

Freedom of Information request 514-23

Request

1. Who is the person in charge for approving agency usage for the Decontamination department at your trust?
2. Who is responsible for agency usage (on and off framework) in the Decontamination department at all hospitals associated with the Trust?
3. If the decontamination service is not managed by the trust, please confirm which company runs your decontamination service.
4. Please can you provide the contact number and email address for the manager(s) in question 1 and 2.
5. Have you used off-framework agency staff between March 2022 - March 2023 in Decontamination and endoscopy?
6. How much was your Off-Framework agency spend for Decontamination and Endoscopy from March 2022 - March 2023?

Response

1. The people responsible for approving agency usage for the Decontamination department at NHS Borders are the Clinical Service Manager – Endoscopy and the Sterile Services Manager – Area Sterilisation and Decontamination Unit (ASDU).
2. The people responsible for agency usage (on and off framework) in the Decontamination department at all hospitals associated with NHS Borders are the Clinical Service Manager – Endoscopy and the Sterile Services Manager – Area Sterilisation and Decontamination Unit (ASDU).
3. The decontamination service is managed by NHS Borders.
4. The contact details are:

Clinical Service Manager – Endoscopy
kirsten.graham3@borders.scot.nhs.uk
01896 826000

Sterile Services Manager – ASDU
donald.sands@borders.scot.nhs.uk
01896 826000
5. NHS Borders has not used off-framework agency staff between March 2022 - March 2023 in Decontamination and Endoscopy.
6. There was no spend for Off-Framework agency spend for Decontamination and Endoscopy from March 2022 - March 2023.

If you are not satisfied with the way your request has been handled or the decision given, you may ask NHS Borders to review its actions and the decision. If you would like to request a review please apply in writing to, Freedom of Information Review, NHS Borders, Room 2EC3, Education Centre, Borders General Hospital, Melrose, TD6 9BS or foi.enquiries@borders.scot.nhs.uk.

The request for a review should include your name and address for correspondence, the request for information to which the request relates and the issue which you wish to be reviewed. Please state the reference number **514-23** on this request. Your request should be made within 40 working days from receipt of this letter.

If following this review, you remain dissatisfied with the outcome, you may appeal to the Scottish Information Commissioner and request an investigation of your complaint. Your request to the Scottish Information Commissioner should be in writing (or other permanent form), stating your name and an address for correspondence. You should provide the details of the request and your reasons for dissatisfaction with both the original response by NHS Borders and your reasons for dissatisfaction with the outcome of the internal review. Your application for an investigation by the Scottish Information Commissioner must be made within six months of your receipt of the response with which you are dissatisfied. The address for the Office of the Scottish Information Commissioner is, Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife.