

## Freedom of Information request 174-22

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### Request

I would like under the freedom of information policy as per your website, like to request a copy of your organisation's Surge capacity plan As highlighted by your chief executive Ralph Roberts on social media this week

I assume this policy has changed in recent years, and would like to see the initial version as well as the current working policy in respect to the health board in the Scottish Borders

### Response

Please see attached the latest version of NHS Borders Acute Bed Escalation Policy:



NHS Borders Acute  
Bed Escalation Policy.

Please note that this plan is currently under review and will be extended to cover our whole health system including Community Hospitals and Mental Health inpatient units.

The document below which describes further triggers and actions to create surge capacity was agreed in December 2021 as part of our planning for Omicron-associated pressures:



NHSB Full Capacity  
Triggers Actions and

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or [foi.enquiries@borders.scot.nhs.uk](mailto:foi.enquiries@borders.scot.nhs.uk).

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **174-22** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.