

Freedom of Information request 136-21

Request

Can you provide me the most current funded and establishment hours for the Medical Records department in the Borders General Hospital.

This needs to be broken down by band into total hours funded and total hours currently allocated to employed staff. If this is not possible then the funded hours will be acceptable.

Example below

Band 2 - 400 hours funded - 380 hours allocated Band 3... etc

Response

Please see table below for the information requested. The table details the number of funded hours within the Health Records Department and how many of those hours are currently filled.

Band	Funded Hours	Current in Post Hours
8a	37.50	16.00
6	37.50	37.50
5	37.50	37.50
4	130.50	126.50
3	22.50	22.50
2	1,287.75	1,181.97
Total	1,553.25	1,421.97

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **136-21** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.

