

Borders NHS Board

Meeting Date: 24 September 2020

Approved by:	Karen Hamilton, Chair
Author:	Iris Bishop, Board Secretary
BOARD COMMITTEE MEMBERSHIPS	
Purpose of Report:	
The purpose of this report is to advise the Board of changes to the membership of Board Committees.	
Recommendations:	
The Board is asked to approve the membership and attendance of Non Executive members on its Board and other Committees as recommended by the Chair with immediate effect.	
Approval Pathways:	
This report has been produced for the Board.	
Executive Summary:	
<p>This report provides an update to the changes in Board memberships as agreed by the Board on 4 June 2020.</p> <p>Interviews for the recruitment of 2 Non Executives are now being held on 29 September and 1 October 2020.</p> <p>Mr Bill Brackenridge, Non Executive on the State Hospital Board, has been co-opted to join the Board for a period of 9 months. Mr Brackenridge has agreed to be a member of the following Board Sub Committees: Resources & Performance Committee; Audit Committee; and Remuneration Committee. He also becomes a Trustee on the Endowment Fund Board of Trustees.</p> <p>Remits for the following Committees/Panels continue to be clarified and reviewed with a view to reassignment in due course:-</p> <ul style="list-style-type: none"> • Discretionary Points Committee • Pharmacy Practices Committee • Doctors, Dentist, Pharmacists and Optometry Professional Advisory Group • Dental Appeals Panel • ECR Panel • Continuing Care Appeals Panel 	

The Board will continue to carry membership vacancies on the following Committees until the new Non Executive appointments have been made:-

- Audit Committee – 1 vacancy
- Remuneration Committee – 1 vacancy
- Expert Advisory Group to Endowment Committee – 1 vacancy

Attached at Annex A is the revised NHS Borders Non Executives Committee Chart.

Impact of item/issues on:	
Strategic Context	In line with the Code of Corporate Governance the Board must approve the Non Executive member membership, including the appointment of Chairs and Vice Chairs as appropriate, of its Committees.
Patient Safety/Clinical Impact	None.
Staffing/Workforce	None.
Finance/Resources	None.
Risk Implications	Committees are created as required by statute, guidance, regulation and Ministerial direction and to ensure efficient and effective governance of the Boards' business.
Equality and Diversity	Compliant.
Consultation	Non Executives.
Glossary	ECR – Extra Contractual Referrals IJB – Integration Joint Board CPP – Community Planning Partnership

NHS BORDERS NON EXECUTIVES COMMITTEE CHART 2020 – 01.09.2020

Name/Cttee	Tris Taylor	John McLaren (APF)	Fiona Sandford (Vice Chair)	Karen Hamilton Chair	Alison Wilson (ACF)	Vacant	Cllr David Parker (LA)	Malcolm Dickson	Sonya Lam (Whistle-blowing)	Bill Brackenridge	Exec Lead & Secretariat
Borders NHS Board (All NEDs)	X	X	X	C	X		X	X	X	X	CEO BS
GOVERNANCE											
Resources & Performance Committee (All NEDs)	X	X	X	C	X		X	X	X	X	CEO BS
Audit Committee (4 NEDs) (1 Vacancy)			X					C		X	DoF DoF PA
Clinical Governance Committee (4 NEDs)		X	C		X				X		MD CG&Q PA
Staff Governance Committee (4 NEDs)	X	X					C		X		DoW HR Admin
Public Governance Committee (3 NEDs)	C	X					X				DoSC&P DoSC&P PA
Remuneration Committee (5 NEDs) (1 Vacancy)		X	X	C						X	DoW BS
Area Clinical Forum (Chair ACF)					C						ACF Chair CEO PA
PARTNERSHIP											
Area Partnership Forum (Chair APF)		C									ED ED PA
Community Planning Partnership Strategic Board (Chair & Vice Chair)			X	X							SBC
Police, Fire & Rescue & Safer Communities Board (1 NED)								X			SBC
OTHERS											
Endowment Fund Board of Trustees (All NEDs)	X	X	X	C	X		X	VC	X	X	DoF DoF PA
Expert Advisory Group to Endowment Cttee (4 NEDs) (1 Vacancy)		C		X				X			DoF DoF PA
Area Drugs & Therapeutics Cttee (ACF Chair)					C						DoP DoP PA
Car Park Appeals Panel (1 NED)		C									GSM GSM
Whistleblowing Champion									X		Scottish Government

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OCCASIONAL/AS AND WHEN NECESSARY											
Discretionary Points Committee (Annual) (1 Vacancy)											DoW MSM
Pharmacy Practices Committee				X Interim							MD DoP PA
Doctors, Dentist, Pharmacist and Optometry Professional Advisory Group (1 Vacancy)											MD MD PA
Dental Appeals Panel (1 Vacancy)											MD MD PA
ECR Panels (1 Vacancy)											MD DPH PA
Continuing Care Appeals (1 Vacancy)											DoNMAS DoNMAS PA
TOTAL	5	10	7	7	6	0	5	6	6	5	

Please note the Chair of NHS Borders is an ex-officio member of all Board Committees except the Audit Committee.

Amendments highlighted in pink. Vacancies highlighted in green.

KEY

C	Chair	MSM	Medical Staffing Manager
VC	Vice Chair	GSM	General Services Manager
X	Member	DoP	Director of Pharmacy
CEO	Chief Executive	SBC	Scottish Borders Council
DoF	Director of Finance	ED	Employee Director
DoNMAS	Director of Nursing, Midwifery & Acute Services	PA	Personal Assistant
DPH	Director of Public Health	CO H&SCI	Chief Officer Health & Social Care Integration
MD	Medical Director	DoW	Director of Workforce
BS	Board Secretary		

NHS BORDERS NON EXECUTIVES COMMITTEE CHART 2020 – 01.09.2020

SCOTTISH BORDERS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AND ASSOCIATED COMMITTEES

Name/Cttee	Tris Taylor	John McLaren (APF)	Fiona Sandford	Karen Hamilton	Alison Wilson (ACF)	Vacant	Cllr David Parker (LA) (IJB Vice Chair 2017-20)	Malcolm Dickson (IJB Vice Chair 2020-23)	Sonya Lam (Whistle-blowing)	Bill Brackenridge	Exec Lead & Secretariat
Scottish Borders Health & Social Care Integration Joint Board (H&SC IJB) (5 NEDs Required)	XV	XV		XV	A		(XV) Chair from April	XV Vice Chair from April	XV		CO H&SCI PA
H&SC IJB Audit Committee (2 NEDs Required)				C -XV					XV		IJB CFO PA
H&SC IJB Strategic Planning Group (Vice Chair of IJB, Chairs the SPG)								XV Chair SPG From April			CO H&SCI PA
TOTAL	1	1	0	2	1	0	1	2	2	0	

KEY

C	Chair
VC	Vice Chair
XV	Member (Voting)
XNV	Member (Non Voting)
CO H&SCI	Chief Officer Health & Social Care Integration
PA	Personal Assistant
IJB CFO	Integration Joint Board Chief Financial Officer
SBC	Scottish Borders Council
A	Attendee