

Borders NHS Board



Meeting Date: 4 February 2021

Approved by:	Iris Bishop, Board Secretary
Author:	Iris Bishop, Board Secretary
EXTRA ORDINARY HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD MINUTES 21.10.2020	
Purpose of Report:	
The purpose of this report is to share the approved minutes of the Health & Social Care Integration Joint Board with the Board.	
Recommendations:	
The Board is asked to note the minutes.	
Approval Pathways:	
This report has been prepared specifically for the Board.	
Executive Summary:	
The minutes are presented to the Board for information given NHS Borders is part of the Integration Joint Board and has delegated both functions and resources to the IJB.	
Impact of item/issues on:	
Strategic Context	Public Bodies (Joint Working) (Scotland) Act 2014
Patient Safety/Clinical Impact	As may be identified within the minutes.
Staffing/Workforce	As may be identified within the minutes.
Finance/Resources	As may be identified within the minutes.
Risk Implications	As may be identified within the minutes.
Equality and Diversity	Compliant.
Consultation	Not Applicable.
Glossary	IJB – Integration Joint Board



Minutes of an **Extra Ordinary** meeting of the **Scottish Borders Health & Social Care Integration Joint Board** held on **Wednesday 21 October 2020** at **10am** via Microsoft Teams

Present:

(v) Cllr D Parker (Chair)	(v) Mr M Dickson, Non Executive
(v) Cllr S Haslam	(v) Mrs K Hamilton, Non Executive
(v) Cllr T Weatherston	(v) Mr J McLaren, Non Executive
(v) Cllr E Thornton-Nicol	(v) Mr T Taylor, Non Executive

Mr R McCulloch-Graham, Chief Officer
Dr K Buchan, GP
Mrs L Gallacher, Borders Carers
Ms V MacPherson, Partnership Representative NHS
Mr S Easingwood, Chief Social Work & Public Protection Officer
Mrs J Smith, Borders Care Voice
Dr Lynn McCallum, Medical Director
Dr Tim Patterson, Director of Public Health
Mr N Istephan, Chief Executive, Eildon Housing

In Attendance:

Miss I Bishop, Board Secretary
Mr R Roberts, Chief Executive NHS
Mr D Robertson, Chief Financial Officer SBC
Mrs J Stacey, Internal Auditor
Ms J Holland, Chief Operating Officer SBCares
Ms L Lang, Communications Officer, NHS
Mr P McMenamin, Finance Business Partner, NHS
Mr C McClelland, Audit Scotland
Mr A Haseeb, Audit Scotland

1. APOLOGIES AND ANNOUNCEMENTS

Apologies had been received from Cllr John Greenwell, Mrs Sonya Lam, Non Executive, Mr Andrew Bone, Director of Finance NHS Borders and Mr David Bell, Staff Officer, SBC.

The Chair welcomed Mr Paul McMenamin who was deputising for Mr Andrew Bone.

The Chair welcomed Mr Asif Haseeb and Mr Chris McClelland from Audit Scotland.

The Chair confirmed the meeting was quorate

2. DECLARATIONS OF INTEREST

The Chair sought any verbal declarations of interest pertaining to items on the agenda.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted there were none.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Health & Social Care Integration Joint Board held on 23 September 2020 were approved.

4. MATTERS ARISING

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** noted the action tracker.

5. ANNUAL ACCOUNTS 2019/20

Mr Paul McMenamain provided an overview of the Annual Accounts 2019/20. He confirmed that on 2 August Mr Mike Porteous, had concluded his secondment to the post of Chief Financial Officer (CFO) for the partnership. The position remained vacant with a requirement to appoint a proper Section 95 Officer. Mr David Robertson, Section 95 Officer for Scottish Borders Council had taken on the position of Interim CFO for the Integration Joint Board (IJB) in order to ensure the accounts process could be properly concluded.

He reported that the unaudited accounts were to be published by 30 June each year with audited accounts published by 30 September each year. Given the impact of the COVID-19 Pandemic across public bodies, flexibility was granted to be able to delay the production of unaudited accounts. Mr McMenamain advised that Mr Malcolm Dickson had emailed through some narrative amendments which he was content to include.

Mr McMenamain highlighted the key messages within the accounts: underspend of £3.1m against delegated budgets; large hospital budget retained by NHS Borders; set aside budget position; delegated budget underspend was in regard to ring fenced NHS funding received by the partnership; additional contributions received from both NHS Borders and Scottish Borders Council; application of reserves policy; risk associated with carry forward funding especially in regard to the Older Peoples Change Fund; potential risk of Scottish Government clawing back ring fenced funding from NHS Borders given its on-going requirement for brokerage.

Mr McMenamain reiterated that the partnership budget would remain under pressure for the current and future years.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** approved the report and the 2019/20 Annual Accounts.

Mr Asif Haseeb presented the Audit Scotland report and management letter. He highlighted that the audit had been completed and a clear audit opinion was provided. The independent audit certificate would be incorporated within the Annual Accounts and Mr David Robertson as Acting Chief Financial Officer of the IJB, would sign the standard management representation letter.

Mr Haseeb provided an overview of the content of the Annual Audit Report which covered the audit opinion and the wider aspects of public audit including: performance; governance and

value for money. He advised of the key messages set out in the report and highlighted the ongoing financial pressures and action plan at the end of the report. He recognised that progress had been slow on a number of elements and was assured that action would be taken to address those points with a response and revised timeline received from management.

He further advised that the accounts would be formally signed off by electronic means given the pandemic situation.

The Chair assured the Integration Joint Board that the Annual Accounts documentation had been fully discussed by the Audit Committee earlier that morning who had committed to focus on the action plan.

Mr Malcolm Dickson sought clarification on page 17/29 where it referred to brokerage funding being subject to repayment unless a balanced position was not achieved in the 3 year period. He suggested it sounded like, if a balanced position was not achieved in 3 years, (that section really only being relevant to the NHS) then brokerage would be written off, however he was not sure that was the actual case. Mr Haseeb confirmed that his understanding was the part of the brokerage was based on achieving a balanced position within 3 years.

Mr Dickson accepted that brokerage was subject to a balanced position being achieved in 3 years however he suggested the sentence alluded that brokerage would be subject to repayment if balance was not achieved and would not be repaid if balance was achieved. Mr Haseeb suggested he review the nuance of the sentence.

Mr Ralph Roberts commented that NHS Borders would be expected to repay the brokerage at some point. There was a 3 year plan in place to achieve a balanced position.

Mr Paul McMenamin echoed Mr Roberts comments and clarified that the 3 year plan to achieve balance included a requirement for brokerage and at the end of the period if balance was achieved then negotiations would begin on how the brokerage would be repaid.

The Chair thanked NHS Borders, Scottish Borders Council and Audit Scotland colleagues for their work to getting the Annual Accounts for 2019/20 to a position of sign off.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD** accepted the Audit Scotland Report and Management Letter.

6. ANY OTHER BUSINESS

No further items of business were raised.

7. DATE AND TIME OF NEXT MEETING

The Chair confirmed that the next meeting of the Scottish Borders Health & Social Care Integration Joint Board would be held on Wednesday 18 November 2020, from 10am to 12noon, via Microsoft Teams.