NHS Borders
Communications & Engagement

NHS Borders
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Freedom of Information request 553-22

Request

1. The number of MFD Printers at NHS Borders

2. The number of SFD Printers at NHS Borders

3. The current annual print volume

4. A3 / A4 Breakdown

5. What kind of budget approach do you take for the print environment i.e. OPEX/CAPEX

6. As the current contract expiry is 30/09/2023, when would you plan on doing a RFP

7. Who is directly involved with the print environment and decision making

8. What software's do you use related to your print environment?

9. The total number of staff at NHS Borders who would use the print environment

10. Do you utilize cloud services and if so what one?

11. What brand/s does your fleet consist of?

Response

1. There are 154 MFD printers at NHS Borders.

2. There are 1350 SFD printers at NHS Borders.

3. NHS Borders does not collect this data, therefore, this information is not held, as defined in Section 17, Freedom of Information (Scotland) Act 2002.

4. 30% of the MFD printing is A3 and <1% of the SFD printing is A3 within NHS Borders.

5. NHS Borders takes the OPEX approach for the print environment.

6. If NHS Borders were to do an RFP, it would be 3 – 6 months in advance of the contract expiry.

7. The NHS Borders IT Services Team are responsible for the print environment and decision making.

8. The software used by NHS Borders is Equitrac.

9. There are approximately 4000 NHS Borders staff using the print environment.

10. NHS Borders do not utilise cloud services.

11. The brands within NHS Borders are Ricoh, HP and Zebra.

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **553-22** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.