that the report requested that the Committee confirm they were in agreement that the Financial Principles agreed in 2016 remain in place for 2019/20 due to the need to focus on financial turnaround.

The **FINANCE & RESOURCES COMMITTEE** noted the contents of the report and agreed with the recommendations therein.

### **5.3 Financial Plan 2019/20 Update**

Mrs Carol Gillie took the Committee through the contents of the presentation.

The **FINANCE & RESOURCES COMMITTEE** noted the contents of the presentation.

## **6. Savings, Efficiency & Best Value**

### **6.1 Financial Turnaround Programme Update**

Mrs June Smyth took the Committee through the contents of the update report and advised that a full update would be presented to the Board on 7 March.

The **FINANCE & RESOURCES COMMITTEE** noted the content of the update.

### **6.2 Turnaround Director Update**

Mrs Carol Gillie advised the Committee that NSS had put in place a contract with Bold Revolutions, the contract was agreed on 28 February and they would be on site week commencing 11 March. She confirmed to the Committee that the Scottish Government were funding the contract. She further advised the Committee that she would circulate references if received in regard to Bold Revolutions. The Committee also requested that Mrs Gillie circulate details of the savings delivered in other Boards when received.

The **FINANCE & RESOURCE COMMITTEE** requested that they were updated on how Bold would be monitored, once those conversations had taken place.

## **7. Strategic Financial Planning**

### **7.1 External Review of NHS Borders Financial Plan papers – Update on Key Actions**

Mrs Carol Gillie took the Committee through the contents of the update. Mrs Karen Hamilton requested to know what the outcome was regarding the call with NHS Ayrshire & Arran about continued use of surge beds and also requested that for the next meeting Mrs Gillie report on the reasons for slippages in the actions. Mrs Gillie agreed to report back to the Committee.

The **FINANCE & RESOURCES COMMITTEE** noted the update.

The **FINANCE & RESOURCE COMMITTEE** requested Mrs Carol Gillie report back to the next meeting on the continued use of surge beds and reasons for slippages.

### **7.2 Waiting Times Update**

Mrs Katie Morris took the Committee through the contents of the report. Mrs Morris wished the Committee to note her thanks to all involved in the work with regards to Waiting Times.

The **FINANCE & RESOURCE COMMITTEE** noted the contents of the update and expressed their thanks on the achievement by all involved.

**8. Capital Planning**

**8.1 Draft Capital Plan 2019**

Miss Hannah Fairburn took the Committee through the presentation.

The **FINANCE & RESOURCES COMMITTEE** noted the presentation and requested it be circulated to them.

**9. Any Other Business**

**9.1 Audit Scotland – Scotland’s new financial powers**

The **FINANCE & RESOURCES COMMITTEE** noted the content of the Audit Scotland report.

**10. Date and Time of next meeting**

The Chair confirmed that the next meeting of Finance and Resources Committee had been scheduled for Monday 20 May 2019.

*The meeting concluded at 4.30pm*

*Signature: .....*  
*Chair*