Anger & Assertiveness 1.[∠]

Date:

Anger & Assertiveness

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Title: The Assertiveness Handbook

Author(s): Hartley

Publisher: Sheldon Press

Year: **2005** ISBN: **0859699412**

This book teaches the reader skills and strategies that can be used for confident, effective communication.

Using practical exercises, case-studies and self-assessment material, it includes sections on:

- What is assertive behaviour?
- How to behave assertively
- Assertive behaviour in difficult situations
- Coping with non-assertive behaviour

(120 pages)

Readability:



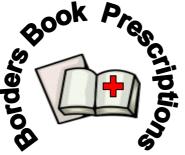
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