

## Freedom of Information request 316-20

### Request and Response

How many staff were/are working from home (for at least > 50% of their contracted hours) before COVID and following any permitted flexible arrangements following COVID-19. Please use the table below, and a snapshot day from a month if it's easier.

Please find below data currently held of the number of people working from home:

Date	Total No. of staff employed by Trust/Board (12/08/2020)	Jan / Feb (snapshot of sometime pre-Covid)	May / June (during Covid)	Todays date – or closest date with available data
No. Staff working from home for at least 50% of their contracted hours (a)	N/A	3	175	107
No. Staff classed as high risk/shielding and unable to work in any role	N/A	N/A	76	64
No. Staff	3285	3200	3295	3285
(a) as a % of all staff	N/A	0.09%	5.3%	3.2%

If possible, can you provide a breakdown of staff working from home (group a) since COVID, by Department or Job Type.

Breakdown of staff working > 50% from home		
	30-May-20	01-Aug-20
Admin and Management	62	40
AHP	33	22
Dental	8	3
Estates and Facilities	16	4
Medical	5	3
Nursing and Midwifery	40	31
Pharmacy	2	1
Psychology	5	2
Other	4	1
	175	107

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or [foi.enquiries@borders.scot.nhs.uk](mailto:foi.enquiries@borders.scot.nhs.uk).

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **316-20** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.