

Freedom of Information request 136-22

Request

1. Could you please provide me the information on how many plastic laminating pouches/sleeves were purchased in:

- 2019
- 2020
- 2021

Thank you for your assistance in this, these numbers will help to be able to identify opportunities towards net zero.

2. Also, any chance you can provide who is responsible for the purchases of these items or how much they cost for the Board?

Response

1. Please see below for the number of plastic laminating pouches/sleeves were purchased by NHS Borders in:

- 2019: 11,500
- 2020: 4,800
- 2021: 1,700

2. Individual departments within NHS Borders decide if they require these items and then order through the Procurement department. The cost for each year is as follows:

- 2019: £496
- 2020: £322
- 2021: £92

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **136-22** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.