

Freedom of Information request 56-21

Request

Under the Freedom of Information Act, can you please provide me with the following information regarding your organisation:

1. Which supplier currently provides your outbound Mail Postal services? When does your contract with that supplier expire and what is the approximate annual value of that contract?
2. Do you use a Hybrid Mail service to send any communications out? If so, please confirm which supplier provides that service, when does the contract expire and what is the annual value of that contract?
3. Do you use a Bulk Print and Mail service provider to print and mail any regular communications? If so, confirm which supplier provides that service, when does the contract expire and what is the annual value of that contract?

Response

1. The contract for outbound mail postal services is with Royal Mail. This was awarded through the National Framework, all details would be available from [National Services Scotland National Procurement](#) therefore under Section 25 of the FOI(S)A this data is accessible elsewhere.
2. Not applicable.
3. Not applicable.

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **56-21** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.